

City Board Proceedings
October 2, 2023
7:30 P.M.

The Roscoe City Trustee Board met in regular session in the City Office with President Treichel presiding. Members present were Hettick, Lehr, M. Bauman, and D. Bauman. Others present: Nathan Miller.

Lehr moved and Hettick seconded to approve the agenda. All aye. Motion carried.

Hettick moved and Treichel seconded to approve the minutes of the September 14, 2023, meeting. All aye. Motion carried.

M. Bauman moved and Lehr seconded to approve the September Financial Statement and bank reconciliations. All aye. Motion carried.

Hettick moved and D. Bauman seconded to approve the payment of the following bills. All aye. Motion carried.

Pre-Authorized September 21, 2023 Bills:

SDRS – September retirement - \$974.70;

SDRS-SRP – supplemental retirement - \$250.00;

EFTPS – withholdings - \$2203.73;

October 2, 2023, payroll: Board –\$1033.20; FO – \$1037.60; Hwy & Streets – \$689.83; Water Dept.- \$89.95; Sewer Dept - \$89.95; Rubble Site - \$34.08; Park – \$423.94; utilities – cell phone - \$50.00.

October 2, 2023 bills:

American Solutions for Business – supplies - \$600.95; Bantz, Gosh, & Cremer – legal services - \$733.56; Camby’s Pass – supplies - \$865.10; Department of Health – professional fees - \$15.00; Geffdog – supplies - \$800.10; Gibson Publishing – September minutes - \$215.43; Hase Plumbing, Heating, and Air – repair call - \$348.20; Hawkins – cylinder fee - \$10.00; Health Pool of SD – September/October health insurance - \$2334.18; Helms & Associates – professional fees - \$2613.22; John Deere Financial – supplies - \$1779.22; Montana Dakota Utilities – utilities - \$1376.12; SD State Treasurer – sales tax - \$1.05; Sewer Duck – professional fees - \$385.00; Venture Communications – phone service & internet - \$262.42.

There were no public comments.

D. Bauman moved and M. Bauman seconded to approve the following building permits. All aye. Motion carried.

Louie Jung	Lots 6-8, Block 5, Arnolds Addition	Build 60' x 110' shop
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A discussion was held on updates for the water/wastewater project.

-The water tower is almost finished. The wrong paint had been ordered and used. The correct paint has been ordered and will be used to finish the outside of the tower.

-Areas around town that need some work have been looked at. Two such spots are in question about if corrections that need to be done due to the project or not.

A storm sewer study had been started a couple of years ago. Brandon Smid with Helms & Associates would like to close this out from their books. M. Bauman moved and Lehr seconded to proceed with the next steps on the study. All aye. Motion carried.

An update was given for the infrastructure needed for new home. Televising for the sewer line was completed and showed that the line only extends 5 feet from the manhole. Elevations for the area will be completed for the design before it will be submitted to SD DANR for review. Once review is complete, bids can be requested for the project.

Nathan Miller spoke with the Board on various topics:

- He would like to store the soccer nets that are in the ball field. They are difficult to mow around and are leaving dead spots in the grass from no use.
- The pit at the dump has been smushed down, leaving some more room for rubble before we will need to start covering.
- He would like to see about purchasing a small portable air compressor and impact wrench.
- 3 more curb stops have been fixed.
- Vehicle decals are in.
- Price was obtained for a bumper mounted valve exerciser. Cost is estimated at \$10,284.38. M. Bauman asked about looking into a price for the Vac300 system as well.

Trustee Hettick asked about how the winter meetings will go as President Treichel will be out of state. Board can resolve to have Vice-President Lehr hold the meetings even if President Treichel attends via Zoom. Lehr can also provide the second signature to sign checks for payment of bills during this time as well.

Trustee Hettick also brought up seeing that MDU is requesting a rate increase from the PUC. He wants Roscoe to inquire with surrounding cities about getting together for MDU to do some maintenance work before getting a rate increase.

The 30 days given for the first set of code enforcement letters are up. FO Bauman will work with city attorney Justen Scott to move forward on the next steps.

FO Bauman informed the Board on a demo she watched from an online payment company that is partnering with Banyon Data Systems – the software company Roscoe uses for utility billing and accounting, Right now, Roscoe has a company that they use for credit card payments, but a resident can't see their bill information. This new portal would allow for account information to be viewed when a resident would use it to make payments. The modular fee from Banyon is being waived, and only the annual support fee of \$195 would be required for purchase/use.

Hettick moved and M. Bauman seconded to approve the first reading of Ordinance #386: Supplemental Ordinance. All aye, Motion carried.

D. Bauman moved and Lehr seconded to approve the automatic budget supplement for the 2023 budget from the West Nile mosquito control grant given by the State of SD Department of Health, for \$1618.00 to be applied to 441.3-426 for supply reimbursement. All aye. Motion carried.

FO Bauman asked the Board for agreement on amount to pay Trustee Lehr for the hours in which he helped the city by running the blade of the graveled roads. Board agreed on \$25.00/hour for the work.

D. Bauman moved and Lehr seconded to approve the purchases of an air compressor and impact wrench by Nathan Miller for shop supplies. All aye. Motion carried.

Office/shop to be closed for the holiday on Monday, October 9, 2023.

The next regular meeting is Monday, November 6, 2023, @ 7:30 pm.

Hettick moved and Lehr seconded to adjourn. Motion carried.

Leland Treichel
President

Attest:

Nicole Bauman
Finance Officer

Published once at the total approximate cost of_____.