

Roscoe City Board Proceedings
February 3, 2025
7:30 P.M.

The Roscoe City Trustee Board met in regular session in the City Office with President Treichel presiding. Members present were M. Bauman, D. Bauman, Hettick, and Lehr. Others present: Nathan Miller and Tracy Treichel.

D. Bauman moved and Lehr seconded to approve the agenda. All aye. Motion carried.

Hettick moved and M. Bauman seconded to approve the minutes of the January 6, 2025, meeting, with the following corrections. All aye. Motion carried.

- the date for the special event liquor license for the Roscoe Volunteer Fire Department was incorrect: minutes should read: "This being the time for a Hearing for the applied Special 1-day event liquor license by the Roscoe Volunteer Fire Department for their Firemen's Ball on January 18, 2025. No one appeared to protest the license. Lehr moved and Treichel seconded to approve the Special Event License for the hours starting 12:01 pm January 18, 2025, to 2:00 am, January 19, 2025. All aye. Motion carried."

- The hourly amount for legal services in Resolution 2025-2 was supposed to be \$290.00/hour (this was only a mistake in the newspaper, not in any of the printed/signed documents)

- in the motion for the second reading of Ordinance #391, Hettick is still listed as being absent during roll-call and M. Bauman's name is listed with a 3 in it. Should read as follows: "Hettick moved and M. Bauman seconded to approve the second reading of Ordinance #391. Roll call: Treichel - aye, Lehr - aye, M. Bauman - aye, Hettick - aye; absent D. Bauman. Motion carried."

D. Bauman moved and Treichel seconded to approve the January Financial Statement and bank reconciliations. All aye. Motion carried.

M. Bauman moved and Lehr seconded to approve the payment of the following bills. All aye. Motion carried.

January 16, 2025, payroll: FO – \$1221.81; Hwy & Streets – \$1945.17; Water Dept.- \$243.14; Sewer Dept - \$243.16;

January 16, 2025, bills:

Andrew Lehr – professional fees - \$375.00; EFTPS –WHT, SS, & Med. Tax - \$2530.24; First State Bank of Roscoe – fees - \$10.00; John Deere Financial – supplies - \$913.46; Runnings Supply – supplies - \$100.72; SD Government Finance Officers' Association – yearly fees - \$40.00; SD One Call – locates - \$23.10; SDML – fees/conference - \$580.00; SD Retirement System – January retirement - \$1149.58; SDRS-SRP – retirement - \$250.00; Visa – supplies - \$103.47; WEB Water – water - \$3871.00;

February 3, 2025, payroll: Trustees –\$783.84; FO – \$1105.87; Hwy & Streets – \$1958.61; Water Dept.- \$244.83; Sewer Dept - \$244.84;

February 3, 2025, bills:

American Solutions for Business – supplies - \$30.95; Bantz, Gosh & Cremer – legal services - \$627.21; Core & Main – supplies - \$585.30; Dept of Health – fees - \$15.00; Gibson Publishing – publishing - \$193.74; Hawkins – supplies - \$10.00; Health Pool of SD – health insurance - \$2720.01; Josh Vargason – professional fees - \$119.69; Montana Dakota Utilities – utilities - \$2437.28; Michael & Todd – supplies - \$771.11; SD State Treasurer – sales tax - \$12.71; SDRS-

SRP – retirement - \$250.00; US Bank – loan payments - \$29,316.08; Venture Communications – utilities - \$268.06; Verizon Wireless – utilities - \$42.74.

There were no public comments.

NECOG is updating the Natural Hazard Mitigation Plan for Edmunds County for FEMA. This process requires a commitment letter from the communities within the County that would be involved in the plan. Hettick moved and D. Bauman seconded to approve the drafted letter of commitment to accompany the application to update the plan. All aye. Motion carried.

An update on the new city office was given. A punch list of items to be corrected was created by HKG. Sentry is working on this list. Concerns still on the color of concrete/flooring.

Move in to start once flooring and corrections are completed.

An update on baseball field bathrooms/storage building. Frame is done; siding and roofing are needed, but will need to be ordered once color is picked. Wiedrich's provided color samples and need guidance before ordering.

An update on code enforcement. An auction service needs to be picked for the sale of vehicles impounded. Will be looking for best commission and availability.

A discussion was held on shipping containers. Looking into square footage of lots for size of containers allowed, and setbacks like we have for structures on a property.

Game Fish and Parks are doing a FOCUS Friday class this semester, and will be creating fish structures that they would like permission to be released into the waters southeast of town. The waters are still unnamed, and the structures would be released into the water that covers City owned land. Lehr moved and D. Bauman seconded to approve the releasing of the structures. All aye. Motion carried.

Nathan Miller reported to the Board:

- Electrical work to be done on some of the Christmas lights – one pole needs to be refitted with outlet; two need possible rewiring.

Office closed on Feb 12, 13, & 17.

Questions asked about certifications needed for maintenance employees.

D. Bauman moved and M. Bauman seconded to go into executive session at 8:34 pm, citing personnel (1-25-2(1)). All aye. Motion carried.

Executive session was called to an end. D. Bauman moved and Hettick seconded to reconvene regular meeting at 8:44 pm. All aye. Motion carried.

Instructions given to Nathan Miller as a supervisory role with being full-time maintenance.

The next regular meeting is Monday, March 3, 2025, @ 7:30 pm.

Hettick moved and Lehr seconded to adjourn. Motion carried.

Leland Treichel
President

Attest:
Nicole Bauman
Finance Officer

Published once at the total approximate cost of_____.