

Roscoe City Board Proceedings
March 3, 2025
7:30 P.M.

The Roscoe City Trustee Board met in regular session in the City Office with Vice President Lehr presiding. Members present were M. Bauman, D. Bauman, Hettick, and Treichel via phone. Others present: Nathan Miller.

D. Bauman moved and Treichel seconded to approve the agenda. All aye. Motion carried.

M. Bauman moved and Lehr seconded to approve the minutes of the February 3, and 24, 2025, meetings. All aye. Motion carried.

M. Bauman moved and D. Bauman seconded to approve the payment of the following bills. All aye. Motion carried.

February 16, 2025, payroll: FO – \$1057.13; Hwy & Streets – \$1590.56; Snow Removal - \$106.43; Water Dept.- \$198.85; Sewer Dept - \$198.83

February 16, 2025, bills:

AP Express – supplies - \$399.20; City of Roscoe – utilities - \$776.60; Cole Papers – supplies - \$162.55; Core & Main – professional fees - \$3482.35; EFTPS –WHT, SS, & Med. Tax - \$2330.30; FEM Electric – utilities - \$150.00; First State Bank of Roscoe – fees - \$10.00; FP Mailing Systems – postage - \$600.00; House of Glass – repairs - \$583.30; Roscoe Hardware – supplies - \$388.90; Haley Rueb – refund - \$60.60; Schurr’s Manufacturing – supplies - \$40.00; SD Retirement System – February retirement - \$1070.62; SDRS-SRP – retirement - \$250.00; Visa – supplies - \$1626.48; WEB Water – water - \$3923.00;

March 3, 2025, payroll: Trustees –\$1503.42; FO – \$1018.13; Hwy & Streets – \$1560.42; Water Dept.- \$164.76; Sewer Dept - \$164.75;

March 3, 2025, bills:

Bantz, Gosh & Cremer – legal services - \$313.00; Banyon Data Systems – professional fees - \$3380.00; Burdette Electric – building - \$5250.00; Dale’s Building Supplies – supplies - \$117.39; Dept of Health – fees - \$15.00; Gibson Publishing – publishing - \$60.51; Hase Plumbing and Heating – professional fees – \$128.57; Hawkins – supplies - \$10.00; Health Pool of SD – health insurance - \$2720.01; Hub City Handyman – building - \$6186.30; Montana Dakota Utilities – utilities - \$2235.47; Riteway – supplies - \$204.08; RM Construction – repairs - \$779.00; Rock Tuff – supplies - \$41.00; Roscoe Area Senior Citizens – promote the city/other - \$5000.00; Roscoe Fire Department – fire protection - \$12500.00; Sanitation Products – supplies - \$1122.60; SD State Treasurer – sales tax - \$11.84; SDRS-SRP – retirement - \$250.00; Team Lab – supplies - \$665.50; Venture Communications – utilities - \$265.22; Verizon Wireless – utilities - \$42.74.

Treichel moved and Lehr seconded to approve the February Financial Statement and bank reconciliations. All aye. Motion carried.

There were no public comments.

The Roscoe Community Club had the idea brought up to them about doing a book exchange box at the park and minipark. They were wanting to know if the City would allow them to put up these boxes at those locations. D. Bauman moved and Hettick seconded to approve putting up these book exchange boxes. All aye. Motion carried.

There had been a question asked about having chickens in town and a new service water line for a garden. The property owner was not available for the meeting. FO Bauman to look into possibly changes for the City ordinances about chickens.

A discussion was held on code enforcement.

-tree branches and trees obstructing the roadway will be trimmed or removed. A notice will be sent out about branches being trimmed and which trees will be removed.

- possible ordinance for shipping containers in city limits was looked at. Changes were made. D. Bauman moved and Lehr seconded to approve the First Reading of Ordinance #392 An Ordinance Establishing Regulations for the Use and Placement of Storage Containers. Roll-call: Hettick – aye, Treichel – aye, Lehr – aye, D. Bauman – aye; M. Bauman – abstained. Motion carried.

-information was given about vehicles impounded from abatement. No auction set up anymore; will look at selling them as a group in a sale.

Nathan Miller reported to the Board:

- the shop building needs new walk-through doors. Wiedrich's provided a quote for the doors and labor to put them in, for \$4216.00. Hettick moved and D. Bauman seconded to approve the doors and labor. All aye. Motion carried.

- Nathan and Jim measured the slope at the corner of Andrew St and Addison Ave to figure out water drainage situation. Street does dip down, and doesn't slope towards the intersection like it should. Lehr suggested hiring someone who can grind concrete and asphalt down, and they can come work on that area. D. Bauman moved and Lehr seconded to approve of having this done. All aye. Motion carried.

- Have had numerous questions asked about cracks in the streets. We don't have the right equipment to seal them, and we are now just getting back on a rotation for chip sealing/repair of the streets.

-once it is warm, the park shut off will need to be fixed. Lehr also mentioned to Miller about hydrant on Hwy 12 that might be leaking.

FO Bauman reported to the Board:

- Restricted Use Site permit is needing to be reapplied for – will be signed and sent in this week
- Petitions for Board vacancies had been turned in by Friday, Feb. 28. There were four petitions turned in, resulting in the need to have an election. Election will be April 8. FO Bauman will call for election workers and get supplies. M. Bauman moved and Lehr seconded to approve paying election workers \$300 for the day. All aye. Motion carried.
- Still waiting on moving in to new office – need to have HKG walk through to sign off on project – still some items to be looked at for fixing. Once moved in, will host a Grand Opening event.

Discussion held on paid holidays. Right now, Roscoe pays for eight (8) of the 11 Federal holidays. Board is looking at if the post office and bank are not open, then the city government should not be working. Treichel moved and Hettick seconded to approve following the 11 Federal holidays. Four ayes, with M. Bauman abstaining (conflict of interest). Motion carried.

The SDML District 6 meeting is being held in Redfield on March 18th.

Lehr moved and D. Bauman seconded to go into executive session at 8:46 pm, citing personnel (1-25-2(1)). All aye. Motion carried.

Executive session was called to an end. Hettick moved and M. Bauman seconded to reconvene regular meeting at 9:11 pm. All aye. Motion carried.

Equalization meeting is set for Monday, March 17, 2025, @ 7:30 pm.

The next regular meeting is Monday, April 7, 2025, @ 7:30 pm.

M. Bauman moved and D. Bauman seconded to adjourn. Motion carried.

Leland Treichel
President

Attest:

Nicole Bauman
Finance Officer

Published once at the total approximate cost of_____.