

City Board Proceedings
March 4, 2024
7:30 P.M.

The Roscoe City Trustee Board met in regular session in the City Office with Vice- President Lehr presiding. Members present were M. Bauman, and D. Bauman, with President Treichel via phone. Absent: Hettick. Others present: Nathan Miller.

M. Bauman moved and Lehr seconded to approve the agenda, with the change of moving the line item of board pay down to after FO Bauman's report. All aye. Motion carried.

Lehr moved and D. Bauman seconded to approve the minutes of the February 5, 2024, meeting. All aye. Motion carried.

D. Bauman moved and M. Bauman seconded to approve the February Financial Statement and bank reconciliations. All aye. Motion carried.

M. Bauman moved and Treichel seconded to approve the payment of the following bills. All aye. Motion carried.

Pre-Authorized Payments:

February 16, 2024, payroll: FO – \$1017.54; Hwy & Streets – \$1966.40; Water Dept.- \$245.82; Sewer Dept - \$245.81.

February 16, 2024, bills:

AP Express – fuel - \$569.98; First State Bank of Roscoe – fees - \$10.00; Hawkins – supplies - \$10.00; John Deere Financial – supplies - \$2046.05; SD Retirement System – February retirement - \$1284.66; SDRS-SRP – retirement - \$250.00; Sewer Equipment of America – supplies - \$1346.21; VISA – supplies - \$1345.57; WEB Water – Jan water - \$3756.93; EFTPS –WHT, SS, & Med. Tax - \$3266.35;

March 1, 2024, payroll: Trustees –\$589.90; FO – \$874.08; Hwy & Streets – \$1594.05; Water Dept.- \$199.26; Sewer Dept - \$199.26; utilities – cell phone reimbursement - \$50.00.

March 1 & 4, 2024, bills:

AP Express – fuel - \$109.34; Bantz, Gosch, & Cremer – legal services - \$78.00; Banyon Data Systems – fees - \$3305.00; Core & Main – fees/supplies - \$2207.24; DANR – fees- \$60.00; Dept of Health – water testing - \$15.00; FEM Electric – utilities at well - \$434.80; Fischer Repair – supplies - \$30.00; Gibson Publishing – February minutes, notices - \$150.51; Hase Plumbing & Heating – repairs - \$1696.97; Hawkins – supplies - \$10.00; Health Pool of SD – Feb health insurance - \$2532.60; Helms & Associates –fees - \$220.00; John Deere Financial – supplies - \$69.73; Mid-American Research Chemical – supplies - \$813.00; Montana Dakota Utilities – utilities - \$2348.42; North Central Rental & Leasing – payloader rental - \$3850.00; Roscoe Fire Department – 2024 protection - \$12,500.00; Sanitation Products – supplies - \$1643.68; Venture Communications – phone service & internet - \$268.43.

There were no public comments.

Bids were opened for the three concrete projects. Bids were from Wiedrich Construction out of Roscoe. Prices were: cold storage - \$6,200.00; ball field/concession - \$15,490.00; multi-sport court - \$135,109.00, with additional price of \$9694.00 for sport court take up/put down. D. Bauman moved and Treichel seconded to accept the bids, with the additional price of sport court removal/put down. All aye. Motion carried.

Specifications for a new city office building, bathroom building and ball field storage were discussed. FO Bauman will look to get prices from firms to draw up plans based on what has been discussed.

Code enforcement was discussed. Board members were updated on upcoming actions.

President Treichel spoke about the numerous dogs and cats running around. We will work on following ordinances to deal with the issue.

Nathan Miller reported to the Board:

- Slow time with no snow. All equipment has been serviced. Will look into getting cold mix to fix patches in streets.

FO Bauman reported to the Board:

- Update to the personnel policy to now include full health insurance benefits for regular part-time employees. This was further discussed with the clarification that Nathan is considered a regular part-time employee, and Jim is a regular full-time employee. Hours required for each week were discussed and updated, but further discussion was tabled to next meeting.

Meeting pay for the board members was discussed. M. Bauman moved and D. Bauman seconded to approve Resolution 2024-3, for 2024 wages. M. Bauman, D. Bauman, and Treichel voted aye, with Lehr abstaining. Absent Hettick. Motion carried.

Resolution 2024-3

WHEREAS, municipal ordinance requires that the salaries of the Board of Trustees, appointed officers, and employees be set annually (Roscoe Municipal Ordinance); and

WHEREAS, the Board of Trustees has the power to establish the amount of said salaries; and

WHEREAS, the Board of Trustees has determined the amounts of the following salaries for the year 2024:

The salary for the President of the Board of Trustees shall be \$200 per month plus \$130 per regular, special, and equalization meetings. If the President is gone for the meeting, the presiding officer receives \$10 extra for the meeting.

In any month in which the President of the Board of Trustees is out-of-state, the Vice President of the Board of Trustees shall receive a salary of \$200 per month plus \$130 per regular, special, and equalization meetings.

Trustee board members shall receive \$130 per meeting for regular, special, and equalization meetings.

Full time Maintenance Man shall be paid \$26.86 per hour. The City shall pay for full single health insurance premium and reimbursement of cell phone at the rate of \$50.00 a month.

Regular Part-Time Maintenance Man shall be paid \$20.09 per hour, along with full single health insurance premium.

Finance Officer shall be paid \$21.92 per hour, along with full single health insurance.

Vacation and sick leave for all employees to be stated in the Personnel Policies on file in the Finance Officer's Office.

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of the City of Roscoe adopt these amounts that apply for salaries to become effective retroactive to the beginning of the January 2024 pay period.

Passed: March 4, 2024

Effective: January 1, 2024

Leland Treichel, President

Attest:

Nicole Bauman, Finance Officer

M. Bauman moved and Treichel seconded to approve the following building permits. Motion carried.

Michael Guthmiller	S67' of Lots 4-8, Block 8, Morgans Addition	Replace 5 windows
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The SDML District 6 meeting will be held April 10, in Groton. Those who are interested to going need to like FO Bauman know for registration. It was also discussed about future hosting of the event in Roscoe, but decided not this next year.

City of Eureka's surplused dump truck was discussed. It was decided to not bid.

FO Bauman presented the 2023 Annual Report to the Board. D. Bauman moved and Lehr seconded to accept the report. Motion carried.

Equalization meeting will be Monday, March 18, 2024, @ 7:30 pm.

The next regular meeting is Monday, April 1, 2024, @ 7:30 pm.

M. Bauman moved and D. Bauman seconded to adjourn. Motion carried.

Leland Treichel
President

Attest:

Nicole Bauman
Finance Officer

Published once at the total approximate cost of _____.