

City Board Proceedings  
July 19, 2023  
7:30 PM

The Roscoe City Trustee Board met in a special session in the City Office with President Treichel presiding. Members present were, Lehr, D. Bauman, Hettick, and M. Bauman. Others present: Justin Scott, Nathan Miller and Jim Fonder.

D. Bauman moved and Lehr seconded to approve the agenda. All aye. Motion carried.

Hettick moved and M. Bauman seconded to amend the minutes of the July 5, 2023, meeting to include the motion of “Treichel moved and Lehr seconded to approve FO Bauman to redistribute municipal funds between accounts and new accounts for better interest. All aye. Motion carried.” All aye. Motion carried.

Lehr moved and M. Bauman seconded to approve the payment of the following bills. All aye. Motion carried.

**Pre-Authorized payment – July 16, 2023:**

AP Express – fuel - \$857.76; BDM Gravel – gravel stockpile - \$21,000.00; Dale’s Building Supplies – supplies - \$31.39; First State Bank of Roscoe – fees - \$10.00; Hawkins – supplies - \$1342.50; Roscoe Hardware – supplies - \$416.73; Schurrs – repairs - \$47.25; SD One Call – locates - \$16.80; SD State Treasurer – sales tax on rubble - \$2.93; SD Retirement System – July retirement - \$1022.24; SDRS-SRP – July half retirement - \$250.00; VISA – supplies & postage - \$767.12; WEB Water – June water - \$4422.02; EFTPS –WHT, SS, & Med. Tax - \$2757.17.

**July 16, 2023, Payroll:** FO – \$893.95;

Hwy & Streets – \$1432.68; Mosquito spraying - \$11.46; Water Dept.- \$119.59; Sewer Dept - \$119.59; rubble site - \$65.80; Park - \$401.45.

A discussion was held with City Attorney Justin Scott over code enforcement. Properties were viewed in which violations were seen. Letters will be written for nuisance violations.

The City Ordinances are being looked at for some revision over vehicles at properties, language to define trash/junk, and language on noxious weeds. Discussion was held more in depth on vehicles on properties.

FO Bauman updated the Board for some resident complaints that were made to her. Such complaints were about blowing sunflower seeds and debris from Global Harvest, and street work that still needs to be done on the south end of town.

A policy was discussed on how to handle resident complaints so that everyone is on the same page and follows the same steps. Lehr moved and D. Bauman seconded to create the policy of all complaints must be written out on a complaint form provided from the City Office. These complaints will then be subject to public review if asked about. All aye. Motion carried.

The work needed to be done for water/sewer services and street work was discussed for S Broadway to Malsam property. Jim is to get figures for work and supplies needed.

President Treichel updated the Board on some information he had gathered to apply for the Community Access Grant through SDDOT for E Morgan Ave, to pave the rest of the street up to the highway. As the bypass road and highway detour, this street is an applicable area for the grant.

This project will only be considered if the grant is given. M. Bauman moved and Lehr seconded to approve moving forward with the grant application. All aye. Motion carried.

Illinois Avenue from Andrew St to Richmond St was discussed. This road is very broken up in spots and is narrow for these two blocks compared to the rest of the avenue. We will look to get it surveyed and start work on getting it repaired and widened.

A list of issues has been compiled by board members along with Brandon Smid at Helms & Associates for corrections needed to be taken by Dahme Construction. List was reviewed.

Some other streets need to be repaired that were not part of the project before we can chip seal. Fonder had spoken with Kyle Jensen from Jensen Rock & Sand, and they wish to do chip sealing in August. A list of streets ready for chip sealing will need to be compiled.

Board would like to see Nathan get started on water/wastewater certification and chemical applicator license.

FO Bauman was asked about hours and if more were needed. Board agreed for her to work more hours as needed past the scheduled office hours.

Treichel moved and D. Bauman seconded to go into executive session at 8:53 pm to discuss personnel. All aye. Motion carried.

Lehr moved and Hettick seconded to end executive session at 9:00 pm. All aye. Motion carried.

Treichel moved and Lehr seconded to offer Nathan Miller single health insurance to start September 1, 2023, after his 90 probationary period is up. All aye. Motion carried.

Treichel moved and Lehr seconded to reconvene the scheduled meeting. All aye. Motion carried.

There were no public comments.

FO Bauman updated the Board on the fact that there needed to be an investment policy made by resolution for municipal funds.

- Treichel moved and D. Bauman seconded to rescind motion from July 5<sup>th</sup> meeting to move money for better rates. All aye. Motion carried.

-D. Bauman moved and Lehr seconded to approve Resolution 2023-4: Resolution to Invest Municipal Money. Roll call: all aye. Motion carried.

#### Resolution 2023-4

#### Resolution to Invest Municipal Money

WHERE AS the City of Roscoe has a surplus of funds available to them and would like to invest said funds to better benefit the residents of Roscoe; and

WHERE AS SDCL 4-5-6 has set conditions on which funds not needed for current expenses may be invested; and

WHERE AS SDCL 4-5-8 states a municipality may by resolution, create an investment policy to follow;

THEREFORE, BE IT RESOLVED that the City of Roscoe Trustee Board will, by motion during a regular board meeting, approve the investment of funds through short-term and long-term certificates of deposit, SD FIT (South Dakota Public Funds Investment Trust) and money market accounts, and through a motion, approve the city finance officer to move funds between based on the better return of interest, after reviewing the rates and amounts to be moved that has been brought forth.

Dated this 19<sup>th</sup> of July, 2023.

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Leland Treichel, President

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Nicole Bauman, Finance Officer

New City logo proofs were looked at. Lehr moved and Treichel seconded to approve a design choice. All aye. Motion carried.

The next regular meeting is Monday, August 7, 2023, @ 7:30 pm.

Hettick moved and D. Bauman seconded to adjourn. Motion carried.

Leland Treichel  
President

Attest:

Nicole Bauman  
Finance Officer

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