

Roscoe City Board Proceedings
September 8, 2026
7:30 P.M.

The Roscoe City Trustee Board met in regular session in the City Office with President Treichel presiding. Members present were Lehr, B. Malsam, Jung, and G. Malsam. Others present: Tracy Treichel, Todd Prisbe, Darin Malsam and Nathan Miller.

President Treichel called the meeting to order at 7:30 pm.

Jung moved and B. Malsam seconded to approve the agenda. All aye. Motion carried.

Lehr moved and B. Malsam seconded to approve the minutes of the August 3 and 18, meetings. All aye. Motion carried.

B. Malsam moved and G. Malsam seconded to approve the August Financial Statement and bank reconciliations. All aye. Motion carried.

Lehr moved and Jung seconded to approve the payment of the following bills. All aye. Motion carried.

August 17, 2026, payroll: FO – \$866.51; Building - \$325.14; Hwy & Streets – \$676.02; Rubble - \$130.07; Sewer Dept - \$116.01; Water Dept.- \$232.01; Parks – \$676.03.

August 17, 2026, bills:

A1 Sanitation & Recycling – fees - \$306.82; AP Express – supplies - \$560.44; Bantz Gosch & Cremer – legal services - \$2,050.92; Camby's Pass – supplies - \$1,284.34; City of Roscoe – utilities - \$775.50; Cole Papers – supplies - \$285.06; EFTPS –WHT, SS, & Med. Tax - \$1,786.48; FEM Electric – utilities - \$498.84; First State Bank of Roscoe – fees - \$10.00; FP Mailing Solutions – fees/supplies - \$500.00; Lien Transportation – street improvement - \$ 3,392.10; Roscoe Hardware – supplies - \$206.70; SD Retirement System – August retirement - \$733.20; Visa – professional fees/supplies - \$428.59; WEB Water – web water/utilities - \$4,540.44;

September 1, 2026, payroll: Trustees –\$1190.19; FO – \$1105.53; Building - \$407.58; Hwy & Streets – \$864.22; Rubble - \$163.03; Sewer Dept - \$146.53; Water Dept.- \$239.09; Mosquito - \$24.39; Parks – \$598.78.

September 1 & 8, 2026, bills:

Andrew Lehr – street improvement - \$825.00; AP Express – supplies - \$506.63; Ascend Contracting – Improvements other - \$3,571.43; City of Roscoe – utilities - \$822.30; Department of Health – professional fees - \$670.00; FEM Electric – utilities - \$480.28; Fischer Repair – supplies - \$13.99; Hase Plumbing, Heating, & Air – repairs - \$272.11; Hawkins – supplies - \$20.00; Health Pool of SD – health insurance - \$2003.74; John Deere Financial – supplies - \$186.48; Montana Dakota Utilities – utilities - \$1643.93; Roscoe Hardware – supplies - \$12.48; SD State Treasurer – sales tax - \$21.92; USPS – professional fees - \$94.00; Venture Communications – utilities - \$248.09; Verizon Wireless – utilities - \$39.73; WEB Water – web water/utilities - \$5290.81;

Todd Prisbe spoke with the Board during public comments about drainage on Andrew St and concern about money spent for a handicapped parking spot at the city office.

Darin Malsam spoke with the Board during public comments about continuing Andrew St going north past 4th Ave, and on behalf of the fire department, they would like to request more funds as their insurance has gone up.

Lehr moved and G. Malsam seconded to approve adding Steven Grabow to the fire department roster for insurance purposes. All aye. Motion carried.

Lehr moved and Jung seconded to approve signing the geotechnical boring proposal from Soil Technologies for the lagoon wetland. All aye. Motion carried.

A discussion was held on code enforcement. Update was given on previous notices and information on properties for new notices.

President Treichel spoke with the board about some research he did on items listed on the SD Bids and prices.

President Treichel updated the Board about new information on the park signs that he brought up earlier this year. Signs along the highway need to be on our own property or with an easement in another owner's property, they can no longer be in SDDOT's right-of-way. Treichel presented the quote for four signs to be put up, two on highway 12 and two on highway 247. Lehr moved and G. Malsam seconded to approve purchasing the park signs. All aye. Motion carried.

Discussion was held on garbage billing. FO Bauman talked about how much is being spent on the roll-off and how much revenue is coming in from the water bills towards it. It had also been asked about adding the garbage bill for A1 to the water bill instead of billing through A1 quarterly. Further discussion will be held when the budget is discussed.

Discussion held on intersection conditions on N Richmond and W Seward. The street going west is hard to maintain due to the turning of semis and other heavy vehicles into the scale area at Global Harvest. Further discussion will need to be held.

Nathan Miller reported to the Board:

- Park-looking at a solution for the water spigot outside of the bathrooms; got a quote for a "timer" system that would shut off the water after so long if it was being used or left on
- The park has also been experiencing some vandalism; in the bathrooms, toilet paper and paper towels are being ripped out, thrown around; paper towel rolls out into the playground area; air freshener pulled off the wall; bathrooms have been locked up and cameras to be installed to watch the area
- Chip sealing – a quote was received from Asphalt Paving to some streets and over the large patch work areas; \$7500 for the patched areas, and \$37,500 for the streets with two coats. Jung moved and Lehr seconded to approve the chip sealing. All aye. Motion carried.
- The valve for the tall tower needs to be looked at, with possible replacement;
- Update on the tower pump situation; parts not in yet but as soon as they are in, they will schedule to get out to Roscoe to replace;
- Power at parks/ballfield – will turn off power at unneeded areas at ballfield come late October, depending on weather conditions
- Humidity is becoming an issue at the bathrooms at the ballfield; will look at options for control with venting or exhaust fan

FO Bauman reported to the Board:

- Per meeting on updated Emergency Management mitigation on August 4th, documents on goals, hazards, and structures had been sent out to the Board. These items were reviewed and will then be discussed at next EM meeting, Sept 10.
- 2027 budget was discussed and updated from the first reading. Budget lines for the fire department, garbage, and street improvements were increased based on new information.

G. Malsam moved and Lehr seconded to approve the revisions and first re-reading of Ordinance #396: 2027 Appropriations. Roll-call vote: all aye. Motion carried.

Lehr moved and G. Malsam seconded to approve Resolution 2026-5: 2027 Wages. Roll-call vote: all aye. Motion carried.

SDML Annual Conference is being held in Aberdeen this year, October 6-9, if any of the Board would like to attend.

Other business:

FO Bauman discussed with the Board the maintenance report from H & H Contracting on the water tower cleaning/inspection. There is some epoxy liner failure being noted.

There were some questions regarding what is happening at the post office for fixing the building. FO Bauman has been in contact with Postmaster Doud about what is being done and why it is taking so long. Property owner and contractor are supposed to be out soon to get work started.

The next regular meeting is Monday, October 5, 2026, @ 7:30 pm.

G. Malsam moved and Jung seconded to adjourn at 9:45 pm. Motion carried.

Leland Treichel
President

Attest:

Nicole Bauman
Finance Officer

Published once at the total approximate cost of _____.