

City Council Proceedings
April 6, 2020
7:30 P.M.

The Roscoe City Council met in regular session in the City Office and over teleconference on Zoom with Mayor Treichel presiding. Members present at the City Office were Hettick, Bauman, Holscher, Hinz and Rohrbach. Over Zoom: Faw.

Hettick moved and Rohrbach seconded to approve the amended agenda, to include building permits. All aye. Motion carried

Bauman moved and Holscher seconded to approve the minutes of the March 2, and March 16, 2020, meetings as read. All aye. Motion carried.

Rohrbach moved and Hinz seconded to approve the payment of the following bills. All aye. Motion carried.

Pre-Authorized payment – March 16, 2020: AP Express – fuel - \$77.25; FEM Electric – February electric - \$150.00; Roscoe Hardware – supplies - \$70.78; SDRS – Jim retirement - \$217.80; Visa – supplies - \$540.88; WEB Water – February water - \$2050.20; EFTPS – WHT, SS, & Med. Tax - \$1742.10;

March 16, 2020 Payroll: Hwy & Streets – \$991.84; Water Dept.- \$123.99; Sewer Dept - \$123.96;

April 1, 2020 payroll: Mayor & Council –\$2049.05; FO – \$1541.32; Hwy & Streets – \$1215.59; Water Dept.- \$151.96; Sewer Dept - \$151.94; Utilities – cell phone - \$47.38.

April 6, 2020 bills:

AP Express – fuel - \$49.69; Bantz, Gosch, & Cremer – legal services - \$48.00; Colonial Research – cleaning supplies - \$314.70; Dale’s Building Supplies – supplies - \$20.39; Dept of Health – water testing - \$15.00; FEM Electric – March electric - \$150.00; Gibson Publishing – March minutes, notices, help wanted, - \$301.69; Health Pool of SD – health ins - \$689.74; Hosmer Vet Clinic – cats - \$91.05; JRB, LLC – drainage ditch - \$265.30; Montana Dakota Utilities – utilities - \$1831.62; Riteway – checks - \$139.35; Roscoe Hardware – supplies - \$41.52; SD Retirement System – remaining March. retirement - \$485.66; Share Corporation – supplies - \$219.25; Venture Communications – phone service & internet - \$250.12; WEB Water – March water - \$2203.29;

Hettick moved and Holscher seconded to approve the March Financial Statement and bank reconciliation. All aye. Motion carried.

There were no public comments.

Rohrbach moved and Bauman seconded to approve the following building permits. All aye. Motion carried.

Roscoe Holdings	Lots 4-6, Block 13, Original Plat	Repair roof; repurpose shop area for C-Store
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Hettick moved and Hinz seconded to hire Harold Veit as the part-time maintenance person, with a starting wage of \$15.00/hour. All aye. Motion carried.

Holscher moved and Bauman seconded to approve the surplus and removal of a 1985 Ford Pumper from City Inventory, to allow the Fire Department to sell. All aye. Motion carried.

Mayor Treichel has had some complaints about streets being broken up from trucks driving and parking on City streets. FO Bauman will draft an ordinance for the May council meeting to no longer allow trucks on streets unless for delivery.

Alderman Hettick brought up the fact that the sign for AP Express is actually on City property. He would like for us to draft a lease for Roscoe Fuel for this sign, in order to hold harmless, the City in the event of an accident dealing with the sign.

The Council received one bid for the park shelter/community building at the park. Rohrbach moved and Faw seconded to award the bid to Wiedrich Construction for a total of \$56,380.00. All aye. Motion carried.

The Council discussed closing any City property during this COVID-19 pandemic. It was decided to keep everything open at this time. A note is posted both at the City Office and the City Shop to ask residents to refrain from stopping in with unnecessary traffic. If you can call about what you are needing, please do so.

FO Bauman provided handouts to the Council members of the CDC and State guidelines for the COVID-19 pandemic.

Bauman moved and Hinz seconded to approve Resolution 2020-3: Transfer from Contingency. All aye. Motion carried.

RESOLUTION 2020-3

TRANSFER FROM CONTINGENCY FUND

WHEREAS, insufficient appropriation was made in the 2020 adopted budget for the following departments to discharge just obligations of said appropriations; and

WHEREAS SDCL 9-21-6.1 provides that transfers be made by resolution of the board from the contingency appropriations established pursuant to SDCL 9-21-6.1 to other appropriations;

THREREFORE BE IT RESOLVED that the appropriation be transferred from the contingency budget to the following department budgets:

419.2-428 General Government Building - Utilities	\$8,000.00
431.7-422 Snow Removal – Professional Fees	\$6,100.00
431-7-424 Snow Removal – Rent	\$2,000.00

Leland Treichel, Mayor

Attest: Nicole Bauman

Finance Officer

Rohrbach moved and Holscher seconded to approve the creation of new funds entitled: Water Construction Fund, Sewer Construction Fund, Water Surcharge Fund, and Sewer Surcharge Fund. All aye. Motion carried. These are created as the loan and grant money for the water/wastewater project, along with the surcharge money to pay back the loans, need to be kept segregated from the rest of the City's funds.

Hettick moved and Hinz seconded to dissolve the fund entitled Building Fund, and move that money into the General Fund. All aye. Motion carried.

The next regular meeting is Monday, May 4, 2020, @ 7:30 pm.

Hettick moved and Rohrbach seconded to adjourn. Motion carried.

Leland Treichel
Mayor

Attest:

Nicole Bauman
Finance Officer

Published once at the total approximate cost of_____.