

City Board Proceedings
October 7, 2024
7:30 P.M.

The Roscoe City Trustee Board met in regular session in the City Office with President Treichel presiding. Members present were, D. Bauman, M Bauman and Hettick. Absent: Lehr. Others present: Chad Haar, Scott Sikkink, and Tracy Treichel.

Hettick moved and M. Bauman seconded to approve the agenda. All aye. Motion carried.

D. Bauman moved and Hettick seconded to approve the minutes of the September 3, 2024, meeting, with the correction of rewording the roll-call vote on the alley vacation. Instead of “No M. Bauman or D. Bauman”, minutes should read “Absent: M. Bauman and D. Bauman.”. All aye. Motion carried.

D. Bauman moved and Treichel seconded to approve the September Financial Statement and bank reconciliations. All aye. Motion carried.

Treichel moved and M. Bauman seconded to approve the payment of the following bills. All aye. Motion carried

Pre-Authorized Payments:

September 16 & 23, 2024, payroll: FO – \$1459.50; Hwy & Streets – \$2605.07; Water Dept.- \$325.63; Sewer Dept - \$325.62; Dump - \$105.54.

September 16 & 23, 2024, bills:

Agtegra – supplies - \$828.83; AP Express – supplies - \$546.91; City of Roscoe – utilities – \$714.70; Dale’s Building Supplies – supplies - \$88.00; DANR – professional fees - \$60.00; Dakota Supply Group – supplies - \$1021.96; EFTPS –WHT, SS, & Med. Tax - \$3140.12; FEM Electric – utilities - \$428.87; First State Bank of Roscoe – fees - \$10.00; Hawkins – supplies - \$1342.50; JRB, LLC – professional fees - \$367.35; MDU – utilities - \$24.95; Roscoe Trustworthy Hardware – supplies – \$396.18; Runnings Supply – supplies - \$214.97; Schurrs – supplies - \$5.00; SD State Treasurer – sales tax - \$15.47; SD State Treasurer – unclaimed property - \$150.00; SDML – conference - \$125.00; SD Retirement System – September retirement - \$1325.86; SDRS-SRP – retirement - \$250.00; Visa – supplies - \$553.10; Mathew Waldner – deposit refund - \$93.29; WEB Water – utilities - \$5320.51;

October 1, 2024, payroll: Trustees – \$589.90; FO – 728.01; Hwy & Streets – \$942.46; Water Dept.- \$114.91; Sewer Dept - \$114.91; Dump - \$45.26; Parks - \$23.09; Mosquito Spraying – \$32.33.

October 3, 2024, bills:

American Solutions for Business – supplies - \$34.25; Andrew Lehr – supplies - \$397.93; AP Express – supplies - \$854.20; Bantz, Gosch, & Cremer – legal services - \$777.96; City of Roscoe – utilities – \$681.20; Dept. of Health – water testing fees - \$165.00; FEM Electric – utilities - \$420.28; FP Mailing Solutions – postage meter – \$81.18; FP Mailing Solutions – postage - \$600.00; Gibson Publishing – September minutes, notice - \$254.90; Hawkins – fees - \$10.00; Health Pool of SD – October health insurance - \$2532.60; Jensen Rock and Sand - \$213,808.32; John Deere Financial – repair/supplies - \$168.97; M & T Fire and Safety – supplies - \$1851.25; Montana Dakota Utilities – utilities - \$1856.67; Sanitation Products – supplies - \$428.29; SD State Treasurer – sales tax – \$16.32; Sentry, LLC – building - \$139,636.40; Sewer Duck – professional fees - \$385.00; SDRS-SLP – retirement - \$250.00; Team Lab – supplies - \$333.00; Venture Communications – utilities- \$277.81; Verizon Wireless – utilities - \$42.72; Wiedrich Construction – fees/parks improvements - \$6755.45.

No one was there for public comments.

M. Bauman moved and D. Bauman seconded to approve the following building permits.
All aye. Motion carried.

Jeanne Bitz	Lots 16 & 17, Block 11, Morgans Addition	Reside house
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As part of the bid with Jensen Rock & Sand, the option to fog seal the street was discussed. This was first put off due to the different oil being used, but the streets look good from the chip sealing. D. Bauman moved and M. Bauman seconded to approve fog sealing all the streets that had been chip sealed. All aye. Motion carried.

Scott Sikkink with HKG Architects met with the Board to update them on the progress of the City Hall building. Everything has been on schedule and seem to be on track to stay on schedule. A copy of the next three weeks can be found at the office with Nicole.

There had been a question on the tennis court and the sport court flooring. The Board would like to see the flooring put back on. There is an option to paint a pickleball court within the tennis court area from the company that sold Roscoe the flooring, if the Board would like to.

Board viewed price quotes for different compact wheel loaders, one that is in stock at RDO Equipment and one that would need to be ordered. Nothing more was discussed.

Properties dealing with code enforcement notices were discussed. Three properties in particular were subject to discussion, as the owners came to the city office looking for more guidance in what was needed for their properties.

- 602 N Broadway – has been cleaned up; trailer with dog kennel parts still around, as owner waiting for time to put up kennel
- 507 N Broadway St and 405 N Broadway St – owner, Chad Haar, spoke with Board on his vehicles: all said to run and have been licensed as needed by ordinance; yard has been mowed and weeds trimmed; Board discussed the scaffolding that is near house with weed/tree(?) growing in it – can take down
- 205 E Wisconsin – house needing to be repaired; possibly look into purchasing it
- Question came up about shipping/storage containers; City does not have any ordinance for or against them; if you have one, Board would like to see it maintained and painted a solid color

The City of Roscoe and its Trustee members had received an anonymous complaint letter. In this letter, the assumed resident addressed their frustrations about code enforcement and the new City Hall building. The Board addressed the letter in such:

- All City meetings are open to the public and each meeting is required to have a time set aside for public comments. Agendas are posted 24 hours in advance of the meetings, for residents to view what will be discussed. All residents/property owners are invited to come to the meetings and use this time to state their concerns. Board members are also available to chat with, and can listen to any concerns a citizen might have. Meeting minutes are published in the paper the week following a meeting; if you don't read/purchase the paper, the minutes are also found on the city's website (roscoesd.org) along with the agenda/meeting items presented.

Nathan Miller was not at the meeting to report to the Board. He had given some information about a potential purchase of a pressure washer/steam cleaner. Board looked through the information, but would like to hear from Nathan about it.

FO Bauman reported to the Board:

- The Roscoe Community Club is hosting Trunk or Treat again this year on Halloween night. They will be closing the street in which the event will be at, on Seward Ave, from Mitchell Street to Andrew Street. Board suggested to make sure apartment residents know beforehand. Also, RCC is looking to decorate the library and trees for Christmas, and will again host a light parade on December 15.

Hettick moved and Treichel seconded to pass the second reading of Ordinance #389: An ordinance amending Roscoe City Ordinance 7-2-2. Roll call vote: all aye. Motion carried

Ordinance #389

An ordinance amending Roscoe City Ordinance 7-2-2

Be it ordained that the Roscoe City Ordinances be amended in section 7-2-2 to read as follows:

7-2-2 License Plates. No person shall operate or drive a motor vehicle within the City without having conspicuously displayed thereon license plates securely fastened, and which shall be kept free from mud, dirt or other obstruction so that the entire license plate shall be clearly legible by other persons upon the roadway.

Leland Treichel, President

Attest: _____
Nicole Bauman, Finance Officer

Hettick moved and Lehr seconded to approve the first reading of Ordinance #390: An Ordinance Entitled 2024 Supplemental Ordinance. Roll-call vote: All aye. Motion carried.

The next regular meeting is Monday, November 4, 2024, @ 7:30 pm.

Hettick moved and D. Bauman seconded to adjourn. Motion carried.

Attest: Nicole Bauman
Finance Officer

Leland Treichel
President

Published once at the total approximate cost of _____.