

## **Meeting Minutes from Monthly Village Board Meeting 01/06/2025 (7:00pm)**

Community Bldg – 110 W Chapel St.

**Call to Order:** Gary Martell

**Pledge of Allegiance:**

**Roll Call:**

*Present:* Gary Martell, President  
Kathleen Butron, Village Clerk  
Joyce Arseneau, Trustee  
Kathy Hoover, Trustee  
Brittany Guynn, Trustee  
Jamie Taylor, Trustee  
Mike Garrett, Trustee  
Lloyd Hoover, Maintenance  
Perry Regnier, Water Dept.

**Questions from Audience about agenda items:**

**Guest Speakers:**

*Angel Crawford from Iroquois Economic Development:* provided information to the Board regarding development opportunities for the community through grant submissions and offered to assist us with capitalizing on funding and how their office can assist. Presented Board members with info/business card.

*Tom Shamblin (Shamblin Insurance Agency):* unable to attend due to weather. Will be present for February meeting.

***Approval of Minutes from Regular Board Meeting 12/2/2024::***

*Motion made to accept the Regular Board Minutes:*

1<sup>st</sup>: Joyce Arseneau – 2<sup>nd</sup>: Mike Garrett

Kathy Hoover: Aye

Brittany Guynn: Aye

Joyce Arseneau: Aye

Mike Garrett: Aye

Jamie Taylor: Aye

“Ayes=5; Nays=0”

### **TREASURERS REPORT**

**Motion to Approve Bills:**

1<sup>st</sup>: Joyce Arseneau – 2<sup>nd</sup>: Mike Garrett

Kathy Hoover: Aye

Brittany Guynn: Aye

Joyce Arseneau: Aye

Mike Garrett: Aye

Jamie Taylor: Aye

“Ayes”=5; “Nays”=0

### **Public Works and Water Department**

*Utility Bills/Deposits:* Residents have paid \$11,750.00 for water deposits. Deposits range from \$50.00-\$200.00 per household. These deposits will be reflected residential water bill.

*Pumphouse Industrial Humidifier:* Perry will investigate and advise the Board once a selection has been made

*Pumphouse Tank Marking status ERH:* Gary spoke to Shawn regarding the 4 meters that didn't work and ERH will handle

*EPA Inspection Status:* Perry will talk to Matt @ EPA; Nitrate/Nitrite not due yet. SWPP was due in July – need ERH to complete

## **Old Violations**

*610 St. Charles Street:* Need to find out if there is another court date set. Lloyd cleaned up property, but prior to filling in the holes in middle of yard – he received a text from Maggie instructing him to stop working at the property. A few items also remained. An accounting of time and wages incurred by Village to clean up the property submitted to Village Attorney.

*707 St. Charles St.:* Notification of Acceptance of Bids for Demolition to be placed in newspaper.

## **Old Business**

*Generator:* Keesh Electric to view remaining work to be done. We can't be a warming center with this generator since it must be shut off every 12 hours. Need liquid cool generator. Gary will find out the cost to switch out for the proper generator.

*Open Meetings Act(OMA)/FOIA/OMA Designee:* Joyce completed OMA training and received certification.

*Radar Signs Update:* To be downloaded.

*Status of Equipment Purchases (Cameras/Printers/File Cabinet):* Motion passed at previous meeting to purchase. Motion made to specify fund allocations for these items as follows:

### ***Motion to approve \$300 for cameras for Pumphouse (2) and Community Bldg. (1):***

1<sup>st</sup>: Kathy Hoover – 2<sup>nd</sup>: Joyce Arseneau

Kathy Hoover: Aye

Joyce Arseneau: Aye

Jamie Taylor: Aye

Brittany Guynn: Aye

Mike Garrett: Aye

"Ayes"=5; "Nays"=0

### ***Motion to approve \$300 for Vertical Filing Cabinet for Office***

1<sup>st</sup>: Kathy Hoover – 2<sup>nd</sup>: Mike Garrett

Kathy Hoover: Aye

Joyce Arseneau: Aye

Jamie Taylor: Aye

Brittany Guynn: Aye

Mike Garrett: Aye

"Ayes"=5; "Nays"=0

### ***Motion to approve \$350 for laser printer for water billing***

1<sup>st</sup>: Kathy Hoover – 2<sup>nd</sup>: Joyce Arseneau

Kathy Hoover: Aye

Joyce Arseneau: Aye

Jamie Taylor: Aye

Brittany Guynn: Aye

Mike Garrett: Aye

"Ayes"=5; "Nays"=0

### ***Motion to purchase a "No Parking" Sign***

1<sup>st</sup>: Kathy Hoover – 2<sup>nd</sup>: Mike Garrett

Kathy Hoover: Aye

Joyce Arseneau: Aye

Jamie Taylor: Aye

Brittany Guynn: Aye

Mike Garrett: Aye

"Ayes"=5; "Nays"=0

*Obstructed View Intersection Donovan/St. Charles St:* notice will be sent in spring to have it addressed by May

*IML Handbooks:* KButron will talk to IML/Gary will address with attorney

*Village Newsletter:* will be published in Spring

*Beaverville Accounts:* Removed ex-officials from Menard's account.

*Yearly to Quarterly Pay:* will begin 2025

*Meeting Calendar 2025:* Meeting dates for 2025 have been set and posted at Post Office and on Community Bldg. Board.

*Insurance on Radar Signs and other village items:* Will be addressed with Tom Shamblyn at February meeting

*Review all current software and inventory equipment* (laptops, desktops, printers, etc.): KButron will handle

*Committees:* Will review at next meeting

*Record Storage and Files:* Gary discussed converting the file/storage room to our office and relocating the file/storage to where the current office is located. Perry will do the water billing onsite from the office. Motion made to obtain an estimate to supply Hvac to the file storage room for conversion to office.

**Motion to obtain an estimate for Hvac to file storage room**

1<sup>st</sup>: Kathy Hoover – 2<sup>nd</sup>: Jamie Taylor

Kathy Hoover: Aye

Joyce Arseneau: Aye

Jamie Taylor: Aye

Brittany Guynn: Aye

Mike Garrett: Aye

“Ayes”=5; “Nays”=0

**New Business**

*New Legislation 2025:* Minimum Wage increased in IL to \$15.00 per hour from \$14.00, effective January 1, 2025. It was discovered that Leon was not paid the effective minimum wage and payment was issued to bring him up to the current rate.

*Municipal Audit Relief:* IML Legislative Agenda for 2025 proposal would increase the number of small IL municipalities exempted from annual, onerous municipal audit requirements, while still allowing for effective financial reporting and transparency. IML states the annual financial report provides sufficient fiscal transparency. IML states that audits performed by CPAs are costly and only a limited number of CPAs perform or specialize in municipal audits making them difficult to locate and contract for services.

*Grant Applications-Writer Submissions:* Kathleen Butron will research and submit where applicable

*Code of Conduct:* will print and have Board members’ sign

*Board Member Duties:* in the process of drafting

*Website:* Website will allow residents to pay water bills, rent community building, view minutes, ordinances and other pertinent information.

*Transfer Stamp:* discussed how other communities have instituted a ‘stamp’ to sellers of properties which signifies final water bill was paid and the “stamp” is brought to closing. This alleviates unpaid water bills by sellers moving out of the community.

*Mitigation Submission:* Gary spoke to Ken Runkle and submitted the information required for Beaverville to receive FEMA Assistance in the event of a disaster.

*Public Comments:* None.

**Motion to Adjourn:**

1<sup>st</sup>: Kathy Hoover – 2<sup>nd</sup>: Joyce Arseneau

Kathy Hoover: Aye

Joyce Arseneau: Aye

Jamie Taylor: Aye

Brittany Guynn: Aye

Mike Garrett: Aye

“Ayes”=5; “Nays”=0