

City Council Proceedings  
December 6, 2021  
7:30 P.M.

The Roscoe City Council met in regular session in the City Office with Mayor Treichel presiding. Members present were Hettick, Faw, Holscher, Lehr, Bauman, and Rohrbach. Others present: Jim Fonder and Michael Bauman.

Bauman moved and Rohrbach seconded to approve the agenda after amending the title of Ordinance #380 – changing 12 to 4-8. All aye. Motion carried.

Lehr moved and Bauman seconded to approve the minutes of the November 1 and 17<sup>th</sup>, 2021, after amending the Nov 1<sup>st</sup> minutes. Ordinance #379 should be Ordinance #380, and Chapter 12 should be Chapter 4-8. All aye. Motion carried.

Hettick moved and Rohrbach seconded to approve the November Financial Statement and bank reconciliations. All aye. Motion carried.

Faw moved and Hettick seconded to approve the payment of the following bills. All aye. Motion carried.

**Pre-Authorized payment – November 16, 2021:**

AP Express – fuel - \$446.47;

FEM Electric – October power at well - \$150.00; Rock Tuff – rock bucket rent - \$700.00; Roscoe Hardware – supplies - \$31.12; Running Supply Inc. – supplies - \$85.93; Schurrs – press work - \$25.00; SD Retirement System – Jim beginning November retirement - \$230.10; VISA – postage & conference hotel - \$467.97; WEB Water – October water - \$3521.80; EFTPS – WHT, SS, & Med. Tax - \$1932.36.

**November 16, 2021, Payroll:** Hwy & Streets – \$1054.02; Water Dept.- \$131.75; Sewer Dept - \$131.76; utilities – cell phone reimbursement - \$47.38.

**December 1, 2021, payroll:** Mayor & Council – \$1310.25; FO – \$1525.47; Hwy & Streets – \$2066.63; Water Dept.- \$144.93; Sewer Dept - \$144.95.

**December 1 & 6, 2021, bills:**

Agtegra – supplies - \$19.24; American Solutions for Businesses – office supplies - \$89.15; AP Express – fuel & ice - \$869.28; Bantz, Gosch, & Cremer – legal services - \$69.00; Dept of Health – water testing - \$89.00; FEM Electric – November power at well - \$150.00; Fischer Repair – supplies - \$98.96; Gibson Publishing – November minutes, garbage ad, sale ad - \$95.31; Hase Plumbing, Heating & Air – furnace and labor - \$1103.04; Health Pool of SD – health ins - \$712.50; Milbank WinWater Works – meters - \$1656.20; Montana Dakota Utilities – utilities - \$1377.86; Petty Cash – NEFOG Meeting - \$10.00; Roscoe Hardware – supplies - \$43.98; SD State Treasurer – sales tax on rubble - \$0.23; SD Retirement System – remaining November retirement - \$597.78; Share Corporation – supplies - \$110.31; Transource Truck & Equipment – service tech - \$260.00; Venture Communications – phone service & internet - \$257.72; WEB Water – November water - \$3074.58.

Holscher moved and Lehr seconded to approve payment of Helms & Associates November bills (\$33,902.85), and Dahme Construction's 9<sup>th</sup> pay request (\$242,044.31), with project drawdown grant/loan reimbursement money. All aye. Motion carried.

There were no public comments.

The following establishment applied for a Special 1-day event liquor license for January 15, 2022: Roscoe Volunteer Fire Department. Rohrbach moved and Hettick seconded to set the date for a hearing for the 1-day special event liquor license for Jan 3, 2022, at 7:35 pm in the City office. All aye. Motion carried.

Jim Fonder met with the council on various items:

- A new pit needs to be dug out at the rubble site – he will check with Dahme to see if they would be willing come spring as their equipment will already be here.
- One Christmas light outlet has a bad underground wire, so it won't work.
- The green gravel truck needs some repairs. Fonder will take to Crawford's in Aberdeen to have it serviced this winter.

FO Bauman discussed with the Council:

- The Council was given a rough draft of an updated personnel policy. Discussion was held on some items and clarification on leave issues. Corrections will be made and then sent out again.
- Chair and table racks from Menards were unable to be delivered – they no longer provide them after they were ordered. New ones will be looked for and ordered.
- With new census numbers and map, City Wards will have to be redistricted. FO Bauman provided some examples and Council agreed with on one map numbers. Ward ordinance will be ready for next meeting.
- Fuel tanks that were surplus were advertised for bids but was not in the paper as often as needed. Will rerun again for next meeting.

Bauman moved and Hettick seconded to approve Resolution 2021-8: Transfer from Contingency. Roll call: all aye. Motion carried.

#### RESOLUTION 2021-8

#### TRANSFER FROM CONTINGENCY FUND

WHEREAS, insufficient appropriation was made in the 2021 adopted budget for the following departments to discharge just obligations of said appropriations; and

WHEREAS SDCL 9-21-6.1 provides that transfers be made by resolution of the board from the contingency appropriations established pursuant to SDCL 9-21-6.1 to other appropriations;

THREREFORE BE IT RESOLVED that the appropriation be transferred from the contingency budget to the following department budgets:

422.9-429 Vol. Fire Dept. – Other

\$2500.00

432.4-424 Sanitation – Rent

\$300.00

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Leland Treichel, Mayor

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Attest: Nicole Bauman

Finance Officer

Hettick moved and Faw seconded to approve the second reading of Ordinance #380: Adding Chapter 4-8 to the Revised Ordinance of the City of Roscoe Creating Licensing Provisions for Cannabis Establishments. Roll call: all aye. Motion carried.

The next regular meeting is Monday, January 3, 2022, @ 7:30 pm.

The City Office and Shop will be closed for Christmas on Friday, December 24<sup>th</sup> and New Year's Day on Friday, December 31<sup>st</sup>.

The Rabies Clinic with Hosmer Vet Clinic is scheduled for Friday, December 10, from 11 am to 1 pm at the Shop.

Rohrbach moved and Bauman seconded to adjourn. Motion carried.

Leland Treichel  
Mayor

Attest:

Nicole Bauman  
Finance Officer

Published once at the total approximate cost of \_\_\_\_\_.