

City Board Proceedings  
December 1, 2025  
7:00 P.M.

The Roscoe City Trustee Board met in regular session in the City Office with Vice President Lehr presiding. Members present were D. Bauman and Malsam, with Treichel attending via video/phone. Absent: Roth. Others present: Nathan Miller, Fred Schneider, Dale Hettick, Bill Grismer, and with NECOG – Ted Dickey and Kayla Heuer.

Lehr moved and Malsam seconded to approve the agenda. All aye. Motion carried.

Malsam moved and Treichel seconded to approve the resignation of Aaron Roth, due to no longer living within city limits. All aye. Motion carried.

At this time a public hearing was held with NECOG to go over a proposed lagoon project funding application. NECOG members shared what a “worst case scenario” funding package from DANR would look like and cost Roscoe. This proposed project is due to DANR no longer allowing Roscoe to discharge lagoon water as our discharge location is now considered a fishery. The proposed project would create Roscoe’s own wetland area in which we could discharge to when needed.

Treichel moved and D. Bauman seconded to approve Resolution 2025-8; Resolution Authorizing an Application for Financial Assistance, Authorizing the Execution and Submittal of the Application, and Designating an Authorized Representative to Certify and Sign Payment Requests. Roll-call vote: Lehr – aye, D. Bauman – aye, Treichel – aye, Malsam - aye. Motion carried.

RESOLUTION NO. 2025-8

RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND DESIGNATING AN AUTHORIZED REPRESENTATIVE TO CERTIFY AND SIGN PAYMENT REQUESTS.

WHEREAS, the City of Roscoe (the “City”) has determined it is necessary to proceed with improvements to its Wastewater System, including building a new Lagoon (the “Project”); and

WHEREAS, the City has determined that financial assistance will be necessary to undertake the Project and an application for financial assistance to the Department of Agriculture and Natural Resources (the “Board”) will be prepared; and

WHEREAS, it is necessary to designate an authorized representative to execute and submit the Application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the Project,

NOW THEREFORE BE IT RESOLVED by the City as follows:

1. The City hereby approves the submission of an Application for financial assistance in an amount not to exceed \$2,260,000 to the Department of Agriculture and Natural Resources for the Project.

2. The Town President is hereby authorized to execute the Application and submit it to the Department of Agriculture and Natural Resources, and to execute and deliver such other documents and perform all acts necessary to effectuate the Application for financial assistance.

3. The Town President is hereby designated as the authorized representative of the City to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project.

Adopted at \_\_\_\_\_ Roscoe \_\_\_\_\_, South Dakota, this \_\_\_\_\_ 1<sup>st</sup> \_\_\_\_\_ day of December 2025.

APPROVED:

\_\_\_\_\_  
Leland Treichel, President  
City of Roscoe

Attest: \_\_\_\_\_  
Nicole Bauman, City Finance Officer

Treichel moved and Lehr seconded to approve the minutes of the November 3, 2025, meeting, with the addition of clarification that code enforcement notices are done for the 2025 year, not done altogether. All aye. Motion carried.

D. Bauman moved and Malsam seconded to approve the November Financial Statement and bank reconciliations. All aye. Motion carried.

D. Bauman moved and Lehr seconded to approve the payment of the following bills. All aye. Motion carried

**Pre-Authorized Payments:**

**November 17, 2025, payroll:** FO – \$910.89; Hwy & Streets – \$930.25; Water Dept.- \$116.30; Sewer Dept - \$116.27; Parks - \$24.87.

**November 17, 2025, bills:**

American Solutions for Business – supplies - \$47.88; AP Express – supplies - \$266.52; City of Roscoe – utilities - \$721.25; EFTPS –WHT, SS, & Med. Tax - \$1367.58; FEM Electric – utilities - \$431.70; First State Bank of Roscoe – fees - \$10.00; Fischer Repair – supplies - \$33.98; Roscoe Hardware – supplies - \$279.09; Running Supply, Inc – supplies - \$177.38; SD Retirement System – November retirement - \$671.52; Visa – fees/supplies - \$799.10; WEB Water – Oct water - \$4668.44.

**December 1, 2025, payroll:** Trustees – \$459.85; FO - \$969.39 Hwy & Streets – \$1018.00; Water Dept.- \$115.36; Sewer Dept - \$115.36; Snow removal - \$406.36.

**December 1, 2025, bills:**

A1 Sanitation – fees - \$291.56; Bantz, Gosch & Cremer – legal services - \$60.82; Cole Papers – supplies - \$505.37; Dept of Health – fees - \$40.00; Gibson Publishing – publishing - \$171.97; Hawkins – supplies - \$10.00; Health Pool of SD – December health insurance - \$1813.34; HRK Acres, LLC – rent - \$2800.00; John Deere Financial – supplies - \$223.85; Mid-American Research Chemical – supplies - \$302.86; Montana Dakota Utilities – utilities - \$1829.46; Roscoe Hardware – supplies - \$178.90; SD State Treasurer – sales tax - \$11.50; Venture Communications – utilities- \$269.63;

There were no public comments.

At this time, sealed bids were opened for the old city office, located at 203 N Mitchell St. There were two bids turned in:

- Sarah Miller: \$3400.00
- Roscoe Rentals (Brian Beyers): \$1768.00

D. Bauman moved and Lehr seconded to approve accepting the bid of \$3400.00 for the building. All aye. Motion carried.

Lehr moved and Malsam seconded to approve the roster for Active Firemen and First Responders for insurance purposes. All aye. Motion carried.

**Firemen:** Allen Beyers, Brian Beyers, Ethan Beyers, Robert Conn, Charles Hettich, Danny Kilber, Bernel Lee, Austin Malsam, Danny Malsam, Darin Malsam, Grant Malsam, Noah Miller, Jeff Paplow, Jonathan Rohrbach, Kenton Secker, Clay Spielmann, Mandi Voller, Andy Weisser, Austin Weisser, Dylan Weisser, Savannah Weisser, & Mike Wiedrich

**First Responders:** Allen Beyers & Mike Wiedrich.

FO Bauman shared with the Board information about the Prairie Combine App that has been developed by the Eureka Chamber & Development Co. This app will cost around \$300 for the year to allow Roscoe to promote its businesses/locations and events for those who use the app. A meeting over information about it is being held Dec. 11 in Eureka. Malsam moved and Lehr seconded to approved joining in on this app. All aye. Motion carried.

Nathan Miller reported to the Board:

- Snow plow needs new cutting edge, which has been ordered, and looking to get wheels for it as skids wear off too fast. Set of wheels will cost \$3600.00.
- SDDOT hit manhole cover on state highway over by the school and broke the rim. A cone has been placed over the manhole to prevent driving over it.
- The de-icer unit in the tall water tower was broken again. H & H Contracting was called to come replace/repair it. A new maintenance contract will need to be created.

FO Bauman reported to the Board:

- Options for an election date are June 2 or Nov 3. Malsam moved and D. Bauman seconded to approve setting the election date as June 2. All aye. Motion carried. FO Bauman will look into possibility of combining with school and/or County.
- Special event liquor license application was submitted by the Roscoe Volunteer Fire Department for January 17, 2026. A public hearing will need to be held. D. Bauman moved and Treichel seconded to set hearing date for January 5, 2026. All aye. Motion carried.

The rabies clinic will be held Friday, December 5<sup>th</sup>, from 11 am to 1 pm.

The City office and shop will be closed for Christmas on Thursday, December 25, and New Years' Day, on Thursday, January 1.

The next regular meeting is Monday, January 5, 2026, @ 7:30 pm.

D. Bauman moved and Malsam seconded to adjourn. Motion carried.

Attest: Nicole Bauman

Leland Treichel  
President

Finance Officer  
Published once at the total approximate cost of \_\_\_\_\_.