

Roscoe City Board Proceedings
July 6, 2026
7:30 P.M.

The Roscoe City Trustee Board met in regular session in the City Office with President Treichel presiding. Members present were Lehr and D. Bauman, with B. Malsam via phone. Others present: Tracy Treichel, Fred Schneider, Peg Margeson, Todd Prisbe, and new Trustees Grant Malsam and Louie Jung. Nathan Miller arrived at 8:05.

President Treichel called the meeting to order at 7:31 pm.

D. Bauman moved and Lehr seconded to approve the agenda. All aye. Motion carried.

Lehr moved and Treichel seconded to approve the minutes of the June 1 & 5, meetings. All aye. Motion carried.

D. Bauman moved and Lehr seconded to approve the payment of the following bills. All aye. Motion carried.

June 18, 2026, payroll: FO – \$1114.47; Building - \$323.62; Hwy & Streets – \$685.58; Rubble - \$129.45; Sewer Dept - \$129.00; Water Dept.- \$258.00; Mosquito - \$58.44; Parks – \$685.59.

June 18, 2026, bills:

Agtegra – utilities - \$442.60; AP Express – supplies - \$409.53; Bantz Gosch & Cremer – legal services - \$476.67; Cindy Rohrbach – professional fees - \$300.00; City of Roscoe – utilities - \$718.50; DANR – professional fees – \$140.00; EFTPS –WHT, SS, & Med. Tax - \$1602.32; First State Bank of Roscoe – fees - \$10.00; FEM – utilities - \$456.12; Gibson Publishing – publishing - \$516.27; Pam Garner – professional fees - \$300.00; Roscoe Hardware – supplies - \$268.92; SD Retirement System – June retirement - \$710.72; Shirley Jeschke – professional fees - \$300.00; Visa – supplies - \$246.39; WEB Water – May water - \$2003.74;

July 1, 2026, payroll: Trustees –\$940.08; FO – \$951.88; Building - \$355.73; Hwy & Streets – \$762.06; Rubble - \$142.30; Sewer Dept - \$127.11; Water Dept.- \$254.30; Mosquito - \$29.29; Parks – \$765.98.

July 1 & 6, 2026, bills:

A1 Sanitation & Recycling – fees - \$309.76; Agtegra – utilities - \$302.55; AP Express – supplies - \$189.37; Cahill Bauer and Associates – professional fees - \$8438.00; City of Roscoe – utilities - \$715.10; Department of Health – professional fees - \$20.00; FEM Electric – utilities - \$85.74; Hawkins – supplies - \$20.00; Health Pool of SD – health insurance - \$2003.74; Helms & Associates – professional fees - \$7625.00; John Deere Financial – supplies - \$8.42; Konexus – professional fees - \$1950.00; Montana Dakota Utilities – utilities - \$1665.46; Roscoe Summer Youth Program – other - \$1000.00; Roscoe Hardware – supplies - \$280.00; SD State Treasurer – sales tax - \$12.86; SD Unemployment Insurance – 2nd quarter insurance - \$15.66; Venture Communications – utilities - \$247.21; Verizon Wireless – utilities - \$39.72; WEB Water – utilities - \$5301.82.

D. Bauman moved and Treichel seconded to approve the June Financial Statement and bank reconciliations. All aye. Motion carried.

Treichel moved and D. Bauman seconded to convene to the reorganization meeting. All aye. Motion carried.

7:37 pm The Roscoe City Trustee Board met as the reorganizational meeting.

Certificates of Election were given and the Oath of Office was administered to Grant Malsam and Louie Jung, and same was signed.

B. Malsam moved and G. Malsam seconded to have Andrew Lehr be a temporary chair for the meeting until a Board president is elected. All aye. Motion carried.

To fill the vacancy of the Board, Leland Treichel and Fred Schneider both spoke with the Board members to share their interest in being appointed for the next year.

G. Malsam moved and Jung seconded to go into executive session at 7:42 pm, citing 1-25-2(1). All aye. Motion carried.

Lehr moved and G. Malsam seconded to end executive session and reconvene meeting at 7:47 pm. All aye. Motion carried.

Lehr moved and G. Malsam seconded to appoint Leland Treichel for a 1-year appointment to the Board. All aye. Motion carried.

Oath of Office was administered to Treichel.

Lehr nominated Leland Treichel as President of the Board for one year. G. Malsam moved to cease nominations and Jung seconded that motion. All aye. Motion carried.

B. Malsam nominated Andrew Lehr as Vice-President of the Board for one year. G. Malsam moved to cease nominations and Jung seconded that motion. All Aye. Motion carried.

Lehr moved and Treichel seconded to approve the appointment of Nicole Bauman for Roscoe City Finance Officer and Nathan Miller for Full-Time City Maintenance/Utility Supervisor. All aye. Motion carried.

G. Malsam moved and Jung seconded to approve the appointments to the various board departments. All aye. Motion carried.

Water & Sewer Commissioners & Sanitation Supervisors: Andrew Lehr & Louie Jung

Street Commissioners: Andrew Lehr

Public Safety & Park Supervisor: Louie Jung

City Property Supervisors: Leland Treichel & Grant Malsam

Building Official: Brian Malsam & Grant Malsam

Discussion was held on the rate sheet. Lehr moved to set the rates with the change of \$6.00/1000 gallons bulk water and \$.60/100 gallons. G. Malsam seconded the motion. All aye. Motion carried.

A copy of the rates is on file in the City Office.

Lehr moved and Treichel seconded to designate the First State Bank of Roscoe and SD Public Funds Investment Trust as the Official Depositories. All aye. Motion carried.

B. Malsam moved and G. Malsam seconded to designate the Edmunds County Tribune as the official newspaper. All aye. Motion carried.

During public comments: Peg Margeson spoke with the board about her thoughts on property upkeep in town, comments heard with baseball program, and landscaping. Dee Bauman spoke to the Board about her thoughts on Maintenance Man Nathan Miller farming and potentially prioritizing that over his City hours/responsibilities.

FO Bauman shared a quote with the Board from Janco Athletic Sport Surfacing. Quote was for \$3500 to do the tennis court and basketball area lines. G. Malsam moved and Jung seconded to approve the quote. All aye. Motion carried.

A discussion was held on code enforcement.

- Second round of notices for properties will be sent out. New notices for some properties will also be sent out. Lehr moved and Treichel seconded to approve notices being sent out by city attorney. All aye. Motion carried.

A design was completed by Helms & Associates for the wetland area at the lagoon cells to allow for Roscoe to be a total retention facility. Lehr moved and G. Malsam seconded to approve the design with Helms and moving forward with requirements needed with the State for the wetland area. All aye. Motion carried.

Talks were had with Steven Shurr about land purchase for the wetland area. A price was given for the acres needed, at \$12,000 an acre for 20.05 acres. Lehr moved and Jung seconded to approve this price and move forward with purchase agreement contingent on loan requirements with funding package. All aye. Motion carried.

G. Malsam moved and Lehr seconded to approve Resolution 2026-4. Roll-call vote: G. Malsam – aye; Jung – aye; Treichel – aye, Lehr – aye, B. Malsam – aye. Motion carried.

Resolution 2026-4

A resolution establishing utility rates and surcharges

WHEREAS, the City of Roscoe has reviewed its utility water and sewer usage rates in accordance with prudent fiscal management;

AND WHEREAS, the City of Roscoe has the authority to set rates by resolution through its passing of City Ordinance #367 “Setting Utility Service Rates” and through SDCL 9-39-23;

AND WHEREAS, the following monthly rates will go into effect starting September 1, 2026.

WATER

Base rate per customer:	\$28.15
Water usage:	\$0.60/100 gallons for 0-5000 gallons
	\$0.80/100 gallons for 5001-10,000 gallons

\$1.25/100 gallons for 10,001 gallons and up

Residents outside the City limits will double the rate.

SEWER

Sewer rate per customer: \$4.50

LOAN SURCHARGES:

Water 1 Surcharge for DW01 loan: \$15.75

Sewer 1 surcharge for CW02 loan: \$40.00

Sewer 3 surcharge for CW04 loan: \$8.00 from September 1, 2026 to December 31, 2026

\$16.00 from January 1, 2027 to April 30, 2027

\$23.75 from May 1, 2027 on.

The surcharges shall remain in effect until such time as the borrower bonds are paid in full. It shall be collected at the same time as other charges of the system and establish surcharge accounts to segregate the income from other system income for bookkeeping purposes to be pledged to the South Dakota Conservancy District. The surcharges shall be reviewed from year to year and modified in order to provide the required 110 percent debt coverage.

The surcharges shall be payable by each customer of its system and those who are on standby or ready-to-serve status, which may receive or benefit from the services of the project financed by the CW02, CW04 and DW01 loans with the borrower bonds.

Dated this 6th day of July 2026.

Leland Treichel, President

ATTEST:

Nicole Bauman, Finance Officer

Treichel discussed with the Board about talking with DOT about getting park signs for along the highway, both highway 12 and 247. They will be looking at their inventory of signs first before seeing if new signs need to be obtained. If new signs are needed, then there might be a cost for the city.

New quotes were obtained for valley gutters on Andrew St. Jung moved and G. Malsam seconded to approve accepting the quote from Wiedrich Construction for a total of \$5950.00. All aye. Motion carried.

A quote was given for updated camper electrical hookups at the city park from Karlen Electric. \$2300.00 was quoted to upgrade the two spots to 30 amps each. Board would like to know what it would take to get at least one to 50 amps and potentially both to 50 amps.

Nathan Miller reported to the Board:

- Curb stops from list have been repaired
- Gate valve tops have been fixed; valves on Broadway have been straightened and site prepped for asphalt.

FO Bauman reported to the Board:

- 2025 audit is completed. Draft report of results was emailed out.
- 2026 budget – FO Bauman shared how the Board can look at the June expenditure/revenue reports to view what is remaining in the budget for the different departments.
- 2027 budget – Now is the time to be thinking of upcoming projects to plan for. One such project would be chip sealing some of the streets next year. If there are any more, Board should bring them up so that they can be quoted and budgeted. WEB Water is again increasing their rates come October. Roscoe's rates are still okay, but will have to look at water rates next year.

Other business:

Jung asked questions about the park playground equipment. G. Malsam asked about housing and what can be done.

The next regular meeting is Monday, August 3, 2026, @ 7:30 pm.

Office will be closed Wednesday, July 29th as Nicole will be gone.

Lehr moved and G. Malsam seconded to adjourn at 9:30 pm. Motion carried.

Leland Treichel
President

Attest:

Nicole Bauman
Finance Officer

Published once at the total approximate cost of _____.