

City Board Proceedings
July 1, 2024
7:30 P.M.

The Roscoe City Trustee Board met in regular session in the City Office with President Treichel presiding. Members present were M. Bauman, D. Bauman, Lehr, and Hettick. Others present: Nathan Miller, Elliot Meier, Aaron Roth, Dean Marske, and Tracy Treichel.

Lehr moved and Hettick seconded to approve the agenda. All aye. Motion carried.

Treichel moved and Hettick seconded to approve the minutes of the June 3, 2024, meeting. All aye. Motion carried.

Hettick moved and Lehr seconded to approve the payment of the following bills. All aye. Motion carried

Pre-Authorized Payments:

June 17, 2024, payroll: FO – \$973.44; Hwy & Streets – \$1549.87; Water Dept.- \$193.74; Sewer Dept - \$193.74; Dump - \$32.69; Mosquito Spraying - \$42.75.

June 17 & 19, 2024, bills:

Agtegra – supplies- \$10.63; AP Express – supplies - \$1073.03; EFTPS –WHT, SS, & Med. Tax - \$3036.23; FEM Electric – utilities - \$398.07; First State Bank of Roscoe – fees - \$10.00; Roscoe Summer Youth Program – fees - \$1000.00; Roscoe Trustworthy Hardware – supplies – 605.39; SD Retirement System – June retirement - \$1145.80; SDRS-SRP – retirement - \$250.00; SDWMA – travel/conference - \$200.00; VISA – supplies/fees - \$1550.62; WEB Water – utilities - \$4821. 74;

July 1, 2024, payroll: Trustees – \$699.95; FO – 883.54; Hwy & Streets – \$1397.84; Water Dept.- \$166.54; Sewer Dept - \$166.56; Dump - \$36.77; Parks - \$596.48.

July 1, 2024, bills:

A-1 Sanitation – utilities - \$518.28; Bantz, Gosch, & Cremer – legal services - \$3971.12; Cahill Bauer & Associates – professional fees - \$7,175.00; Dept of Health – sample testing - \$366.00; Dakota Supply Group = supplies - \$178.12; FP Mailing Solutions – meter rent - \$81.18; Gibson Publishing – June minutes, ad, notices - \$121.18; Hawkins – supplies - \$10.00; Health Pool of SD – July health insurance - \$2532.60; John Deere Financial – supplies - \$1469.98; Konexus – fees - \$1950.00; Montana Dakota Utilities – utilities - \$1847.49; SDRS-SLP – retirement - \$250.00; Van Diest Comp. – supplies - \$2217.60; Venture Communications – utilities- \$267.52.

D. Bauman moved and M. Bauman seconded to approve. the June Financial Statement and bank reconciliations. All aye. Motion carried.

Aaron Roth and Elliot Meier with the Sportsman’s Club discussed with the Board about using the asphalt pile located in the restricted use site as foundation to build up the road for access into Roscoe Lake.

Dean Marske with HKG Architects met with the Board to discuss the bid opening results for a new City Hall. There were five bidders, with Sentry of Watertown, SD being the lowest bid.

	Base Bid
First Dakota Enterprises	\$551,000
Kyburz-Carlson Construction	\$437,700
Quest Construction	\$478,000
JDH Construction	\$429,436

Sentry	\$423,947
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Lehr moved and M. Bauman seconded to sign a contract through HKG with Sentry for the new city hall building, after clarification on price of stone siding. Roll call vote: D. Bauman – aye; Lehr – aye; Treichel – aye; M. Bauman – aye; Hettick – nay. Motion carried.

D. Bauman moved and M. Bauman seconded to accept the offer of \$100.00 by Noah Miller for the 1979 Int. Dump Truck. All aye. Motion carried.

Discussion was held on auctioning the Volvo Payloader. Ulmer Auctions will be hosting another consignment auction in August. Lehr will work with them on getting the Volvo listed. Hettick moved and Lehr seconded to put the Volvo L70H payloader on auction through Ulmer Auctions, with a reserve of \$100,000. All aye. Motion carried.

Negotiated prices were given for electrical and plumbing for the ballfield bathrooms/storage building, to go with Wiedrich Construction's low bid for the building. Burdette Electric, with a price of \$10,500 and Hase Plumbing and Heating, with a price of \$24,900. M. Bauman moved and Lehr seconded to accept all these bids. All aye. Motion carried.

Hettick moved and D. Bauman seconded to go into executive session at 8:32 pm, citing personnel issues. All aye. Motion carried.

Executive session ended at 8:48 pm. D. Bauman moved and Lehr seconded to reconvene meeting. All aye. Motion carried.

Nathan Miller reported to the Board:

- Street patching has started. Will work to get streets ready for chip sealing in August.
- A quote was received by Hase Plumbing for sensor bathroom fixtures for the park. The sink faucets are being left on and toilets not being flushed, so Nathan requested to move forward with putting in auto sensors to help eliminate this problem. Board agreed.

Jensen Rock and Sand plan to be here in August to chip seal. Lehr discussed with Board thoughts on fog sealing.

Water Salesman time/rate needs to be updated to reflect the same price as bulk water and water usage for residents.

Doggy bags/dispensers with a garbage will be purchased and placed at the park and ballfield, hoping to eliminate pet owners not picking up after their animals in these areas.

An update on the amount of money having been spent on the construction projects around town, and upcoming projects was given.

FO Bauman reported to the Board:

- Rough draft of budget for 2025 was given. Board is to look it over and will set up a budget meeting in August to go over numbers and add/subtract were needed.
- WEB has increased their rates again, starting October 2024. No action being taken right now from the Board.
- Code enforcement update was given.
- 2023 Audit is completed and waiting for final report. Auditors requested that interest policy to include that interest from CDs that are listed in other funds be receipted into those funds, and not just the general fund. Also, that the health insurance premium be

divided between all the payroll departments in which that employee worked that month.

Additional items:

- Hydrant flushing needs to be scheduled.
- An out-of-town resident had asked about using the dump – Board declined as they don't have property here in town.
- Cell phone plan or reimbursement for Nathan was discussed.

The next regular meeting is Monday, August 5, 2024, @ 7:30 pm.

D. Bauman moved and Lehr seconded to adjourn. Motion carried.

Attest: Nicole Bauman
Finance Officer

Leland Treichel
President

Published once at the total approximate cost of_____.