

Roscoe Trustee Board Proceedings
July 7, 2025
7:30 P.M.

The Roscoe City Trustee Board met in regular session in the City Office with President Treichel presiding. Members present were D. Bauman, Lehr, and Malsam. Absent: Roth. Others present: Sandra Beyers, Cindy Hansen, Dale Hettick, Mike Faw, Michale Bauman, and Tracy Treichel.

D. Bauman moved and Malsam seconded to approve the agenda. All aye. Motion carried.

Lehr moved and Malsam seconded to approve the minutes of the June 2, 2025, meeting. All aye. Motion carried.

D. Bauman moved and Lehr seconded to approve the payment of the following bills. All aye. Motion carried

Pre-Authorized Payments:

June 16, 2025, payroll: FO – \$1330.22; Hwy & Streets – \$916.05; Water Dept.- \$114.52; Sewer Dept - \$114.52; Parks - \$838.81; Mos – 28.89;

June 16, 2025, bills:

Agtegra – supplies - \$405.00; AP Express – supplies - \$320.67; Camby's Pass – supplies - \$941.74; City of Roscoe – utilities - \$803.10; FEM Electric – utilities - \$428.22; First State Bank of Roscoe – fees - \$10.00; Pro Ag Supply – supplies - \$40.92; Running Supply Inc – supplies - \$94.98; SD Retirement System – June retirement - \$1056.08; SDRS-SRP – retirement - \$250.00; VISA – supplies - \$2047.50; WEB Water – utilities - \$5213.96; EFTPS –WHT, SS, & Med. Tax - \$2295.26;

July 1, 2025, payroll: Trustees – \$699.95; FO – 1130.25; Hwy & Streets – \$1821.13; Water Dept.- \$227.63; Sewer Dept - \$227.62; Mos - \$35.92;

July 1 & 7, 2025, bills:

A-1 Sanitation – professional fees - \$339.02; Andrew Lehr – professional fees - \$600.00; AP Express – supplies - \$618.30; Bantz, Gosch, & Cremer – legal services - \$1255.26; Cahill Bauer & Associates – audit - \$10500.00; Camby's Pass – supplies - \$1189.74; City of Roscoe – utilities - \$1038.10; DANR – fees - \$140.00; Dahme Construction – professional fees - \$20,750.00; Dept of Health – water testing - \$15.00; FEM Electric – utilities - \$157.15; Fire Safety First – fees - \$142.00; Fischer Repair – supplies - \$21.35; Geffdog – supplies - \$228.50; Gibson Publishing – June minutes - \$83.69; Hase Plumbing, Heating, & Air – repairs - \$245.68; Hawkins – supplies - \$10.00; Health Pool of SD – July health insurance - \$2720.01; Hub City Handyman – building - \$16,626.00; Innovative Office Solutions – supplies - \$82.71; John Deere Financial – supplies - \$134.48; JRB – rent - \$160.00; Konexus – fees - \$1950.00; Lehr Welding & Repair – supplies - \$138.76; Montana Dakota Utilities – utilities - \$1830.57; Roscoe Summer Youth Program – other - \$1000.00; Roscoe Hardware – supplies – \$721.74; Schurr's Manufacturing – supplies - \$16.00; SD State Treasurer – sales tax - \$.58; SDRS-SLP – retirement - \$250.00; Team Lab – fees - \$800.00; Venture Communications – utilities- \$364.51; Verizon Wireless – utilities - \$42.73; WEB Water – utilities - \$4376.00.

Treichel moved and D. Bauman seconded to approve the June Financial Statement and bank reconciliations. All aye. Motion carried.

No one appeared for public comments

Board reviewed Open Meeting procedures, with the presentation of the guide “Conducting the Public’s Business in Public”.

The Walking path project, brought forth by the Roscoe Community Club, was discussed. Members of the Community Club present were Sandra Beyers and Cindy Hansen, along with members from the golf course association, Dale Hettick and Mike Faw. Various questions and concerns were discussed including cost, grant timeline, insurance, and use of path. Lehr moved and Malsam seconded to move forward with the project with the letter of intent to apply for the SDDOT grant. All aye. Motion carried.

President Treichel wanted to thank Trustee Malsam for donating his and his employees’ time to help spread the wood chips at the park.

Members of the Board have been contacted about low cell phone signal strength around town, especially at the ballfield. It is being looked into, for options on what can be done to boost the strength, but no favorable options have been presented as of yet.

Code enforcement update was given. Next round of notices will be sent out. Letters about trees still going out, and will be working to line up tree service to cut down trees in boulevard. Also discussion about dead trees and MDU cutting down branches.

More discussion was held on increasing WEB usage. Letter was obtained from WEB Water, agreeing to 5 gallon/minute increase. Roscoe is still seeing a lot of well usage, and some high property usage was discussed.

Quote obtained from Pro Track & Tennis to surface the tennis/basketball court was looked at. Board did not accept it. Plan to just paint own lines. Would like to still see new basketball hoops put in, and may need to put in new poles. Malsam moved and Lehr seconded to approve purchase of new hoops. All aye. Motion carried.

Nathan Miller was not at the meeting but had reported to FO Bauman to share:

- Wood posts at the dump need replacing
- Electrical camper spots at park need to be upgraded to work with campers. D. Bauman moved and Malsam seconded to approve putting in 50 amp outlets for campers at the park. All aye. Motion carried.
- Need venting at bathrooms at ballfield and water is pooling
- Flow testing was done by the fire department – some more fire hydrants need looking at to be replaced
- No mowing should be done at the library on Wednesdays from 1-3

FO Bauman reported to the Board:

- Rough draft given to Board. Budget meeting to be set for July 21st at 7:30 pm.
- Audit report was presented.

D. Bauman moved and Treichel seconded to approve the reading of Resolution #2025-3: A Contingency Transfer. Roll-call vote: Malsam – aye, Treichel – aye, Lehr – aye, D. Bauman – aye. Absent: Roth. Motion carried.

Treichel moved and D. Bauman seconded to go into executive session at 9:09 pm, citing personnel. All aye. Motion carried.

Executive session ended at 9:31 pm.

D. Bauman moved and Malsam seconded to approve advertising for a part-time/seasonal help, of 15 plus hours a week, with a starting pay of \$18.00 or more, depending on experience. All aye. Motion carried.

Other Business – restricted use site permit was granted for next 5 years; public notice for a change in water permits sent out by DANR; dump truck at Crawfords – injectors in and fixed, but AC needs fixing, costing \$700 plus labor – Board said to hold off and take it somewhere else.

The next regular meeting is Monday, August 7, 2025, @ 7:30 pm.

D. Bauman moved and Lehr seconded to adjourn. Motion carried.

Attest: Nicole Bauman
Finance Officer

Leland Treichel
President

Published once at the total approximate cost of _____.