

City Council Proceedings
September 6, 2021
7:30 P.M.

The Roscoe City Council met in regular session in the City Office with Mayor Treichel presiding. Members present were Hettick, Faw, Bauman (on the phone), Holscher, Lehr, and Rohrbach. Others present: Brandon Smid & Kevin Kunz.

Hettick moved and Rohrbach seconded to approve the agenda. All aye. Motion carried.

Holscher moved and Faw seconded to approve the minutes of the August 2, 2021, meeting as read. All aye. Motion carried.

Bauman moved and Faw seconded to approve the payment of the following bills. All aye. Motion carried.

Pre-Authorized payment – August 16, 2021:

AP Express – fuel - \$523.69; Dale’s Building Supplies – flower box - \$40.84; Fem Electric – July electric at well - \$445.80; Roscoe Hardware – supplies - \$45.26; Schurrs – supplies - \$15.30; SDRS – Jim retirement - \$258.32; Transource Truck & Equipment - payloader repair - \$166.48; WEB Water – July water - \$3195.92; EFTPS – WHT, SS, & Med. Tax - \$2,158.20.

August 16, 2021, Payroll: Hwy & Streets – \$1181.64; Water Dept.- \$147.70; Sewer Dept - \$147.71.

September 1, 2021, payroll: Mayor & Council –\$756.15; FO – \$1376.27; Hwy & Streets – \$1921.28; Water Dept.- \$179.85; Sewer Dept - \$179.85; Utilities – cell phone - \$47.38, Res. Use Site – 142.68; Park – 502.94.

September 1, 2021, bills:

Code Enforcement Specialist – code enforcement - \$753.70; Dale’s Building Supplies – supplies - \$4.94; Dept of Health – water testing - \$4300; Teshia Doyle – remaining water deposit - \$5.37; FEM Electric – August electric at well - \$438.76; Gibson Publishing – August minutes & revised CATEX - \$76.89; Health Pool of SD – health ins - \$712.50; H&H Contracting, Inc – tower maintenance - \$2856.00; John Deere Financial – supplies - \$306.67; Montana Dakota Utilities – utilities - \$1228.96; Milbank Winwater Works – ground fabric & staples - \$3230.48; Rock Tuff – rock shaker & mower parts - \$11,634.05; Roscoe Hardware – supplies - \$139.01; Ryan’s Candy – office supplies - \$117.02; SD State Treasurer – sales tax on rubble - \$0.90; SD Retirement System – remaining August retirement - \$679.70; USPS – box rent - \$72.00; Venture Communications – phone service & internet - \$256.34;

Hettick moved and Holscher seconded to approve payment of Helms & Associates August bills (\$44,744.70), Dahme Construction’s 6th pay request (\$398,458.08), and NECOG bills (\$10,000.00) with project drawdown grant/loan reimbursement money. All aye. Motion carried.

Rohrbach moved and Lehr seconded to approve the August Financial Statement and bank reconciliation. All aye. Motion carried.

Kevin Kunz spoke with the council to introduce himself. He is the new superintendent and K-12 principal. He also asked if a few members of the council would meet with a few board members to work on plans for the street/parking project at the school.

Brandon Smid with Helms & Associates met with the council per Mayor Treichel's request about doing a storm sewer study in Roscoe. The study would cost \$12,500.00 with a grant to cover 80% of the cost, leaving Roscoe to pay only \$2,500.00. Holscher moved and Rohrbach seconded to approve the study. All aye. Motion carried.

Council reviewed pictures and report by H&H Contracting for the tower maintenance.

Hettick moved and Holscher seconded to approve the destruction of old surplus office items: copy machine, fax machine, & typewriter. All aye. Motion carried.

Rohrbach moved and Faw seconded to appraise the surplus fuel tanks at \$1500.00/tank. All aye. Motion carried.

The Edmunds County Hazard Mitigation Plan rough draft is ready to be reviewed.

FO Bauman discussed with the Council:

- FO Bauman looked into charging a fee to houses that are hooked up but not using water on a normal basis. In doing so, no increase would be needed to meet our surcharge needs per the state. Usage rate will go up to meet WEB's increase.
- To put up new Christmas lights on the highway, we will have to hire an electrician to run wire and put in a meter.

Faw moved and Hettick seconded to approve signing up for ARPA money. All aye. Motion carried.

Faw moved and Lehr seconded to approve Resolution 2021-4: 2022 Salaries. Roll call : all aye. Motion carried.

Resolution 2021-4

WHEREAS, the salaries of the Mayor, Council Members, Full-time Maintenance Man, Part-time Maintenance Man, and the Finance Officer are set by resolution and are to become effective January 1, 2022.

NOW THEREFORE, BE IT RESOLVED, that the salary of the Mayor shall be: base pay of \$200 per month; regular, special, and equalization meetings - \$100 each. If the Mayor is gone for the meeting, the presiding

officer receives \$10 extra for the meeting. Council members shall receive \$100 per meeting for regular, special, and equalization meetings. Full time Maintenance Man shall be paid \$24.84 per hour. Also, that the City shall pay for full single Health Insurance Premium. Part-time Maintenance Man shall be paid \$15.91 per hour. Finance Officer shall be paid \$20.27 per hour. Vacation and sick leave to be stated in the Personnel Policies on file in the Finance Officer's Office.

Passed: September 6, 2021

Effective: January 1, 2022

Leland Treichel, Mayor

Attest:

Nicole Bauman, Finance Officer

Hettick moved and Holscher seconded to approve the second reading of Ordinance #379: 2022 Appropriations. Roll call vote: all aye. Motion carried.

The next regular meeting is Monday, October 4, 2021, @ 7:30 pm.

Holscher moved and Lehr seconded to adjourn. Motion carried.

Leland Treichel
Mayor

Attest:

Nicole Bauman
Finance Officer

Published once at the total approximate cost of_____.