**HARPER LIBRARY MATERIAL DONATION GUIDELINES**

Thank you for considering the gift of books and/or materials to the Harper Library.  The following guidelines will help you to determine the types of books and materials our Library needs. For suggestions of a particular title, please speak with the Library Director. We will accept:

Hardback books in excellent, clean condition with jackets.
 Non-fiction books

Young Adult novels

Children’s books:

 Fiction:  Newberry, Caldecott, Bluebonnet award winners

 New Picture Books
 Non-Fiction less than 3 years old

Texas histories or Hill Country special interest books

Paperbacks in excellent condition

Large print books following basic guidelines above

DVDs, Audio Books on CD in clean, working condition
Office Supplies: Printer paper, business envelopes, labels, postage stamps

No encyclopedias, textbooks, condensed novels, VHS, audio cassettes or National Geographic magazines will be accepted.

If donated materials are older thanneeded in our collection or areduplicates of items already on our shelves, they will be given to the Library Resale Shop to sell or donated to other non-profit organizations. All items in poor condition will be discarded.

The Harper Library is a 501 (c) 3 non-profit organization. Your gifts are tax deductible. Please provide your name and address with your donations.

Adopted by the Harper Library Executive Board of Directors on February 17, 2020.