

City Board Proceedings
January 3, 2024
7:30 P.M.

The Roscoe City Trustee Board met in regular session in the City Office with Vice President Lehr presiding. Members present were Hettick, D. Bauman, and M. Bauman, with President Treichel via phone. Others present: Nathan Miller.

D. Bauman moved and M. Bauman seconded to approve the agenda. All aye. Motion carried.

M. Bauman moved and Hettick seconded to approve the minutes of the December 22, 2023, meeting. All aye. Motion carried.

D. Bauman moved and Hettick seconded to approve the December Financial Statement and bank reconciliations. All aye. Motion carried.

Hettick moved and Treichel seconded to approve the payment of the following bills. All aye. Motion carried.

January 2, 2024, payroll: Trustees –\$1033.20; FO – \$884.58; Hwy & Streets – \$1348.78; Water Dept.- \$155.61; Sewer Dept - \$155.61; snow removal - \$377.29; utilities – cell phone reimbursement - \$50.00.

January 2, 2024, bills:

Adee Honey Farms – rent - \$5.00; Andrew Lehr – fees - \$295.10; Core & Main – supplies - \$149.15; Dahme Construction – fees - \$216,633.97; DANR – Fees - \$250.00; Dept of Health – fees - \$132.00; Francotyp-Postalia, Inc –supplies - \$367.04; Gibson Publishing – publishing - \$232.26; Hawkins – supplies - \$10.00; Health Pool of SD – health insurance - \$2532.60; Helms & Associates – fees - \$4550.00; John Deere Financial – supplies - \$3242.12; Montana Dakota Utilities – utilities - \$1965.55; SD Govt. Finance Officers’ Assoc. – fees - \$40.00; SDML – fees - \$535.38; SDML Workers Compensation Fund – worker compensation - \$2996.00; Share Corporation – supplies - \$888.39; Steven Schurr – rent - \$70.00; Venture Communications – utilities - \$259.65.

D. Bauman moved and Lehr seconded to approve Finance Officer to pay bills and payroll prior to board approval to avoid service charge, to receive a discount, to purchase necessary items, or in an emergency when the vendor will not charge the City. Motion carried.

This being the time for a Hearing for the applied Special 1-day event liquor license by the Roscoe Volunteer Fire Department for their Firemen’s Ball on January 20, 2024. No one appeared to protest the license. Treichel moved and D. Bauman seconded to approve the Special Event License for the hours starting 12:01 pm January 20, 2024, to 2:00 am, January 21, 2024. All aye. Motion carried.

M. Bauman moved and Hettick seconded to name the following Firemen and First Responders for insurance purposes. Motion carried.

Firemen: Allen Beyers, Brian Beyers, Dennis Beyers, Ethan Beyers, Ryan Fleischman, Charles Hettich, Danny Kilber, Bernel Lee, Austin Malsam, Danny Malsam, Darin Malsam, Grant Malsam, Noah Miller, Jeff Paplow, Jonathan Rohrbach, Kenton Secker, Clay Spielmann, Mathew Waldner, Andy Weisser, Austin Weisser, Dylan Weisser, Savannah Weisser, & Mike Wiedrich

First Responders: Allen Beyers, Dennis Beyers, & Mike Wiedrich.

There were no public comments.

Hettick moved and D. Bauman seconded to approve the automatic budget supplementation for 2023 with the Small Community Planning Grant money totaling \$10,000.00 that was received from the State of South Dakota at the end of December. All aye. Motion carried.

Specifications for concrete were discussed for upcoming projects. Bid notices will be sent out to be open at the February board meeting.

Specifications for a new city office building were discussed. A new spec page will be put together from the discussion.

Specifications for a new bathroom building and ball field storage were discussed. A new spec page will be drawn up from the discussion.

Nathan Miller reported to the Board:

- Still having issues with payloader. New payloader bids from SourceWell were discussed.

Hettick moved and Lehr seconded to approve the purchase of a 2023 544G John Deere Wheel Loader from RDO Equipment through Sourcewell bid contract for \$189,296.16, and to surplus Volvo payloader and sell it at auction. Four ayes, with one nay by M. Bauman. Motion carried.

The 2023 inventory is being finished up. When completed, it will be on file at the City Office.

FO Bauman brought up setting up a 5-year spending plan, keeping track of items that might need replacing or future large purchases that will need to be made in the future. Items were discussed to be put on the plan. A draft will be created for the next meeting.

Hettick moved and D. Bauman seconded to approve the first reading of the revised City Ordinances. All aye. Motion carried.

D. Bauman moved and M. Bauman seconded to approve Resolution 2024-1: Resolution Establishing Contract for Legal Services. Roll call: all aye. Motion carried.

RESOLUTION 2024-1

RESOLUTION ESTABLISHING CONTRACT FOR LEGAL SERVICES

WHEREAS, the City of Roscoe by and through its duly elected trustees hereinafter referred to as "City of Roscoe" deems it necessary to contract with a licensed attorney and/or law firm to provide legal services to the City of Roscoe.

WHEREAS, SDCL 9-14-23 provides that, "[t]he governing body of any municipal corporation may contract for legal services or employ an attorney under such terms and conditions as the governing body shall deem proper. Any contract for legal services with an attorney shall be made by ordinance or resolution. Such contract shall set forth the compensation to be paid and the specific services to be rendered."

WHEREAS, the City of Roscoe has decided to enter into a contract for a City Attorney for legal services at \$285.00 per hour.

NOW, THEREFORE, BE IT RESOLVED, that the City of Roscoe hereby contracts with the law firm of Bantz, Gosch & Cremer, L.L.C., to provide legal services to the City of Roscoe from January 1, 2024, to December 31, 2024.

Dated this 2nd day of January, 2024.

Leland Treichel, President

ATTEST:

Nicole Bauman, Finance Officer

The 2024 Municipal Government Day in Pierre is set for Tuesday night/Wednesday morning, February 6 & 7, 2024.

Wages for the City Trustees and employees as of January 1, 2024, are as follows:
President (Leland Treichel) – base pay of \$200 per month; regular, special, and equalization meetings - \$130 each.
Vice President (Andrew Lehr) - regular, special, and equalization meetings - \$130 each. Vice President will be paid \$10 for holding the meetings in place of the President.
Trustees (Dee Bauman, Michael Bauman, & Dale Hettick) - \$130 per meeting for regular, special, and equalization meetings.
City Maintenance (James Fonder) - \$26.86 per hour, along with full single health insurance and cell phone reimbursement at \$50.00/month.
City Maintenance (Nathan Miller) - \$20.09 per hour, along with full single health insurance.
Finance Officer (Nicole Bauman) - \$21.92 per hour, along with full single health insurance.

The next regular meeting is Monday, February 5, 2024, @ 7:30 pm.

M. Bauman moved and D. Bauman seconded to adjourn. Motion carried.

Leland Treichel
President

Attest:

Nicole Bauman
Finance Officer

Published once at the total approximate cost of_____.