

City Board Proceedings
January 5, 2026
7:30 P.M.

The Roscoe City Trustee Board met in regular session in the City Office with Vice President Lehr presiding. Members present were D. Bauman by phone (arrived at the City Office to be present at 7:39 pm), Malsam, and President Treichel via Teams. Others present: Nathan Miller, Fred Schneider, and Brandon Smid, also via Teams.

Treichel moved and D. Bauman seconded to approve the agenda. All aye. Motion carried.

There were no new conflicts of interest to declare for year 2026.

Lehr moved and Malsam seconded to approve the minutes of the December 1, 2025, meeting. All aye. Motion carried.

Treichel moved and Malsam seconded to approve the December Financial Statement and bank reconciliations. All aye. Motion carried.

Malsam moved and Lehr seconded to approve the payment of the following bills. All aye. Motion carried.

December 16, 2025, payroll: FO – \$1169.25; Hwy & Streets – \$1320.00; Water Dept.- \$163.97; Sewer Dept - \$163.98;

December 16 & 30, 2025, bills:

AP Express – supplies - \$231.23; Bantz, Gosh & Cremer – legal services - \$58.00 & \$50.00; Burdette Electric – repairs - \$540.06; City of Roscoe – utilities - \$803.90; EFTPS –WHT, SS, & Med. Tax - \$1431.00; FEM Electric – utilities - \$150.00; First State Bank of Roscoe – fees - \$10.00; Francotyp-Postalia, Inc –postage - \$500.00; Heartland Title Companies of SD – professional fees - \$178.10; Register of Deeds – deed transfer - \$30.00; Running Supply Inc – supplies - \$219.43; SD Retirement System – December retirement - \$757.46; Sentry – building - \$10,000.00; Visa – supplies - \$116.91; WEB Water – water - \$4147.80;

January 2, 2026, payroll: Trustees –\$773.84; FO – \$1076.62; Hwy & Streets – \$1479.73; Water Dept.- \$161.43; Sewer Dept - \$161.44;

January 5, 2026, bills:

Adee Honey Farms – rent - \$5.00; Camby's Pass – supplies - \$77.73; City of Roscoe – utilities - \$1020.25; Dahme Construction – fees - \$51,307.74; DANR – Fees - \$250.00; Dakota Supply Group – supplies - \$133.51; FEM Electric – utilities - \$150.00; Gibson Publishing – publishing - \$126.14; H&H Contracting – repairs - \$6946.20; Health Pool of SD – health insurance - \$2003.74; John Deere Financial – supplies - \$94.62; Lehr Welding & Repair – repairs - \$112.40; Montana Dakota Utilities – utilities - \$2537.27; Riteway – supplies - \$224.24; Rock Tuff – supplies - \$98.28; Roscoe Trustworthy Hardware – supplies - \$233.33; SD Govt Finance Officers Association – fees - \$50.00; SD State Treasurer – sales tax - \$11.48; SDML – fees - \$567.00; SDML Workers Compensation Fund – worker compensation - \$2747.00; SDS RELP – rent - \$70.00; Team Lab – supplies - \$397.00; Venture Communications – utilities - \$282.40;

Discussion was held on the lagoon project, with Brandon Smid from Helms & Associates answering any questions. An email from DANR about other possibilities besides a new lagoon cell was presented.

During public comments, Fred Schneider asked about the shop windows and extra water usage in town.

This being the time for a Hearing for the applied Special 1-day event liquor license by the Roscoe Volunteer Fire Department for their Firemen's Ball on January 17, 2026. No one appeared to protest the license. Malsam moved and D. Bauman seconded to approve the Special Event License for the hours starting 12:01 pm January 17, 2026, to 2:00 am, January 18, 2026. All aye. Motion carried.

D. Bauman moved and Malsam seconded to approve Resolution 2026-1: Resolution Establishing Contract for Legal Services. Roll call: Treichel - aye, Lehr - aye, D. Bauman - aye, and Malsam - aye. Motion carried.

RESOLUTION 2026-1

RESOLUTION ESTABLISHING CONTRACT FOR LEGAL SERVICES

WHEREAS, the City of Roscoe by and through its duly elected trustees hereinafter referred to as "City of Roscoe" deems it necessary to contract with a licensed attorney and/or law firm to provide legal services to the City of Roscoe.

WHEREAS, SDCL 9-14-23 provides that, "[t]he governing body of any municipal corporation may contract for legal services or employ an attorney under such terms and conditions as the governing body shall deem proper. Any contract for legal services with an attorney shall be made by ordinance or resolution. Such contract shall set forth the compensation to be paid and the specific services to be rendered."

WHEREAS, the City of Roscoe has decided to enter into a contract for a City Attorney for legal services at \$310.00 per hour.

NOW, THEREFORE, BE IT RESOLVED, that the City of Roscoe hereby contracts with the law firm of Bantz, Gosch & Cremer, L.L.C., to provide legal services to the City of Roscoe from January 1, 2026, to December 31, 2026.

Dated this 5th day of January, 2026.

Leland Treichel, President

ATTEST:

Nicole Bauman, Finance Officer

Nathan Miller reported to the Board:

- Manholes being fixed, lowered or raised to be flat with the road. Using a different company.
- Plow wheels will be shipped this week and new cutting edge ready to be picked up.

D. Bauman moved and Lehr seconded to approve Finance Officer to pay bills and payroll prior to board approval to avoid service charge, to receive a discount, to purchase necessary items, or in an emergency when the vendor will not charge the City. Motion carried.

FO Bauman discussed with the Board:

- Vacation leave – right now, renewal of leave is set with anniversary dates; payroll software still makes things confusing with YTD usage; change to Jan 1-Dec 31 leave. D. Bauman moved and Lehr seconded to approve the change. All aye. Motion carried.
- The 2025 inventory has been completed and is now on file.
- Items left in the old office building and need to be put in surplus.

Lehr moved and D. Bauman seconded to approve donating table to Senior Center and to surplus the rest of the office furniture from the old city office. Items included are metal corner desk, set of chairs, and cubicle desk. Items will be listed for sale for the next month. If no offers, then items will be discarded after the month. All aye. Motion carried.

The 2026 Municipal Government Day in Pierre is set for Tuesday and Wednesday, February 3 & 4, 2026.

Wages for the City Trustees and employees as of January 1, 2026, are as follows:
President (Leland Treichel) – base pay of \$200 per month; regular, special, and equalization meetings - \$130 each.
Vice President (Andrew Lehr) - regular, special, and equalization meetings - \$130 each. Vice President will be paid \$10 for holding the meetings in place of the President. \$200.00 base pay during months of acting president.
Trustees (Dee Bauman & Brian Malsam, with one vacancy) - \$130 per meeting for regular, special, and equalization meetings.
City Maintenance (Nathan Miller) - \$24.21 per hour, along with full single health insurance.
Finance Officer (Nicole Bauman) - \$23.26 per hour, along with full single health insurance.
Part-time Maintenance – (Keegan Miller) - \$18.00 per hour.

The next regular meeting is Monday, February 2, 2026, @ 7:30 pm.

Office and Shop will be closed for MLK Day, Monday, January 19, 2026.

D. Bauman moved and Malsam seconded to adjourn. Motion carried.

Leland Treichel
President

Attest:

Nicole Bauman
Finance Officer

Published once at the total approximate cost of _____.