Harper Library Board Meeting Minutes

September 19, 2022

Location: Harper Library

Present: Carol Decker, President; Tomi Pugh, Treasurer; Courtney Anderson, Secretary; Rusty Keck, Director; Suzanne Jacobs, Director; Scot Danner, Director

Guests: Terri Criswell, Mari Praisewater, Mary Hasson, Linda Lee, Paulette Leyendecker, Laura Foster, Sharon Kasper, Jane Canfield, Brenda Hollis, Wes Hollis

Call to Order: 4:30 PM Carol Decker

Pledge of Allegiance

Public Comments

* Mari Praisewater advised Sally has ordered the AED and it should arrive by end of month.

Minutes: Previously corrected via email, approved by acclamation.

Communications:

* Paulette advised the Library received a communication from the IRS that our form 990 was received late, and we now owed a late fee of $1,900. Paulette contacted Greg Knopp’s office, and they will send a letter to the IRS.

Board Appointments: Carol Decker

* Tomi Pugh agreed to fill the vacated Vice President position. Paulette Leyendecker agreed to fill the vacated Treasurer position. Both appointed by acclamation. Terms end in June, 2023.

Treasurer’s Reports: Attached Tomi Pugh

Library Director’s Monthly Report: Attached Laura Foster

* In addition, Laura advised that the Library received official notice from TSLAC that we are accredited until August of 2023.

Resale Shop Resource Team Monthly Reports: Attached Terri Criswell

* In addition to the monthly reports, Carol reported the five Resale Shop Resource Team members (Donna Croy, Mary Kampa, Dianne Mills, Amy Watson and Becky Wooten) submitted a resignation letter to her after the August 15 Board meeting. Resale Shop Board Liaison Tomi Pugh spoke with former Resale Shop volunteers Suzanne Jacobs, Terri Criswell and Sandra Leinweber who agreed to open the shop on Friday, August 19. Effective September 1, 2022, the Shop will open on Thursday, Friday and Saturday from 10 am to 2 pm.

Old Business

* AED Committee Update: Jane Canfield

Jane advised the order has been placed for the AED and should arrive by the end of the month. Kim Long from HVFD has agreed to provide a CPR refresher course.

New Business

* Library Building Door Locks Tomi Pugh

Tomi reported that records of assigned keys to volunteers and former volunteers are not up to date, and therefore advised that locks be changed. She received an estimate of approximately $258 to install new locks and provide 34 keys. All Board members agreed this should be done. Tomi will make arrangements.

Adjournment: 5:10 PM

Signed after approval at the next Board meeting.

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 President, Carol Decker Secretary Courtney Anderson Date