

Harper Library Board Meeting Minutes  
June 17, 2024

Location: Harper Library

Present: Tomi Pugh, President; Scot Danner, Vice President; Chuck Leinweber, Director; Mari Praisewater, Treasurer; Jo Ann Chunn, Secretary; Sivalee Mauldin, Director; Ellen Williams, Director; Denise Mozingo, Library Director

Guests: Jane Canfield, Sharon Kasper, Sandra Leinweber

Call to Order: 4:30

Pledge of Allegiance

Public Comments:

- a. Jane Canfield suggested that the library apply for an Amazon rewards Visa card, and Denise will check into it and report next month.
- b. Sharon Kasper mentioned that help is needed with the summer reading program.

Minutes: Mari Praisewater moved to approve minutes, Chuck Leinweber seconded; approved

Communications:

Tomi Pugh

- a. The library's CPA, Gregg Knopp, is retiring at the end of the year; he gave a list of CPAs to consider as his replacement.
- b. He has already filed a 990 for the year.

President's Update:

Tomi Pugh

Swearing in of new Board Members

- a. Ellen Williams was sworn in as Director.
- b. Jo Ann Chunn was sworn in as secretary.

Treasurer's Reports: Attached

Mari Praisewater

Library Director's Monthly Report: Attached

Denise Mozingo

Resale Shop Team Monthly Reports and EBay update: Attached    Sandra Leinweber

Closed Board session: Denise Mozingo's annual review & budget adjustment:

- a. Evaluations of Denise Mozingo's performance from random library volunteers were presented to the board. All categories received "exceeds expectations." As a result of her superior performance, it was suggested that she receive a raise.

b. It was reported that the CPA wants a budget more accurately reflecting actual expenditures and would like more detail, especially in the miscellaneous category. Changes could be made in the categories of Resale, Sustaining Donor, and EBay to amend the budget.

Resume Regular Business Meeting: 5:02

Old Business: Scott is replacing the water pump on the rainwater collection system.

New Business:

- a. Denise Mozingo's annual review: Scot Danner moved to raise her salary to the amount decided on by the board and should be effective immediately. Ellen Williams seconded; approved
- b. Budget adjustment: Mari Praisewater moved that the total of the budget be changed from 79,700 to 84,300. Chuck Leinweber seconded; approved
- c. HCTC Discussion: HCTC has proposed a phone system with two hard lines for \$99 a month, which would include unlimited long distance.
  1. Chuck Leinweber will check with Bee Creek on the details of the existing service.
  2. Mari Praisewater stated that Windstream is more expensive than HCTC.
  3. Board will revisit this prospect.

Adjournment: 5:15

Signed after approval at the next Board meeting

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President, Tomi Pugh

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Secretary, Jo Ann Chunn

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Date