**COVID-19 Daycare Procedures- Parent’s Information**

Required by Child Care Licensing (CCL) Happy Panda Bilingual Learning Center implements the following procedures, which are consistent with the new requirements:

* We Prohibit any person except the following from accessing an operation: operation staff; persons with legal authority to enter, including law enforcement officers, HHSC Child Care Licensing staff, and Department of Family and Protective Services staff; professionals providing services to children; children enrolled at the operation; and parents who have children enrolled and present at the operation.
* Before allowing entry into the operation, our staff screens all of the individuals listed above, including taking the temperature of each person upon arrival at the operation each day, and deny entry to any person who meets any of the following criteria:
1. A temperature of 100.4°F or above;
2. Signs or symptoms of a respiratory infection, such as a cough, shortness of breath, sore throat, and low-grade fever;
3. In the previous 14 days has had contact with someone with a confirmed diagnosis of COVID-19; is under investigation for COVID-19; or is ill with a respiratory illness; or
4. In the previous 14 days has travelled internationally to countries with widespread, sustained community transmission.

To ensure the health of your child and staff members, we implement the following practices:

* We require to keep sick children and staff home.
* We send home any employee or child who has any of the following new or worsening signs or symptoms of possible COVID-19:
* Cough
* Shortness of breath or difficulty breathing
* Chills
* Repeated shaking with chills
* Muscle pain, headache
* Sore throat
* Loss of taste or smell
* Diarrhea
* Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit.
* Known close contact with a person who is lab-confirmed to have COVID-19
* We don’t allow an employee or child with known close contact to a person who is lab-confirmed to have COVID-19 to return to daycare until the end of 14 day self-quarantine period from the last date of exposure.
* We have an isolation room to keep a part any child that becomes sick.
* Children classes include the same group each day.
* Each child is provided individual meals and snacks. We do not serve family style meals.
* At nap time, children’s mats are spaced out as much as possible. We disinfect mats before and after each use.
* We incorporate more outside activities when possible.
* We do have new class ratios; no class can have more than ten children.
* We routinely clean, sanitize and disinfect surfaces and objects that are frequently touched, especially toys and games.
* We keep each child’s belongings separate.
* Children and staff wash their hands when:

-Arrival to the facility and after breaks

-Before and after preparing foods or drinks

-Before and after eating or handling food or feeding children

-Before and after administering a medical ointment

-Before and after diapering

-After using the toilet or helping a child use the bathroom

-After coming in contact with a bodily fluid

-After playing outdoors or in sand

-After handling garbage

Let us know if you have any questions regarding our procedures. Thank you for helping us keep our families healthy.