

City Board Proceedings
Aug 5, 2024
7:30 P.M.

The Roscoe City Trustee Board met in regular session in the City Office with President Treichel presiding. Members present were M. Bauman, D. Bauman, Lehr, and Hettick. Others present: Peg Margeson, Fred Schneider, Nathan Miller and Tracy Treichel.

Lehr moved and D. Bauman seconded to approve the agenda. All aye. Motion carried.

D. Bauman moved and Treichel seconded to approve the minutes of the July 1 and 25, 2024, meeting. All aye. Motion carried.

M. Bauman moved and Hettick seconded to approve. the July Financial Statement and bank reconciliations. All aye. Motion carried.

D. Bauman moved and Lehr seconded to approve the payment of the following bills. All aye. Motion carried

Pre-Authorized Payments:

July 16, 2024, payroll: FO – \$1153.20; Hwy & Streets – \$1330.03; Water Dept.- \$166.25; Sewer Dept - \$166.25; Dump - \$120.35; Mosquito Spraying - \$74.17; Parks - \$672.10.

July 16 & 24, 2024, bills:

AP Express – supplies - \$770.98; City of Roscoe – utilities - \$677.70; EFTPS –WHT, SS, & Med. Tax - \$2414.39; FEM Electric – utilities - \$13.00; Fischer Repair – supplies - \$26.25; First State Bank of Roscoe – fees - \$10.00; Hase Plumbing, Heating, & Air – supplies - \$256.08; Roscoe Trustworthy Hardware – supplies – \$395.13; Runnings Supply – supplies - \$86.71; SD One Call – locates - \$39.90; SD Retirement System – July retirement - \$1077.76; SD State Treasurer – sales tax - \$6.68; SDRS-SRP – retirement - \$250.00; SDML – travel/conference - \$100.00; Transource Truck & Equipment – repair - \$400.32; WEB Water – utilities - \$4739.87;

August 1, 2024, payroll: Trustees – \$1180.19; FO – 1368.55; Hwy & Streets – \$2052.57; Water Dept.- \$256.66; Sewer Dept - \$256.57; Dump - \$130.07; Mosquito Spraying - \$90.76.

August 1 & 5, 2024, bills:

AP Express – supplies - \$1021.65; Bantz, Gosch, & Cremer – legal services - \$157.44; Camby's Pass – supplies – \$1292.30; City of Roscoe – utilities - \$677.70; Edmunds County Sheriff's Department – services/fees - \$50.00; FEM Electric – utilities & services - \$1173.13; Fire Safety First – supplies - \$234.00; FP Mailing Solutions – supplies - \$150.57; Gibson Publishing – July minutes, ad, notices - \$97.83; Hase Plumbing, Heating, & Air – repairs - \$2108.46; Hawkins – supplies - \$10.00; Health Pool of SD – August health insurance - \$2532.60; John Deere Financial – supplies - \$474.64; JRB – professional fees - \$416.33; Lien Transportation – supplies/street improvements - \$8261.20; Montana Dakota Utilities – utilities - \$1877.32; Ryan's Candy – supplies - \$108.90; Sanitation Products – supplies - \$386.15; SD State Treasurer – sales tax - \$44.74; Share Corporation – supplies - \$221.22; SDRS-SLP – retirement - \$250.00; US Bank – loan payments - \$27,719.54; Van Diest Comp. – supplies - \$839.00; Venture Communications – utilities- \$266.44.

D. Bauman moved and Hettick seconded to approve tabling the final pay request and change order from Dahme Construction for the Water/Wastewater Improvement Project. All aye. Motion carried.

During open public comments, Roscoe resident Peg Margeson spoke with the Board about her concerns with the drainage at the intersection by her house and the overall appearance of Roscoe in regards to how some property owners aren't taking care of their properties/yards as well as others, and what steps is the City doing to fix that.

Fred Schneider with the Roscoe Senior Center spoke with Board about money needed to help with the purchase of a new furnace for the building. Schneider had an estimate for a new furnace, but more information is needed.

Dean Marske with HKG Architects was not at the meeting.

The City's job descriptions were reviewed. Hettick moved and M. Bauman seconded to approve changes as discussed to the job descriptions. All aye. Motion carried.

Wages for Nathan Miller were discussed, as he has now been the full time City maintenance for two months. Discussion on if an increase would also mean an increase with 2025 budget or not. Lehr moved and Hettick seconded to approve an increase to \$23.50 an hour, starting on the next pay period, with no increase in January 2025 fiscal year start. All aye. Motion carried.

Nathan Miller reported to the Board:

- Street patching is almost completed. A few spots remain to fix before chip sealing.
- Discussion on change in dump hours for Saturday. There have been some questions asked about having the hours in the morning instead of the afternoon. Board said we could change them to try and see if it would help.
- Question was proposed about using playground boarder at batting cage to help with net. Board did not feel that it would work – gave the idea of adding gravel around outside and keeping it sprayed for weeds/grass.

FO Bauman reported to the Board:

- A park estimate from Parkview Nursery was given for removing the wood chips and replacing them with rubber mulch. The estimate was \$89,504.94. Board asked Bauman to go back to them for a breakdown of the costs.
- An updated bid booklet is available. Appraisal value for surplus items has changed from \$500 to \$2500.
- A code enforcement update was given.
- Credit card information given. M. Bauman moved and Treichel seconded to approve getting a City credit card for Nathan Miller with a credit line of \$5000.00. All aye. Motion carried.

A special meeting has been planned for Monday, August 19, 2024, at 7:30 pm. This is to be a 2025 budget planning meeting along with some project updates/finalizations.

The next regular meeting is Tuesday, September 3, 2024, @ 7:30 pm.
The City Office and Shop will be closed Monday, September 2 for Labor Day.

Lehr moved and M. Bauman seconded to adjourn. Motion carried.

Attest: Nicole Bauman
Finance Officer

Leland Treichel
President

Published once at the total approximate cost of_____.