

City Board Proceedings
April 3, 2023
7:30 P.M.

The Roscoe City Trustee Board met in regular session in the City Office with President Treichel presiding. Members present were Hettick, Lehr, D. Bauman, and M. Bauman. Others present: Jim Fonder, Kenton Secker, and Allen Beyers.

Lehr moved and M. Bauman seconded to approve the agenda. All aye. Motion carried.

D. Bauman moved and Hettick seconded to approve the minutes of the March 6, 2023, and March 20, 2023 meetings. All aye. Motion carried.

M. Bauman moved and Lehr seconded to approve the payment of the following bills. All aye. Motion carried.

Pre-Authorized payment – March 16, 2023:

First State Bank of Roscoe – fees - \$10.00; FP Mailing Solutions – postage meter - \$81.18; SD Retirement System – March retirement - \$795.52; VISA – supplies - \$20.75; EFTPS –WHT, SS, & Med. Tax - \$2620.48.

March 16, 2023, Payroll: FO – \$1012.49; Hwy & Streets – \$834.66; Water Dept.- \$104.33; Sewer Dept - \$104.33; snow removal - \$662.86.

April 3, 2023, payroll: Board –\$1033.20; FO – \$1053.42; Hwy & Streets – \$874.65; Water Dept.- \$109.33; Sewer Dept - \$109.33; snow removal - \$147.53; utilities – cell phone reimbursement - \$50.00.

April 3, 2023, bills:

Dept of Health – water testing - \$15.00; Fischer Repair – supplies – \$42.58; Gibson Publishing – March minutes, help ad, notice - \$99.21; Hawkins – cylinder fee - \$10.00; Health Pool of SD – April health insurance - \$778.06; John Deere Financial – supplies - \$25.82; Montana Dakota Utilities – utilities - \$2186.86; Ryans Candy – office supplies - \$69.95; Transource Truck & Equipment – payloader repair - \$4032.92; Venture Communications – phone service & internet - \$264.21;

Hettick moved and D. Bauman seconded to approve the March Financial Statement and bank reconciliations. All aye. Motion carried.

There were no public comments.

Kenton Secker and Allen Beyers spoke with the Board on land the City owns that Roscoe Fuel would like to look into either purchasing or leasing in order to put up the dinosaur for the gas station. D. Bauman moved and Lehr seconded to look into purchasing arrangements versus leasing. All aye. Motion carried. FO Bauman will look into what needs to happen to sell a small portion of a lot to Roscoe Fuel.

Jim Fonder spoke with the Board on various issues:

- Days for the dump – more than likely, it will be too wet/muddy to open in April. Dump will open come May. Free clean up days will be scheduled at May meeting. Saturday days will go back to being on the 2nd and 4th Saturdays to avoid confusion.
- Gravel bid was discussed – as the County bid for gravel, the City can use their bid, but there was no bid for price of delivery. A delivery quote was given to the City by BDM and along with the price for gravel, it is under the bid requirements for supplies.

Hettick moved and Lehr seconded to approve purchasing 1500 tons gravel from BDM Gravel at \$14.00/ton. All aye. Motion carried.

- Chip sealing the streets – bid specs/notice were written based on previous years notices/specs. Will update and include an additional bid for fog sealing (applying a coat of oil over the top of the rock) to see the cost difference.
- FO Bauman brought up about potential job applications, and if one comes in before the next meeting, how should she handle it. Applicant is to meet with Jim and then a meeting will be called to hire or not.

Discussion was held on a resident's complaint over vehicles being towed after not moving them for snow removal. The process: Fonder goes out to move snow; any vehicles left on the street were identified, and then the sheriff's office and a towing company were called.

Discussion was held on what needs to happen for code enforcement through the City. The City will start working on that this spring again.

FO Nicole Bauman reported to the Board:

- A copy of the 2022 annual report was given to the Board to review.
- A verbal quote was given for an audit from Cahill Bauer and Associates out of Mobridge. The formal quote has not been received yet.
- An insurance claim has been turned over to the City for water damage. It will be submitted to the City's insurance for review.
- Reminder that the City budgeted for replacement of the tennis court floor. FO Bauman will get bid notice and specs ready to submit, and to look into possibly adding a pickleball court.
- Resolution 2023-2: Resolution recognizing the creation of the Roscoe Volunteer Fire Department on January 12, 1918 was reviewed. Lehr moved and Hettick seconded to approve the resolution. All aye. Motion carried.

2023-2

RESOLUTION RECOGNIZING THE CREATION OF THE ROSCOE VOLUNTEER FIRE DEPARTMENT ON JANUARY 12, 1918

BE IT RESOLVED by the City Council of the City of Roscoe, South Dakota, as follows:

WHEREAS, the Roscoe Volunteer Fire Department desires to apply for certain grants.

WHEREAS, the documentation required for said grants includes documentation of the start year and state of incorporation of the Roscoe Volunteer Fire Department.

WHEREAS, the Roscoe Volunteer Fire Department was created by the adoption of City of Roscoe Ordinance No. 50 at a special meeting of the City Council of the City of Roscoe on January 12, 1918. The minutes of said meeting are attached hereto as **Exhibit 1**.

WHEREAS, the City of Roscoe no longer has a copy of Ordinance No. 50 in its records.

WHEREAS, the Roscoe-Hosmer Independent no longer maintains archives for the period in which Ordinance No. 50 would have been published.

WHEREAS, the South Dakota State Archives may contain archived copies of necessary newspaper, however, the Archives are currently inaccessible due to construction. Because of this, the City of Roscoe has no current, viable option of obtaining a copy of Ordinance No. 50.

NOW, THEREFORE, BE IT RESOLVED, that the City of Roscoe hereby recognizes and reaffirms that the Roscoe Volunteer Fire Department was created by the City Council of the City of Roscoe, in the State of South Dakota, by adoption of City of Roscoe Ordinance No. 50 on January 12, 1918.

Resolution approved this 3rd day of April, 2023.

CITY OF ROSCOE

ATTEST:

Leland Treichel, President

Nicole Bauman, Finance Officer

- A meeting with SD DOT will be scheduled for some time mid-April, to discuss possible highway improvements.
- A preconstruction meeting will be scheduled this spring with all water/wastewater project individuals to plan for what needs to happen to finish the project this spring/summer.

The next regular meeting is Monday, May 1, 2023, @ 7:30 pm.

Hettick moved and Lehr seconded to adjourn. Motion carried.

Leland Treichel
President

Attest:

Nicole Bauman
Finance Officer

Published once at the total approximate cost of _____.