

Harper Library Board Meeting Minutes

October 16, 2023

Location: Harper Library Community Room

Present: Tomi Pugh, President; Scot Danner, Vice President, Mari Praisewater, Treasurer; Suzanne Jacobs, Director; Chuck Leinweber, Director; Sivalee Mauldin, Director

Excused Absence: Courtney Anderson, Secretary/Linda Lee recording minutes

Guests: Denise Mozingo, Library Director; Jane Canfield, Terri Criswell, Barbara Eastwood, Sharon Kasper, Linda Lee, Sandra Leinweber

Call to Order: 4:30pm

Pledge of Allegiance

Public Comments: Linda Lee

- Harper Community Chamber of Commerce meeting - 5:30pm - October 17, 2023 at St. Anthony's. Guest speaker: Will Krebs. Topic: Bee Keeping.
- Toys for Tots applications are available at the library through Dec. 9, 2023. Collection box for toys also positioned in the library through Dec. 11, 2023.

Minutes: Chuck Leinweber moved to approve the minutes; Mari Praisewater seconded. Motion passed.

Communications:

- Mari Praisewater received notification from Fidelity Charitable Donor Fund regarding a \$200.00 donation by Bill and Lois Rankin to the library.
- A donation check for \$150.00 was received from the Harper Lutheran Church.
- Tomi Pugh will be sending a letter to Gillespie County requesting their yearly support of \$9,000.00. County support is required for accreditation.

President's Update:

- Tomi has scheduled a "how to recruit volunteers" brainstorming session for 1pm on Wednesday, October 18, 2023 at the library.

Treasurer's Reports: Attached

Mari Praisewater

- September payments for library software included \$6,215.00/ Apollo 5 ½ year renewal, \$1,500.00/ Overdrive renewal, and \$89.00Tex Share.

Library Director's Monthly Report: Attached

Denise Mozingo

- Patron visits and circulation numbers are up for September.
- New printer installed (thanks to Chuck Leinweber) and working great.
- Due to increased postal fees, ILL request fee increased to \$4.50.

- ILL will be changing to Share-It in April 2024 with total migration in August 2024.
- Democratic Primary voting will be held in the Community Room from 6:30am-7pm on March 5, 2024. Scot Danner will open the library.

Resale Shop Monthly Reports: Attached

Terri Criswell

- September 2023 monthly sales of \$7,376.13 is the largest one-month total since 2011.
- September 28, 2023 sales of \$961.63 is the largest one-day total sales for 2023.
- Suzanne Jacobs reported eBay sales are going well. \$1,350.00 for September.

Old Business

- Wi-Fi Committee Report Scot Danner, Chuck Leinweber
Bee Creek determined their service will work at our location. Fees for equipment, installation, and monthly fees attached. Mari Praisewater made a motion to change the library WiFi service from Windstream to Bee Creek, Scot Danner seconded. Motion passed. Chuck Leinweber will contact Bee Creek to schedule installation.
- Printer Update Tomi Pugh, Denise Mozingo
Cost ending contract for the Toshiba printer has been paid through October. We have requested return instructions and the associated cost from Toshiba.
- Budget Committee Report Mari Praisewater
Tomi Pugh will be serving on the budget committee to replace Mari Praisewater. A budget committee meeting is scheduled for 1pm on Wednesday, October 25th at the library.
- Landscaping Update Terri Criswell
New gravel placed in the walkways, plant identification rocks painted, mulch delivered, and fabric placed in the appropriate areas in preparation for mulch.
Note: Denise Mozingo will call Craig Coulter regarding fall mowing of library property.

New Business

- Name Volunteer Recruitment Committee Members Tomi Pugh
Accomplish after the volunteer brainstorming session.

Meeting adjourned at 5:10pm.

Signed after approval at the next Board meeting.

Date: 11/20/2023

President, Tomi Pugh

Acting Secretary, Linda Lee