

City Board Proceedings
February 5, 2024
7:30 P.M.

The Roscoe City Trustee Board met in regular session in the City Office with President Treichel presiding. Members present were Hettick, M. Bauman, and Lehr. Absent: D. Bauman. Others present: Tracy Treichel, Nathan Miller and Louie Jung.

Hettick moved and Lehr seconded to approve the agenda. All aye. Motion carried.

Treichel moved and M. Bauman seconded to approve the minutes of the January 3, 2024, meeting. All aye. Motion carried.

Lehr moved and Hettick seconded to approve the January Financial Statement and bank reconciliations. All aye. Motion carried.

M. Bauman moved and Lehr seconded to approve the payment of the following bills. All aye. Motion carried.

Pre-Authorized Payments:

January 16, 2024, payroll: FO – \$1129.60; Hwy & Streets – \$1879.47; Water Dept.- \$234.93; Sewer Dept - \$234.93; snow removal - \$150.11.

January 16, 2024, bills:

AP Express – fuel - \$443.59; City of Roscoe – Dec utilities – \$514.00; FEM Electric – utilities at well - \$150.00; First State Bank of Roscoe – fees - \$10.00; Fischer Repair – supplies - \$42.70; Petty Cash – supplies - \$10.50; Roscoe Trustworthy Hardware – supplies - \$541.95; SD One Call – locates - \$6.30; SD Retirement System – January retirement - \$1078.48; SDRS-SRP – retirement - \$500.00; SD Unemployment Insurance – 4th quarter unemployment - \$9.88; VISA – supplies - \$242.54; WEB Water – Dec water - \$3450.86; EFTPS –WHT, SS, & Med. Tax - \$2967.24;

February 1, 2024, payroll: Trustees –\$709.19; FO –\$1073.77; Hwy & Streets – \$2626.35; Water Dept.- \$328.29; Sewer Dept - \$328.29; utilities – cell phone reimbursement - \$50.00.

February 1 & 5, 2024, bills:

Aberdeen Investment Management – refund – \$319.40; American Solutions for Business -supplies - \$99.85; Bantz, Gosch, &Cremer – legal services - \$1591.09; City of Roscoe – January utilities - \$674.20; Core & Main – supplies - \$10,836.18; Dahme Construction – pay #23 - \$64,764.61; Dept of Health – water testing - \$15.00; FEM Electric – utilities at well - \$150.00; Fischer Repair – supplies/repair - \$1348.86; Gibson Publishing – January minutes, notices - \$162.63; H&H Contracting – supplies - \$904.41; Hase Plumbing & Heating – repairs - \$383.76; Health Pool of SD – Feb health insurance - \$2532.60; Helms & Associates –fees - \$1610.00; Montana Dakota Utilities – utilities - \$2547.11; North Central Rental & Leasing – payloador rental - \$4510.18; Roscoe Trustworthy Hardware – supplies - \$394.71; Glenn Schmitt – refund - \$28.00; Schurrs – repair - \$18.75; SDPAA – insurance - \$308.56; Transource Truck & Equipment – repair - \$869.63; US Bank – loan payment - \$27,719.54; Venture Communications – phone service & internet - \$259.54.

There were no public comments.

The Roscoe Volunteer Fire Department had sent in their budget for 2024 and previous years' financials, as they receive money from the City of Roscoe for fire protection. They also have a new fire chief, Danny Malsam. M. Bauman moved and Lehr seconded to approve the naming of Danny Malsam for fire chief. All aye. Motion carried.

At this time, a hearing was held over a petition to vacate an alley, brought forth by S & D, Inc. No one appeared for the hearing. Hettick moved and Treichel seconded to approve the resolution to vacate alley. All aye. Motion carried.

RESOLUTION

BE IT RESOLVED that on February 5, 2024, at 7:30 p.m., at the Roscoe City Office, Roscoe, South Dakota, the Board of Trustees of the City of Roscoe approved the Petition to Vacate Alley which was filed on January 3, 2024, by S & D, Inc., and which said resolution herein vacates:

All portions of the alley, which runs North and South adjacent to and between Lots One (1) through Seven (7), Block Two (2), Lennox's Addition to Roscoe, Edmunds County, South Dakota and Lots Eight (8) through Fourteen (14), Block Two (2), Lennox's Addition to Roscoe, Edmunds County, South Dakota.

Roscoe Board of Trustees

By: Leland Treichel, Its Board President _____

ATTEST: Nicole Bauman, Finance Officer _____

Louie Jung met with the Board about the building he is putting up. It had been measured to fit within the setbacks the City has requested for properties through their ordinances, but it now is going to be over by a foot. Hettick moved and Lehr seconded to approve the additional foot variance. All aye. Motion carried.

Bids were opened for the three concrete projects. Bids were from CWF Concrete & Masonry out of Aberdeen. Prices were: cold storage - \$10,000.02; ball field/concession - \$44,642.94; multi-sport court - \$157,566.61. Lehr moved and M. Bauman seconded to reject the bids and revamp the specifications to include slope and any other additional information needed. All aye. Motion carried.

Specifications for a new city office building were discussed. A new spec page will be put together from the discussion.

Specifications for a new bathroom building and ball field storage were discussed. A new spec page will be drawn up from the discussion.

Nathan Miller reported to the Board:

- Working on sewer jetter, fixing it up; maintenance done on all equipment.

There had been some question/concerns brought up about cleaning of snow being done by the city at the catholic church. Discussion was held on snow cleaning for non-profit organizations. Treichel moved and Lehr seconded to agree that if snow removal is done for catholic church parking lot, snow removal also needs to happen at Lutheran church parking area and legion parking area, with payloader. All aye. Motion carried.

Discussion was held on using the Volvo payloader for snow removal. We are waiting for it to be auctioned off and the arrival of new payloader, but if Roscoe were to receive 6+ inches of snow that the snow plow is needed, as the snow plow attachment doesn't work with the rental payloader, the Volvo payloader can be used.

A complaint about cats and dogs has been brought forth to the City. There have been many cats running around, and the complaint stems from said cats getting into a crawl space under a residence. This same residence has been also having issues with neighbor's dogs running loose. A letter is to be sent to the neighbors about the animals, and further action will be looked into if needed.

A possible 5-year plan was looked at. More information is needed, and will be added to it, for budget time.

Digital/mobile app time clocks were discussed. More information and pricing is needed.

Meeting pay for the board members was discussed. Each member is paid for the meetings in which they attend, but it was brought up about not receiving the full amount if they only call in. It was also brought up about more pay for the vice-president when they have to take over the duties of the president for more than just a meeting, or a one-time event.

Code enforcement was discussed. Board members were updated on upcoming actions.

FO Bauman updated the board on the lead line inventory for the DANR and EPA. Fliers were sent out to a portion of the water accounts with their latest bill.

Hettick moved and Lehr seconded to approve the 2nd reading of the revised City Ordinances, passing Ordinance #387 AN ORDINANCE IN REVISION OF THE MUNICIPAL ORDINANCES OF THE CITY OF ROSCOE, SOUTH DAKOTA. All aye, absent D. Bauman. Motion carried.

ORDINANCE # 387

AN ORDINANCE IN REVISION OF THE MUNICIPAL ORDINANCES OF THE CITY OF ROSCOE, SOUTH DAKOTA

BE IT ORDAINED BY THE CITY OF ROSCOE, SOUTH DAKOTA:

Pursuant to SDCL 9-19-16, this Ordinance in Revision of the Municipal Ordinances of the City, revising regulations as set forth in the document titled "Revised Municipal Ordinances," is hereby read, approved, and adopted as follows:

First Reading:	January 2, 2024
Second Reading and Adoption:	February 5, 2024
Publication Dates:	February 14 & 21, 2024
Effective Date:	March 5, 2024

Signed: Leland Treichel
Board of Trustees President, City of Roscoe

ATTEST:

Nicole Bauman
Finance Officer, City of Roscoe

The next regular meeting is Monday, March 4, 2024, @ 7:30 pm.

M. Bauman moved and Lehr seconded to adjourn. Motion carried.

Leland Treichel
President

Attest:
Nicole Bauman
Finance Officer

Published once at the total approximate cost of _____.