

City Board Proceedings
May 5, 2025
7:30 P.M.

The Roscoe City Trustee Board met in regular session in the City Office with President Treichel presiding. Members present were M. Bauman, D. Bauman, and Lehr. Absent: Hettick. Others present: Brad and Michelle Braunworth, Brian Malsam, Aaron Roth, Nathan Miller, Jim Fonder and Tracy Treichel.

Lehr moved and M. Bauman seconded to approve the agenda. All aye. Motion carried.

Treichel moved and D. Bauman seconded to approve the minutes of the April 7 & 11, 2025, meetings. All aye. Motion carried.

Lehr moved and D. Bauman seconded to approve the payment of the following bills. All aye. Motion carried.

Pre-Authorized Payments:

April 16, 2025, payroll: FO – \$1091.85; Hwy & Streets – \$1653.32; Water Dept.- \$206.67; Sewer Dept - \$206.63.

April 16, 2025, bills:

Shelly Bieber – vehicles - \$6475.00; Core & Main – supplies - \$2722.48; First State Bank of Roscoe – fees - \$10.00; Knight Truck Sales – fees - \$47,675.00; SD One Call – locates -\$8.40; SD Retirement System – April retirement - \$1100.82; SDRS-SRP – retirement - \$250.00; SD Unemployment – 1st quarter ins. - \$18.65; VISA – supplies/fees - \$1820.02; WEB Water – March water - \$3680.29; EFTPS –WHT, SS, & Med. Tax - \$2518.66;

May 1, 2025, payroll: Trustees – \$1180.19; FO – 1203.96; Hwy & Streets – \$1632.81; Water Dept.- \$204.08; Sewer Dept - \$204.13.

May 1 & 6, 2025, bills:

A-1 Sanitation & Recycling – fees - \$288.62; AP Express – supplies - \$483.36; Bantz, Gosch, & Cremer – legal services - \$3849.11; City of Roscoe – utilities – \$809.35; Dakota Pump & Control – repairs - \$1238.21; Dale’s Building Supplies – supplies - \$19.86; DANR – fees - \$60.00; Dakota Supply Group – supplies - \$533.83; Dept of Health – water testing -\$15.00; FEM Electric – utilities - \$305.96; Gibson Publishing – April minutes, notices - \$171.36; Hawkins – supplies - \$10.00; Health Pool of SD – May health insurance - \$2720.01; John Deere Financial – supplies - \$210.38; Montana Dakota Utilities – utilities - \$2126.45; Ricky’s Restaurant & Lounge – refund - \$100.00; M Construction – repairs - \$205.00; Roscoe Trustworthy Hardware – supplies - \$208.91; Schurrs – supplies - \$4.50; SDRS-SLP – retirement - \$250.00; US Bank – loan payments - \$29316.08; Venture Communications – utilities- \$271.52; WEB Water – April water - \$4662.50.

D. Bauman moved and M. Bauman seconded to approve the April Financial Statement and bank reconciliations. All aye. Motion carried.

M. Bauman moved and D. Bauman seconded to convene to the reorganization meeting. All aye. Motion carried.

7:40 pm The Roscoe City Trustee Board met as the reorganizational meeting.

Certificates of Election were given and the Oath of Office was administered to Brian Malsam and Aaron Roth, and same was signed.

Lehr nominated Leland Treichel as President of the Board for one year. D. Bauman moved to cease nominations and Lehr seconded that motion. All aye. Motion carried.

D. Bauman nominated Andrew Lehr as Vice-President of the Board for one year. Treichel moved to cease nominations and D. Bauman seconded. All Aye. Motion carried.

Lehr moved and D. Bauman seconded to approve the appointment of Nicole Bauman for Roscoe City Finance Officer and Nathan Miller for Full-Time City Maintenance/Utility Supervisor. All aye. Motion carried.

Lehr moved and Treichel seconded to approve the appointments to the various board departments. All aye. Motion carried.

Water & Sewer Commissioners & Sanitation Supervisors: Brian Malsam & Aaron Roth

Street Commissioners: Andrew Lehr

Public Safety & Park Supervisor: Dee Bauman

City Property Supervisors: Brian Malsam & Aaron Roth

Building Official: Dee Bauman & Leland Treichel

Discussion was held on the rate sheet. Treichel proposed the change of payload w/operator fees to be \$250/hour. Lehr moved to set the rates with the change for payload usage with operator of \$250/hour with a minimum of one hour. D. Bauman seconded the motion. All aye. Motion carried.

A copy of the rates is on file in the City Office.

D. Bauman moved and Malsam seconded to designate the First State Bank of Roscoe and SD Public Funds Investment Trust as the Official Depositories. All aye. Motion carried.

Lehr moved and Treichel seconded to designate the Edmunds County Tribune as the official newspaper. All aye. Motion carried.

This being the time for a Hearing for the transfer of two liquor licenses from Hauck Enterprises (Ricky's Restaurant & Lounge) to Braunworth Enterprises (Knucklehead's Bar & Grill). No one appeared to protest the transfers. D. Bauman moved and Lehr seconded to approve the transfer applications for the remaining year of 2025. All aye. Motion carried.

Public comments:

Michael Bauman spoke with the Board about his west ditch. The slope of the ditch changed due to the water/sewer project construction, and it is difficult and dangerous to mow. He would like it to be looked into to fix.

Aaron Roth, now Board member, asked about getting the remaining portion of N Andrew paved. He put in a garage and plans to put up a house; the roadway has been created, but no pavement has been put down.

For Sandra Beyers and the Community Club, Nicole Bauman and Aaron Roth updated the Board on the walking trail project that had been brought up to the Board in April. A cost estimate was received for both asphalt and concrete. Some discussion was held on timeline for the grant process, and the idea that the project might have to go through multiple tries for funding. The Community Club will be asking at budget time for the City to help with the project.

An update was given on the ballfield bathrooms. It is almost complete.

Discussion was held on the tennis court. It was previously discussed about putting the sport flooring back on, but now it is being discussed about painting lines on the concrete. Also, new backboards for the basketball hoops are being looked into.

Emails with Sentry on fixes at the new city office were discussed. A list of corrections was gone over, and there are only a few items left to be finished. FO Bauman will start moving items over so that the new building can start being used.

A quote for wood chips and labor was discussed from Parkview Nursery. Quote was for \$11,850. Board thought this was too high and that we didn't need the labor included. D. Bauman moved and Malsam seconded to approve FO Bauman to purchase just wood chips at a lower cost from other vendors, after researching/asking from other cities. All aye. Motion carried.

Additional items at the park were discussed, for City Maintenance to update.

Code enforcement was discussed. New properties were looked at for yard maintenance with pictures for the board to view. Notices will be sent out by city attorney.

Nathan Miller and Jim Fonder reported to the Board:

- Fonder brought up the idea of storm drains over on Williams St, to help with drainage/flooding on the east side
- Complaints about well water in the summer. Fonder discussed upping WEB Water and not using the well. More information is needed.
- Discussion about when the dump is open. It will be open all-day Tuesdays and Saturdays. There is a dumpster in town for items as well, and the dump can be opened by City workers if needed on a different day.

FO Bauman reported to the Board:

- An audit for the 2024 financial year is being completed with Cahill Bauer and Associates.
- The 2024 Annual Report was submitted. Roth moved and Lehr seconded to approve. All aye. Motion carried.
- FO Bauman to attend Finance Officer School this June in Pierre, June 11-13.

The next regular meeting is Monday, June 2, 2025, @ 7:30 pm.

Office and shop to be closed for Memorial Day, Monday, May 26. FO Bauman to be out-of-the-office on Tuesday, May, 20 for kindergarten graduation.

Lehr moved and Malsam seconded to adjourn. Motion carried.

Attest: Nicole Bauman
Finance Officer

Leland Treichel
President

Published once at the total approximate cost of_____.