

Harper Library Board Meeting Minutes

October 21, 2024

Location: Harper Library

Present: Tomi Pugh, President; Scot Danner, Vice President; Chuck Leinweber, Director; Mari Praisewater, Treasurer; Jo Ann Chunn, Secretary; Sivalee Mauldin, Director; Denise Mozingo, Library Director

Absent: Ellen Williams, Director

Guests: Sandra Leinweber, Suzanne Jacobs

Call to Order: 4:30

Pledge of Allegiance

Communications: Mari Praisewater made a motion for the library to contribute about \$100 monthly to the cost of the town's streetlights, which are now handled by the chamber of commerce; Chuck Leinweber seconded; approved.

Tomi Pugh will send a letter to the county to remind them to pay their annual contribution of \$9,000 in order to keep the library's accreditation.

Minutes: Scot Danner moved to approve the minutes; Chuck Leinweber seconded; approved.

President's Update: Budget to Actual update

\$84,300 was budgeted in 2024; the income is \$77,500 and the outgoing is \$61,026.

Scot Danner thanked Suzanne Jacobs for overseeing the parking lot repair.

Tomi Pugh thanked Denise Mozingo for handling the phone issues and taking library calls on her personal cell phone.

Treasurer's Report: Attached

Library Director's Monthly Report: Attached

Scot Danner moved that up to \$1000 can be paid for 48+ light bulbs, including LED bulbs in the front of the resale shop, to be installed by Benno Electric; Mari Praisewater seconded: approved. Tomi asked that the entryway light box be cleaned at the same time.

Resale Shop Team Monthly Reports and Ebay update: Attached

Suzanne asked whether an Instagram account would be beneficial to the resale shop and library as it would reach a younger demographic than those reached with the Facebook posts Suzanne is currently making.

New Business:

5-year plan discussion: Plans attached

Old Business

Bee Creek VOIP install: The installation was completed and operational but with a few problems, such as calls don't connect and some have a lot of static. Denise has called BeeCreek to make a service call.

Parking Lot: Re-striping and repairs have been started but are incomplete. The contractor had a family emergency but will need to finish the job before collecting final payment.

Lawn Service: Will O'Donnell will not be providing lawn care. We will try Brian Young with a team of four workers at \$125 an hour.

Adjournment: 5:04

Signed after approval at the next board meeting

President, Tomi Pugh

Secretary, Jo Ann Chunn

Date

Next meeting on November 18, 2024

- EXECUTIVE SESSION: The Board may go into executive session in accordance with Vernon's Civil Statute, Article 6252-17 to discuss personnel, property acquisition or meet with their attorney. No final action will be taken while the board is in executive session. The Board will reconvene in open session before adjournment.