

City Board Proceedings
October 6, 2025
7:30 P.M.

The Roscoe City Trustee Board met in regular session in the City Office with President Treichel presiding. Members present were D. Bauman, Lehr, and Malsam. Absent: Roth. Others present: Chandler Pullman, Nathan Miller, Sarah Miller, Fred Schneider, Jim Fonder, Keegan Miller and Tracy Treichel.

D. Bauman moved and Lehr seconded to approve the agenda. All aye. Motion carried.

Treichel moved and Lehr seconded to approve the minutes of the September 2, 2025, meeting. All aye. Motion carried.

Treichel moved and Malsam seconded to approve the September Financial Statement and bank reconciliations. All aye. Motion carried.

D. Bauman moved and Treichel seconded to approve the payment of the following bills. All aye. Motion carried

Pre-Authorized Payments:

September 16, 2025, payroll: FO – \$1125.37; Hwy & Streets – \$1224.17; Water Dept.- \$141.69; Sewer Dept - \$141.69; Parks - \$1078.11; Mosquito - \$35.22.

September 16, 2025, bills:

AP Express – supplies - \$510.61; BDM Gravel – supplies - \$15,360.00; City of Roscoe – utilities - \$787.10; Dakota Pump & Control – repairs - \$436.74; EFTPS – WHT, SS, & Med. Tax - \$2627.29; FEM Electric – utilities - \$436.21; First State Bank of Roscoe – fees - \$22.00; Fischer Repair – repairs - \$184.98; Innovative Office Solutions – supplies - \$266.50; John Deere Financial – supplies - \$105.32; JRB, LLC – professional fees - \$832.65; Kappes Tree Service – Professional Fees - \$400.00; Roscoe Hardware – supplies - \$356.03; SD Retirement System – September retirement - \$1097.74; SDRS-SRP – retirement - \$250.00; USPS – fees - \$90.00; Visa – fees/supplies - \$323.34; WEB Water – utilities - \$5560.75; Sentry – building - \$23,453.87; Kenton Secker – bill credit - \$448.50;

October 1, 2025, payroll: Trustees – \$579.90; FO – \$1198.49; Hwy & Streets – \$1794.72; Water Dept.- \$212.90; Sewer Dept - \$212.94.

October 1 & 6, 2025, bills:

AP Express – supplies - \$764.20; Bantz, Gosch & Cremer – legal services - \$174.00; City of Roscoe – utilities - \$767.60; Dept of Health – fees - \$576.00; Dreamin' Desserts by Cindy – supplies - \$64.00; FEM Electric – utilities - \$464.90; FP Mailing Solutions – fees - \$90.00; Gibson Publishing – publishing - \$199.78; Hawkins – supplies - \$1799.61; Health Pool of SD – October health insurance - \$2720.01; John Deere Financial – supplies - \$1127.36; Lehr Welding & Repair – supplies - \$135.00; Kevin Malsom – deposit refund - \$42.29; Montana Dakota Utilities – utilities - \$1626.03; Roscoe Hardware – supplies - \$21.75; SD State Treasurer – sales tax - \$68.16; SDRS-SLP – retirement - \$250.00; Venture Communications – utilities- \$281.69; WEB Water – utilities - \$4547.50.

During open public comments, Chandler Pullman spoke with the Board. He had been told that during a different meeting, his name and property were brought up by another resident, using Pullman for a reason for why they shouldn't have gotten a code enforcement notice.

D. Bauman moved and Lehr seconded to approve the following building permits. All aye. Motion carried.

William & Mary Jo Grismer	N76' of Lot 13-18, S75' of Lots 13-18; Block 5; Original Plat	Build deck
David Goodwin	Lots 1 & 2, E75' of Lots 3 & 4; Block 4; Original Plat	Build garage
Sentry – Edmund Central School	Lots 9-12 with vacated street; Block 12; Morgans Addition	Reno of Shop building

Sarah Miller spoke with the Board about their intentions with the old city office building. She has a potential interest for a business front and thinks that the office area would be a good spot. Lehr moved and Malsam seconded to table discussion on the building. All aye. Motion carried.

Notices have been sent out for properties for last remaining 2025 Code Enforcement violations.

Nathan Miller reported to the Board:

- In need of pallet forks for the payloader. Miller got prices from Rock Tuff for two different sets. Malsam moved and Lehr seconded to approve the purchase of a set of payloader pallet forks for \$5700.00. All aye. Motion carried.

FO Bauman reported to the Board:

- NECOG needs to hold a public hearing with the Board over the lagoon information. They would like to know if they can either have the Board move their monthly November meeting to November 10 or hold a special meeting that night. Board would like it just a special meeting on November 10.
- There are large discrepancy amounts for water usage. Looking into if there is a water leak, problem with the meters/billing, or if something is not being metered.
- FO Bauman will need to change out the remaining CD. Some of the money will be needed to pay off the DW #2 loan, while the rest can either be invested back into a CD, or some into a CD, and some into SD FIT or if First State Bank can have a better offer, then with them. D. Bauman moved and Lehr seconded to approve for FO Bauman to pull CD and reinvest remaining money with best rates/options. All aye. Motion carried.

D. Bauman moved and Malsam seconded to pass the first reading of Ordinance #395: 2025 Supplemental Ordinance. Roll call vote: Lehr – aye, Malsam – aye, D. Bauman – aye, Treichel – aye. Absent: Roth. Motion carried

Lehr moved and Malsam seconded to approve Resolution 2025-6: A Resolution Establishing Utility Rates and Surcharges. Roll-call vote: Lehr – aye, Malsam – aye, D. Bauman – aye, Treichel – aye. Absent: Roth. Motion carried.

Resolution 2025-6

A resolution establishing utility rates and surcharges

WHEREAS, the City of Roscoe has reviewed its utility water and sewer usage rates in accordance with prudent fiscal management;

AND WHEREAS, the City of Roscoe has the authority to set rates by resolution through its passing of City Ordinance #367 “Setting Utility Service Rates” and through SDCL 9-39-23;

AND WHEREAS, the following monthly rates will go into effect starting November 1, 2025.

Base rate per customer: \$28.15

Water usage: \$0.60/100 gallons for 0-5000 gallons
\$0.80/100 gallons for 5001-10,000 gallons
\$1.25/100 gallons for 10,001 gallons and up

Residents outside the City limits will double the rate.

Sewer rate per customer: \$4.50

Loan Surcharges:

Water 1 Surcharge for DW01 loan: \$15.75

Sewer 1 surcharge for CW02 loan: \$40.00

The surcharges shall remain in effect until such time as the borrower bonds are paid in full, it shall be collected at the same time as other charges of the system and establish surcharge accounts to segregate the income from other system income for bookkeeping purposes to be pledged to the South Dakota Conservancy District. The surcharges shall be reviewed from year to year and modified in order to provide the required 110 percent debt coverage.

The surcharges shall be payable by each customer of its system and those who are on standby or ready-to-serve status, which may receive or benefit from the services of the project financed by the CW02 and DW01 loans with the borrower bonds.

Dated this 6th day of October 2025.

Leland Treichel, President

ATTEST:

Nicole Bauman, Finance Officer

Lehr moved and Malsam seconded to go into executive session at 8:33 pm for personnel. All aye. Motion carried.

Executive session ended at 8:50 pm. Lehr moved and D. Bauman seconded to reconvene meeting, and accept verbal resignation from Jim Fonder. All aye. Motion carried.

Board gave notice to Maintenance personnel that starting November 1, 2025, part-time hours will be as needed, with no seasonal/temporary help until such time it is also needed to get work done.

FO Bauman let the Board know that Roscoe received their restricted use site inspection back and it was good. Also gave out a flyer with prices for radar signs for on the highway.

The City office and shop will be closed for Native American Day on Monday, October 13.

The next regular meeting is Monday, November 3, 2025, @ 7:30 pm.

Lehr moved and Malsam seconded to adjourn. Motion carried.

Attest: Nicole Bauman
Finance Officer

Leland Treichel
President

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