

Harper Library Board Meeting Minutes
March 18, 2024

Location: Harper Library

Present: Tomi Pugh, President; Scot Danner, Vice President; Courtney Anderson, Secretary; Mari Praisewater, Treasurer; Suzanne Jacobs, Director; Chuck Leinweber, Director; Sivalee Mauldin, Director

Guests: Denise Mozingo, Terri Criswell, Linda Lee, Barbara Eastwood, Curtis Eastwood, Jane Canfield, Betty Clyburn, John Rafferty

Call to Order: 4:30 PM

Tomi Pugh

Pledge of Allegiance

Public Comments

- John Rafferty proposed repairs to the parking lot to total \$15,504.50 (including \$3000 discount) that would include root repair, seal coat, filling cracks, stoppers, striping, etc.
 - could start sooner than later
 - Scot has contact info
- Linda invited attendees to the Chamber Meeting on Tuesday with guest speaker Mary Krebs

Minutes: corrected via email and during meeting and reprinted; Mari moved to approve corrected minutes, Scot seconded; approved

Communications

- none

President's Update

Tomi Pugh

- Eclipse - Will monitor foot traffic on Thursday to determine hours & possible closure on Friday 4/5; Saturday 4/6 Library and Resale Shop closed

Treasurer's Reports: Attached

Mari Praisewater

Library Director's Monthly Report: Attached

Denise Mozingo

- Scot asked about configuring hot spots to not require volunteers to log in every time; Chuck answered that volunteers can log in to the private admin network
- Thanks to the many volunteers that weeded the front landscaping, especially Betty, Mary, and Sharon

Resale Shop Team Monthly Reports: Attached

Terri Criswell

- The resale shop can still take donations of sheets and towels that are stained; they are passed on to animal shelters, painters, etc or sold as a "bag of rags"

Ebay Sales Update

Suzanne Jacobs

- \$981.65 in sales for February (1 return) and \$735 so far in March
- Most expensive item sold: \$175 alligator briefcase
- Most interesting item sold: \$50 11-pc Pillsbury Doughboy family

Old Business

- WiFi booster report
 - All hardware upgraded thanks to John Canfield; 4 hour time-out for patrons

- Striping of parking lot Chuck Leinweber
 - 1 bid down (John Rafferty), Scot will get 2 or 3 more (3 other inquiries out)
- Landscaping update Tomi Pugh
 - Betty Clyburn spoke about the recent work done and what is still needed
 - adult workday 3/26 at 9am for weeding
 - will get Hayden back to fix mulch, gravel, and rock placement
 - Betty, Mary Frushour, and Mary Baker of Master Naturalist program volunteering
- Possible shop expansion Chuck Leinweber
 - Chuck will keep investigating possible expansion
 - Project on hold for now as we face possible roof replacement and other large expenditures
- Cleaning team: Attached Jane Canfield
 - Scot moved to contact Clean & Shine to accept bid; Chuck seconded; approved
 - Tomi will send a letter to the current cleaning company to cancel services after Jane gets Clean & Shine on the schedule

New Business

- Select Nominating Committee Tomi Pugh
 - Courtney Anderson (secretary) and Suzanne Jacobs (director) up for reelection
 - Tomi appointed a Nominating Committee to include Scot Danner and Chuck Leinweber
 - Tomi requested list by next meeting
- Roof damage Tomi Pugh
 - We have filed an insurance claim to repair severe wind and hail damage to current roof as discovered by Stevens Roofing (estimated \$68,000 to replace without insurance coverage)
 - Insurance Adjuster and rep from Stevens Roofing coming tomorrow morning to discuss claim
- Annual building insurance due Tomi Pugh
 - Current insurance going up 46% next year for the same policy with double deductible
 - Covington Specialty Insurance Company quoted a new insurance policy at \$10,685.14 with coverage deductible cost of 2% for hail and wind damage
 - Scot moved to transfer insurance coverage to Covington Specialty Insurance Co.; Chuck seconded; approved; Tomi will sign agreement tomorrow
- Cats Suzanne Jacobs
 - Suzanne reported continued problems with feral cats spraying donations recently
 - Tomi will send a letter (previously drafted by Linda) to Lucy, a neighbor who feeds them, to ask that she quit feeding the feral cats
- Shelving for linen area Suzanne Jacobs
 - Planning on getting 4 new shelves for linen area to better organize donations
 - Not quite ready to move forward, so will table discussion until next meeting

Adjournment: 5:36 PM

Signed after approval at the next Board meeting.

President, Tomi Pugh

Secretary, Courtney Anderson

Date