

City Council Proceedings  
January 7, 2019  
7:30 P.M.

The Roscoe City Council met in regular session in the City Office with Mayor Treichel presiding. Members present were: Hettick, Bauman, Holscher, Faw, and Rohrbach. Absent: Hinz. Others present: Darin Malsam.

Hettick moved and Bauman seconded to approve the agenda.

Holscher moved and Rohrbach seconded to approve the minutes of the December 3, 2018, meeting. Motion carried.

Bauman moved and Hettick seconded to approve the payment of the following bills. Motion carried.

Payroll: Mayor & Council -\$746.15; FO - \$1,368.74; Hwy & Streets - \$1955.97; Snow Removal - \$254.89; Water Dept.- \$569.46; Sewer Dept - \$569.45; DENR - 2019 Environmental Permit Fee - \$350.00; Dept of Health - testing - \$225.00; FEM Electric -Dec east well - \$150.00; Gibson Publishing - Dec minutes, rabies clinic ad, pet license reminder, - \$181.35; Health Pool of SD - health ins - \$654.40; John Deere Financial - supplies - \$2.09; Montana Dakota Utilities - utilities - \$2019.65; North Star Energy - propane - \$507.67; Oban Construction - 2018 gravel - \$2827.42; Riteway - checks - \$237.04; Roscoe Hardware - supplies - \$94.02; SDML - 2019 City dues - \$477.73; SD One Call - locates - \$1.05; SD Retirement System - Dec. retirement - \$426.94; SD Unemployment Insurance - 4<sup>th</sup> quarter wages - \$1.82; Venture Communications - phone service & internet - \$243.73; WEB Water - Dec water - \$2130.69; FEM Electric -Nov east well - \$150.00; SD Govt FO Assoc. - 2019 dues - \$40.00; SD Retirement System - Jim beginning Dec retirement - \$208.66; Visa - supplies - \$189.91; WEB Water - Nov water - \$2168.49; EFTPS - WHT, SS, & Med. Tax - \$1628.13; SDPAA - 2019 Insurance - \$15,202.48; Roscoe Vol. Fire Dept. - rest of 2018 budget - \$3,710.58;

Hettick moved and Faw seconded to approve the December Financial Statement and bank reconciliation. Motion carried.

Holscher moved and Rohrbach seconded to approve Finance Officer to pay bills and payroll prior to board approval to avoid service charge, to receive a discount, to purchase necessary items, or in an emergency when the vendor will not charge the City. Motion carried.

Rohrbach moved and Faw seconded to declare the following as surplus: any left-over gravel purchased by the City and used pea rock from resealing streets. Motion carried. Gravel will be sold at the cost to the City plus tax. Pea rock will be sold at half the cost to the City plus tax.

Bauman moved and Holscher seconded to approved Resolution 2019-1: Resolution Establishing Contract for Legal Services. Roll call vote: all aye; absent Hinz. Motion carried.

## **RESOLUTION 2019-1**

### **RESOLUTION ESTABLISHING CONTRACT FOR LEGAL SERVICES**

**WHEREAS**, the City of Roscoe by and through its duly elected council members hereinafter referred to as "City of Roscoe" deems it necessary to contract with a licensed attorney and/or law firm to provide legal services to the City of Roscoe.

**WHEREAS**, SDCL 9-14-23 provides that, "[t]he governing body of any municipal corporation may contract for legal services or employ an attorney under such terms and conditions as the governing body shall deem proper. Any contract for legal services with an attorney shall be made by ordinance or resolution. Such contract shall set forth the compensation to be paid and the specific services to be rendered."

**WHEREAS**, the City of Roscoe has decided to enter into a contract for a City Attorney for legal services at \$225.00 per hour.

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Roscoe hereby contracts with the law firm of Bantz, Gosch & Cremer, L.L.C., to provide legal services to the City of Roscoe from January 1, 2019, to December 31, 2019.

Dated this 7<sup>th</sup> day of January, 2019.

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Leland Treichel, Mayor

ATTEST:

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Finance Officer

Mayor Treichel advised the Council members about some updates with code enforcement through SDML. They are doing a pilot program with some regions in SD.

The City of Roscoe received a new contract with Mike Olson and Olson Consulting/Contracting Service for code enforcement for 2019. Faw moved and Holscher seconded to sign the contract for services with Mike Olson. Motion carried.

With the recent snow, Mayor Treichel spoke with the Council about sending out letters to property owners who violated City Ordinances for having a vehicle parked on the street and for pushing snow from driveways back onto the street after it had been cleared of snow by the City.

Mayor Treichel spoke to the Council about chain of command for all City employees. With the Council being the employer of the employees, there needs to be a group decision for telling an employee to do or not to do something.

FO Bauman gave an update on multiple items: Jim expects to be back next week, Jan. 14<sup>th</sup>; the annual report due date has been pushed back to May; the district 6 meeting is set for March 28; the 2019 Municipal Government Day is Tuesday/Wednesday February 5-6; and FO Bauman will be taking some time off this summer, which may require a temporary worker for the office.

8:00 pm – This being the time for a Hearing for the applied Special 1-day event liquor license by the Roscoe Volunteer Fire Department for their Firemen’s Ball on January 19, 2019. No one appeared to protest the license. Rohrbach moved and Bauman seconded to approve the Special Event License for the hours starting 12:00 pm January 19, 2019 to 2:00 am, January 20, 2019. All aye. Motion carried.

All Council positions are up for election. Petitions can begin circulation on January 25<sup>th</sup>.

Bauman moved and Rohrbach seconded to approve a \$400.00 bonus for Elise Schmidt for the work done during Jim’s absence. Motion carried.

Salaries for the City Council and employees as of January 1, 2019, are as follows:  
Mayor – base pay of \$200 per month; regular, special, and equalization meetings - \$100 each.

Alderspersons - \$100 per meeting for regular, special, and equalization meetings. If the Mayor is gone for the meeting, the presiding officer receives \$10 extra for the meeting.

Full time Maintenance - \$22.74 per hour. Also, that the City shall pay for full single Health Insurance Premium.

Finance Officer - \$18.56 per hour.

Part-time Maintenance - \$13.00 per hour.

The next regular meeting will be Monday, February 4, 2019, @ 7:30 pm.

Hettick moved and Bauman seconded to adjourn. Motion carried.

Leland Treichel  
Mayor

Attest:

Nicole Bauman  
Finance Officer

Published once at the total approximate cost of\_\_\_\_\_.