

VILLAGE OF BEAVERVILLE

110 W Chapel Street

PO Box 217

815-435-2440

Email: info@villageofbeaverville.com

BUILDING PERMIT APPLICATION

(For any building/structure or alteration of existing buildings or structures.)

Note: Permit will NOT be issued unless application is completed and a set of plans submitted.

Application is hereby made for a building permit involving premises legally described under Item 4

1. **Date of Application** _____

2. **Owner of Property:**

Name _____

Address _____

Telephone _____

Email _____

3. **Mail/Email permit to:** _____

4. **Legal description of property.** (Property Tax Identification Number & Legal Description)

5. **Proposed construction and use, including dimensions** _____

Description of Project:

New Building/Structure ☐ *Improvement to existing building* ☐ *Manufactured Home* ☐

Project Details:

Will building have Electrical? (Y/N) ☐ Will building have plumbing? (Y/N) ☐

6. **Contractor Name, Address and Telephone Number:**

General Contractor _____

Sub-Contractor _____

Concrete Contractor _____

Electrical Contractor _____

Plumbing Contractor _____

Sewer Contractor _____

FEE AND PLAT PLAN MUST ACCOMPANY APPLICATION
REQUIRED DATA ON PLAT PLAN SKETCH

- A. State if your facility is existing or proposed _____
- B. Lot size, building dimensions and location with all set-backs. _____
- C. Indicate North direction. _____
- D. Indicate Location of road or roads. _____
- E. Indicate well and septic locations. _____

SUPPLY COMPLETE INFORMATION

Locate Building on Lot By Dimensions to Lot Lines.

Survey stakes must be in place at property corners. The location of building or structure must be staked out on property as shown. **(Construction must NOT be started until permit is issued. No changes in location as shown may be made without first contacting the Building Department.)**

Locations as shown below will be staked out by _____

REMEMBER TO CALL J.U.L.I.E. (800-892-0123) BEFORE DIGGING

PLAT SKETCH

Estimated Start Date: _____

Description of Building:

Frame ☐ Brick Veneer ☐ Pole ☐ Block ☐ Cinder Block ☐ Stone Veneer ☐ Stucco ☐

Foundation:

Poured ☐ Block ☐ Pole ☐

Heating:

Hot Water ☐ Electric ☐ Gas ☐ Oil Burner ☐ Steam ☐

Roofing:

Asphalt Shingle ☐ Wood Shingle ☐ Metal ☐ Slate ☐ Fiberglass Shingle ☐

I/we hereby agree to reimburse the Village of Beaverville for Building Permit Review fees if in fact this becomes necessary.

In consideration of this application and attached forms being made a part thereof, and the issuance of permit, I/we will conform to the regulation set forth in the Village of Beaverville Ordinances. I/we also agree that all work performed under said permit will be in accordance with the plans and plat diagram which accompany this application, except for such changes as may be authorized or required by the Building Inspector. Fee of \$25.00 to be paid.

Signature of Owner or Authorized Agent