

City Board Proceedings
April 1, 2024
7:30 P.M.

The Roscoe City Trustee Board met in regular session in the City Office with President Treichel presiding. Members present were M. Bauman, D. Bauman, Lehr, and Hettick. Others present: Nathan Miller and Tracy Treichel.

D. Bauman moved and Lehr seconded to approve the agenda. All aye. Motion carried.

Lehr moved and M. Bauman seconded to approve the minutes of the March 4, and 18, 2024, meetings. All aye. Motion carried.

Hettick moved and D. Bauman seconded to approve the payment of the following bills. All aye. Motion carried.

Pre-Authorized Payments:

March 18, 2024, payroll: Trustees –\$554.10; FO – \$1064.52; Hwy & Streets – \$1683.48; Water Dept.- \$210.44; Sewer Dept - \$210.44.

March 15 & 18, 2024, bills:

City of Roscoe – utilities - \$664.20; First State Bank of Roscoe – fees - \$10.00; Riteway – supplies - \$212.53; Roscoe Trustworthy Hardware – supplies - \$114.90; SDML – conference - \$50.00; SDPAA – insurance - \$12,688.38; SD Retirement System – March retirement - \$1014.20; SDRS-SRP – retirement - \$250.00; VISA – supplies/fees - \$751.46; WEB Water – Feb water - \$2951.54; EFTPS –WHT, SS, & Med. Tax - \$2852.67;

March 1, 2024, payroll: Trustees – \$1226.37; FO – \$922.58; Hwy & Streets – \$1630.75; Water Dept.- \$1203.85; Sewer Dept - \$203.85; Snow - \$330.44.

April 1, 2024, bills:

American Solutions for Businesses – supplies - \$837.53; Bantz, Gosch, & Cremer – legal services - \$217.44; Blades Group – supplies - \$1612.00; Brents Septic Pumping – fees - \$350.00; Dakota Pump & Control – repairs - \$5891.85; FP Mailing Solutions – rent(postage meter) - \$81.18; Gibson Publishing – March minutes, notice - \$98.84; Hawkins – supplies - \$10.00; Health Pool of SD – April health insurance - \$2532.60; John Deere Financial – supplies - \$41.49; Montana Dakota Utilities – utilities - \$2047.08; North Central Rental & Leasing – payloaders rental - \$3850.00; Ryans Candy – supplies - \$64.25; SDRS-SLP – retirement - \$250.00; Venture Communications – utilities- \$274.49.

D. Bauman moved and Treichel seconded to approve the March Financial Statement and bank reconciliations. All aye. Motion carried.

There were no public comments.

There had been a dog attack on another dog the prior week. Notice will be sent for vicious dog declaration per city ordinances.

Specifications for a new city office building, bathroom building with ball field storage were discussed. Grant information and building cost estimate were discussed for the bathroom/storage building for doing it as a storm shelter. A price is needed to compare it to if we do not do the storm shelter.

Code enforcement was discussed. Board members were updated on upcoming actions.

Nathan Miller reported to the Board:

- Looking at quotes for a drag from Rock Tuff for dirt/gravel areas. Lehr moved and M. Bauman seconded to approve the purchase of 10' drag at \$2350.00. All aye. Motion carried.
- There are many items to be surplus. Hettick moved and Lehr seconded to surplus the following items:
 - o 3 pt sprayer
 - o Pelican street sweeper – appraised at \$1000.00
 - o 1979 IHC dump truck
 - o Old Christmas lights and bulbs
 - o Oiler
- Dump is not open yet due to weather/mud. Looking to hold clean up days from May 15 – June 15. A dumpster will also be obtained for items. Discussion was held on having the dump be open all the time, instead of just the few days/hours it is, and have a camera out there along with a small charge on everyone's water bill. FO Bauman will look into what other towns do.

FO Bauman reported to the Board:

- More discussion on updates to personnel policy. Board is looking at adjusting overtime with flex time.
- Bauman talked about payroll and setting up a different pay date to better work with the bank for direct deposit.
- Bauman shared the price quote from gWorks, the software company that many other SD cities are now using instead of Banyon for their utility/fund/payroll software. The one-time cost to purchase the software would be \$10,000, and a yearly fee starting at \$5400. This would be at least a \$2000 increase a year from what Banyon charges, but there are more options involved.
- DANR has sent out Roscoe's 2023 Water Report. It is available to view by stopping in the office. Everyone's water bill this month lets them know it is available while also providing the link to view it online.

M. Bauman moved and **D. Bauman** seconded to approve the following building permits. Motion carried.

Peg Margeson	N37.5' of lot 19, all of lot 20; block 6; Original Plat	Remove old garage/build new 24' x 24' garage
AJB Partnership	S82' of lots 1-2 + N8' of alley adj to lots 1-2; block 10; Original Plat	Replace front steps

The next regular meeting is Monday, May 6, 2024, @ 7:30 pm.

M. Bauman moved and Hettick seconded to adjourn. Motion carried.

Leland Treichel
President

Attest:

Nicole Bauman
Finance Officer

Published once at the total approximate cost of_____.