

City Board Proceedings
September 2, 2025
7:30 P.M.

The Roscoe City Trustee Board met in regular session in the City Office with President Treichel presiding. Members present were D. Bauman, Lehr, and Malsam. Absent: Roth. Others present: Nathan Miller, Fred Schneider, Allen Beyers, Ethan Beyers, Brandon Smid and Tracy Treichel.

Lehr moved and D. Bauman seconded to approve the agenda. All aye. Motion carried.

D. Bauman moved and Malsam seconded to approve the minutes of the August 4 and 25, 2025, meetings. All aye. Motion carried.

Lehr moved and D. Bauman seconded to approve the August Financial Statement and bank reconciliations. All aye. Motion carried.

Malsam moved and Lehr seconded to approve the payment of the following bills. All aye. Motion carried

Pre-Authorized Payments:

August 16, 2025, payroll: FO – \$1125.37; Hwy & Streets – \$1533.02; Water Dept.- \$169.63; Sewer Dept - \$169.63; Parks - \$789.08.

August 18, 2025, bills:

Agtegra – utilities - \$304.00;

Camby's Pass – supplies - \$577.35; Dakota Supply Group – supplies - \$37.90; Huff Construction – building - \$113.63; EFTPS –WHT, SS, & Med. Tax - \$2638.21; First State Bank of Roscoe – fees - \$10.00; FP Mailing Solutions – postage - \$402.48; Roscoe Hardware – supplies - \$178.71; SD Retirement System – August retirement - \$1121.42; SDRS-SRP – retirement - \$250.00; Visa – supplies - \$940.76; WEB Water – utilities - \$5361.27; Weisser Repair – repair - \$749.27;

September 1, 2025, payroll: Trustees – \$1300.25; FO – \$959.64; Hwy & Streets – \$1529.02; Water Dept.- \$169.55; Sewer Dept - \$169.55; Mosquito Spraying - \$164.56; Parks - \$409.48.

September 2, 2025, bills:

Bantz, Gosch & Cremer – legal services - \$29.00; Cole Papers – supplies - \$87.35; Dept of Health – fees - \$20.00; Gibson Publishing – publishing - \$78.01; Hawkins – supplies - \$10.00; Health Pool of SD – September health insurance - \$2720.01; Montana Dakota Utilities – utilities - \$1575.02; Riteway – supplies - \$190.45; SD State Treasurer – sales tax - \$11.65; SDML – travel/conference - \$125.00; SDRS-SLP – retirement - \$250.00; Van Diest Comp. – supplies - \$866.80; Venture Communications – utilities- \$266.04.

During open public comments, Fred Schneider with the Roscoe Senior wanted to notify the Board that he plans to start hosting Bingo.

Allen Beyers spoke with the Board about the City getting an easement for the welcome sign on the east side of town. FO Bauman will have one drawn up. He also spoke with the Board about the old bank building possibly being for sale and ideas for the area.

D. Bauman moved and Lehr seconded to move executive session to later in the meeting. All aye. Motion carried.

Brandon Smid with Helms & Associates first spoke with the Board about the various topics he has been working with the City about. He also updated and answered any questions about

proposed lagoon project/issues. Still have an issue with excess water going into the wastewater system after it rains, most likely from sump pumps going into drain holes and not outside.

Lehr moved and D. Bauman seconded to approve President Treichel to sign the application to submit the City of Roscoe to the State Water Plan for upcoming project funding. All aye. Motion carried.

D. Bauman moved and Malsam seconded to approve the following building permits. All aye. Motion carried.

Preszler Health and Consulting	Lots 13-14, Lots 15 & W1/2 lot 16; Block 15; Lennox Add	Replace windows and some interior remodeling.
Hoerner Farms	Lots 20-22; Block 3; Arnolds Add	Demo of house and tree removal.
Leland and Tracy Treichel	Lots 6-10; Block 14l Morgans Add	Remove mobile home from property.

Nathan Miller reported to the Board:

- Street work being done. Need to make sure slope on road is good for drainage.
- A new pit will need to be dug at rubble site. Will get some quotes and line it up for this fall.

FO Bauman reported to the Board:

- Question on code enforcement – how much more this year to do/continue with; warning letter sent out for property owners with upcoming deadlines
- FO Bauman had some questions on future project funding/support for any RCC ideas/projects
- Discussion on old city office
- Discussion on “open house” for new city office. Board thought that after homecoming parade would be a great time as more people would be in town: Friday, October 3, roughly 2-5 pm.
- Applications still available for seasonal maintenance – had some interest but nothing brought back.

D. Bauman moved and Lehr seconded to approve Resolution 2025-4: Resolution giving authorization of payment using surplus fund. Roll-call vote: Lehr – aye, Malsam – aye, D. Bauman – aye, Treichel – aye. Absent: Roth. Motion carried

RESOLUTION 2025-4

RESOLUTION GIVING AUTHORIZATION OF PAYMENT USING SURPLUS FUNDS

WHEREAS, the City of Roscoe adopted a monthly surcharge on water utility bill in conjunction with the Clean Water loan (“CW”) to provide for repayment of said loan; and

WHEREAS, the surcharge has produced revenues in excess of those required for scheduled debt service payment on the CW loan; and

WHEREAS, the City of Roscoe’s Resolution 2019-3 provides that surplus funds can “be used for any other authorized municipal purpose designated by the Common Council”; and

WHEREAS the Board of Trustees of the City of Roscoe finds it to be in the best interest of the City to use said surplus funds for a loan payoff of the Drinking Water – 02 loan (“DW-02”);

THREREFORE BE IT RESOLVED that the surplus revenue from the CW debt surcharge be expensed for the payoff of the DW-02 loan to US Bank after final calculations are made.

Date this 2nd day of September, 2025.

Leland Treichel, President

Attest: Nicole Bauman

Finance Officer

D. Bauman moved and Lehr seconded to go into executive session at 9:09 pm. All aye. Motion carried.

Executive session ended at 9:26 pm. Treichel moved and Malsam seconded to reconvene meeting. All aye. Motion carried.

D. Bauman moved and Malsam seconded to approve Resolution 2025-5: 2026 Wages. Roll-call vote: Lehr – aye, Malsam – aye, D. Bauman – aye, Treichel – aye. Absent: Roth. Motion carried

Resolution 2025-5

WHEREAS, municipal ordinance requires that the salaries of the Board of Trustees, appointed officers, and employees be set annually (Roscoe Municipal Ordinance); and

WHEREAS, the Board of Trustees has the power to establish the amount of said salaries; and

WHEREAS, the Board of Trustees has determined the amounts of the following salaries for the year 2026:

The salary for the President of the Board of Trustees shall be \$200 per month plus \$130 per regular, special, and equalization meetings. If the President is gone for the meeting, the presiding officer receives \$10 extra for the meeting.

In any month in which the President of the Board of Trustees is out-of-state, the Vice President of the Board of Trustees shall receive a salary of \$200 per month plus \$130 per regular, special, and equalization meetings.

Trustee board members shall receive \$130 per meeting for regular, special, and equalization meetings.

Full time Maintenance Man (Nathan Miller) shall be paid \$24.21 per hour, along with full single health insurance premium.

Regular Part-Time Maintenance Man (James Fonder) shall be paid \$28.30 per hour, along with full single health insurance premium.

Finance Officer shall be paid \$23.26 per hour, along with full single health insurance.

Seasonal/temporary Maintenance shall be paid a starting wage of \$18.00 per hour, depending on experience, and the Board shall have authority to adjust as needed throughout the year.

Vacation and sick leave for all employees to be stated in the Personnel Policies on file in the Finance Officer's Office.

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of the City of Roscoe adopt these amounts that apply for salaries to become effective the beginning of the January 2026 pay period.

Passed: September 2, 2025

Leland Treichel, President

Attest:

Nicole Bauman, Finance Officer

Malsam moved and Lehr seconded to pass the second reading of Ordinance #394: 2026 Appropriations. Roll call vote: Lehr – aye, Malsam – aye, D. Bauman – aye, Treichel – aye. Absent: Roth. Motion carried

No other business was presented.

The next regular meeting is Monday, October 6, 2025, @ 7:30 pm.

D. Bauman moved and Lehr seconded to adjourn. Motion carried.

Leland Treichel
President

Attest: Nicole Bauman
Finance Officer

Published once at the total approximate cost of _____.