

City Council Proceedings  
January 3, 2022  
7:30 P.M.

The Roscoe City Council met in regular session in the City Office with Mayor Treichel presiding. Members present were Hettick, Faw, Holscher, Lehr, Bauman, and Rohrbach. Others present: Michael Bauman.

Bauman moved and Rohrbach seconded to approve the agenda. All aye. Motion carried.

Hettick moved and Faw seconded to approve the minutes of the December 6, 2021, meeting. All aye. Motion carried.

Holscher moved and Lehr seconded to approve the December Financial Statement and bank reconciliations. All aye. Motion carried.

Lehr moved and Bauman seconded to approve the payment of the following bills. All aye. Motion carried.

**Pre-Authorized payment – December 16 & 29, 2021:**

Burdette Electric – electrician services - \$135.79; MDU – seasonal utilities turn off - \$35.35; Roscoe Vol. Fire Dept. – 2021 dues - \$5633.00; SD One Call – locates - \$122.85; SD Retirement System – Jim beginning December retirement - \$235.18; VISA – fees - \$6.16; EFTPS – WHT, SS, & Med. Tax - \$2166.87; JRB LLC – work at golf course - \$12,500.00.

**December 16, 2021, Payroll:** Hwy & Streets – \$1079.37; Water Dept.- \$134.93; Sewer Dept - \$134.93.

**January 3, 2021, payroll:** Mayor & Council – \$756.15; FO – \$1487.67; Hwy & Streets – \$2186.15; Water Dept.- \$147.78; Sewer Dept - \$147.78; snow removal - \$78.43 ;utilities – cell phone reimbursement - \$94.76.

**January 3, 2021, bills:**

Adee Honey Farms – 2022 easement - \$5.00; Dale’s Building Supplies – supplies - \$292.15; DANR – 2022 Fees - \$350.00; Dept of Health – water testing - \$540.00; Francotyp-Postalia, Inc – postage meter - \$81.18; Gibson Publishing – December minutes, sale notice, hearing notice - \$91.16; Health Pool of SD – health ins - \$748.13; John Deere Financial – supplies - \$41.15; Maintenance Repair Supply – supplies - \$150.43; Montana Dakota Utilities – utilities - \$1793.03; SD Govt. Finance Officers’ Assoc. – 2022 membership - \$40.00; SDML – 2022 city dues - \$498.32; SDML Workers Compensation Fund – 2022 premium - \$2994.00; SD Retirement System – remaining December retirement - \$63.76; Share Corporation – supplies/tools - \$247.15; Venture Communications – phone service & internet - \$255.48.

Rohrbach moved and Faw seconded to approve payment of Helms & Associates December bills (\$19,000.60), and Dahme Construction’s 10<sup>th</sup> pay request (\$109,093.14), with project drawdown grant/loan reimbursement money. All aye. Motion carried.

Holscher moved and Hettick seconded to approve Finance Officer to pay bills and payroll prior to board approval to avoid service charge, to receive a discount, to purchase necessary items, or in an emergency when the vendor will not charge the City. Motion carried.

7:35 pm – This being the time for a Hearing for the applied Special 1-day event liquor license by the Roscoe Volunteer Fire Department for their Firemen’s Ball on January 15, 2022. No one appeared to protest the license. Rohrbach moved and Bauman seconded to approve the Special Event License for the hours starting 12:00 pm January 15, 2022 to 2:00 am, January 16, 2022. All aye. Motion carried.

Faw moved and Lehr seconded to name the following Firemen and First Responders for insurance purposes. Motion carried.

**Firemen:** Allen Beyers, Brian Beyers, Dennis Beyers, Ethan Beyers, Mario Duran, Robby Fischer, Charles Hettich, Danny Kilber, Bernel Lee, Austin Malsam, Danny Malsam, Darin Malsam, Grant Malsam, Jeff Paplow, Jonathan Rohrbach, Kenton Secker, Clay Spielmann, Mathew Waldner, Andy Weisser, Austin Weisser, & Mike Wiedrich.  
**First Responders:** Allen Beyers, Dennis Beyers, & Mike Wiedrich.

There were no public comments.

Bauman moved and Hettick seconded to approve Resolution 2022-1: Resolution Establishing Contract for Legal Services. Roll call: all aye. Motion carried.

### **RESOLUTION 2022-1**

#### **RESOLUTION ESTABLISHING CONTRACT FOR LEGAL SERVICES**

**WHEREAS**, the City of Roscoe by and through its duly elected council members hereinafter referred to as "City of Roscoe" deems it necessary to contract with a licensed attorney and/or law firm to provide legal services to the City of Roscoe.

**WHEREAS**, SDCL 9-14-23 provides that, "[t]he governing body of any municipal corporation may contract for legal services or employ an attorney under such terms and conditions as the governing body shall deem proper. Any contract for legal services with an attorney shall be made by ordinance or resolution. Such contract shall set forth the compensation to be paid and the specific services to be rendered."

**WHEREAS**, the City of Roscoe has decided to enter into a contract for a City Attorney for legal services at \$250.00 per hour.

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Roscoe hereby contracts with the law firm of Bantz, Gosch & Cremer, L.L.C., to provide legal services to the City of Roscoe from January 1, 2022, to December 31, 2022.

Dated this 3<sup>rd</sup> day of January, 2022.

Leland Treichel, Mayor

ATTEST:

Nicole Bauman, Finance Officer

Jim Fonder was not at the meeting to give a report.

Council discussed portions of the rough draft for a new personnel policy. They will wait to approve it until later this year, as the council is looking to switch from an aldermanic form of government to a trustee form, and that will change some of the wording in the policy.

7:45 PM – At this time, sealed bids were opened for the two (2) fuel tanks that were surplus.

Justin Jeschke - \$2700.00

Jonathan Rohrbach - \$3120.00

Wes Schaible - \$1295.00

Bauman moved and Rohrbach seconded to accept the bid of \$3120.00 from Jonathan Rohrbach for the fuel tanks. All aye. Motion carried.

Faw moved and Hettick seconded to approve the first reading of Ordinance #381: An Ordinance Entitled “Amending Voting Wards in the City of Roscoe for Equal Distribution”. Roll call: all aye. Motion carried.

Hettick moved and Rohrbach seconded to set the annual municipal election for June 7, 2022. All aye. Motion carried.

The 2022 Municipal Government Day is set for Tuesday night/Wednesday morning, February 1 & 2, 2022. If any council member would like to go, they need to let FO Bauman know by January 15<sup>th</sup> for registration.

The next regular meeting is Monday, February 7, 2022, @ 7:30 pm.

Rohrbach moved and Holscher seconded to adjourn. Motion carried.

Leland Treichel  
Mayor

Attest:

Nicole Bauman  
Finance Officer

Published once at the total approximate cost of\_\_\_\_\_.