

Roscoe City Board Proceedings  
April 6, 2026  
7:30 P.M.

The Roscoe City Trustee Board met in regular session in the City Office with President Treichel presiding. Members present were D. Bauman, Lehr and Malsam. Others present: Nathan Miller, Tracy Treichel, Fred Schneider, Dale Hettick, Brandon Smid with Helms, and Kayla Heuer with NECOG.

Lehr moved and D. Bauman seconded to approve the agenda with the following corrections: move public comments to after the lagoon discussion; and remove appointing Noah Miller for the vacancy position due to his absence from the meeting. All aye. Motion carried.

Treichel moved and D. Bauman seconded to approve the minutes of the March 2, and 16, 2026, meetings. All aye. Motion carried.

D. Bauman moved and Malsam seconded to approve the March Financial Statement and bank reconciliations. All aye. Motion carried.

Lehr moved and D. Bauman seconded to approve the payment of the following bills. All aye. Motion carried.

**March 16, 2026, payroll:** FO – \$909.17; Building - \$341.22; Hwy & Streets – \$436.77; Snow - \$0; Rubble - \$136.50; Sewer Dept - \$121.74; Water Dept.- \$243.46; Parks – \$341.25.

**March 16, 2026, bills:**

AP Express – supplies - \$202.45; City of Roscoe – utilities - \$548.50; Dakota Supply Group – supplies - \$181.64; EFTPS –WHT, SS, & Med. Tax - \$1351.44; FEM Electric – utilities - \$150.00; First State Bank of Roscoe – fees - \$10.00; John Deere Financial – supplies/repair - \$720.23; Karlen Electric – repairs - \$163.27; Roscoe Fire Department – repairs - \$191.00; Roscoe Hardware – supplies - \$24.67; Aaron Roth – refund - \$476.25; Runnings Supply, Inc – supplies - \$19.92; SD Retirement System – March retirement - \$661.84; Visa – supplies - \$1674.05; WEB Water – utilities - \$3358.10;

**April 1, 2026, payroll:** Trustees –\$654.55; FO – \$832.35; Building - \$267.22; Hwy & Streets – \$267.22; Snow - \$109.36; Rubble - \$106.89; Sewer Dept - \$102.43; Water Dept.- \$204.80; Parks – \$267.22.

**April 1 & 6, 2026, bills:**

A1 Sanitation & Recycling – fees - \$340.63; AP Express – supplies - \$341.67; City of Roscoe – utilities - \$559.30; Dept of Health – fees - \$20.00; FEM Electric – utilities - \$150.00; FP Mailing Systems – supplies/rent - \$90.00; FP Mailing Systems – supplies - \$500.00; Hawkins – supplies - \$20.00; Health Pool of SD – health insurance - \$2003.74; Innovative Office Solutions – supplies - \$119.11; John Deere Financial – supplies - \$369.16; Montana Dakota Utilities – utilities - \$2188.54; Roscoe Hardware – supplies - \$21.96; Schurr’s Manufacturing – supplies - \$15.00; SD State Treasurer – sales tax - \$15.50; SD Unemployment Insurance – professional fees - \$23.34; Venture Communications – utilities - \$228.07; Verizon Wireless – utilities - \$39.73; WEB Water – utilities - \$3516.13;

At this time, ballot placements were drawn for the June 2 election. The ballot will have the order of: Leland Treichel, Grant Malsam, Louie Jung, and Dee Bauman.

Kayla Heuer with North East Council of Government presented the information for the funding package given to Roscoe by DANR. A \$2,260,000 SRF Loan was given to Roscoe, with

a 64.6% principal forgiveness. This would require an additional \$23.75 sewer surcharge to everyone's bill.

Brandon Smid with Helms presented to the Board the next steps on the lagoon project. An extensive survey of the land will need to be done for the design.

Discussion was held by the Board and meeting goes with Heuer and Smid over the project and funding.

D. Bauman moved and Lehr seconded to approve signing a contract with Helms & Associates for the Roscoe Wastewater Treatment Wetland Cell Improvements. 3 ayes, and 1 nay by Malsam. Motion carried.

A discussion was held on code enforcement.

- property inspections have started for any new notices but weather is playing a factor
- a city-wide text will go out about cleaning up yards, hours for the dump, and sump pump hoses

D. Bauman moved and Lehr seconded to approve the following building permit. All aye. Motion carried.

|                |  |             |
|----------------|--|-------------|
| Cody Wangsness | S21' of lot 9 and all of lot 10, and N20' of lot 11; block 11, Original Plat of Roscoe | Build fence |
|----------------|--|-------------|

The new hoops need to be put up at the tennis/basketball court. The spots to put them in need to be marked, so discussion was held on where to place them. Lines also need to be painted for the tennis court and basketball areas. Lehr had found a company in South Dakota that does court painting. A call to them for a quote will be made.

A public notice went out with everyone's water bill this month. Roscoe's February drinking water sample for bacteria was taken but not picked up for testing, so no results for February's water were recorded. This does not mean that the water was unsafe to drink, it just means Roscoe doesn't have the documentation to show for February.

The 2025 Water report is available – copies can be picked up at the office or viewed online – link provided on city website.

Nathan Miller reported to the Board:

- will be looking to purchase an electronic chlorine tester to replace the manual testing kit
- there are three curb stops as of right now that need to be replaced; there are also some gate valve tops that are broken from plowing or driving over them that need replacing
- it was brought up about putting new signs along Hwy 247 (Mitchell St) to direct people to the City park; will look into getting new ones
- some quotes were gotten for replacing the windows at the shop but not all of them; will wait to see what the other quotes are for before making decision
- discussion on if there is any City need for pea rock or gravel

FO Bauman reported to the Board:

- Roscoe will be having an election on June 2. Four petitions were turned in for the two positions of three-year terms. Only one petition was turned in for the remaining years for

- the two-year term, leaving Noah Miller running unopposed for that vacancy. Election workers will be hired after the county hires their workers.
- Upcoming trainings: Code enforcement: May 6-7 in Fort Pierre; Finance Officer School: June 10-12 in Oacoma; Mosquito: April 29 in Aberdeen.

The next regular meeting is Monday, May 4, 2026, @ 7:30 pm.

D. Bauman moved and Lehr seconded to adjourn. Motion carried.

Leland Treichel  
President

Attest:

Nicole Bauman  
Finance Officer

Published once at the total approximate cost of \_\_\_\_\_.