

City Board Proceedings  
November 4, 2024  
7:30 P.M.

The Roscoe City Trustee Board met in regular session in the City Office with President Treichel presiding. Members present were, D. Bauman, M Bauman, Lehr and Hettick. Others present: Nathan Miller, Jim Fonder, and Tracy Treichel.

D. Bauman moved and Lehr seconded to approve the agenda. All aye. Motion carried.

Lehr moved and Hettick seconded to approve the minutes of the October 7, 2024, meeting. All aye. Motion carried.

Treichel moved and D. Bauman seconded to approve the October Financial Statement and bank reconciliations. All aye. Motion carried.

Hettick moved and M. Bauman seconded to approve the payment of the following bills. All aye. Motion carried

**Pre-Authorized Payments:**

**October 16, 2024, payroll:** FO – \$1006.57; Hwy & Streets – \$1855.44; Water Dept.- \$231.92; Sewer Dept - \$231.95.

**October 16, 2024, bills:**

Agtegra – supplies - \$22.25; EFTPS –WHT, SS, & Med. Tax - \$2010.64; First State Bank of Roscoe – fees - \$10.00; SD One Call – locates - \$12.60; SD Retirement System – October retirement - \$841.16; SDRS-SRP – retirement - \$250.00; Visa – supplies - \$446.96;

**November 1, 2024, payroll:** Trustees – \$579.90; FO – 1079.06; Hwy & Streets – \$2151.91; Water Dept.- \$269.00; Sewer Dept - \$268.96.

**November 4, 2024, bills:**

AP Express – supplies - \$182.68; Bantz, Gosch, & Cremer – legal services - \$1243.68; City of Roscoe – utilities – \$710.45; Core & Main – supplies - \$27,899.69; Dakota Pump & Control – repair - \$4885.97; Dept. of Health – water testing fees - \$196.00; FEM Electric – utilities - \$408.62; Fischer Repair – repair - \$996.75; Gibson Publishing – October minutes - \$86.13; Hase Plumbing & Heating – repairs - \$765.08; Hawkins – fees - \$10.00; Health Pool of SD – November health insurance - \$2532.60; John Deere Financial – repair/supplies - \$57.72; Montana Dakota Utilities – utilities - \$1593.48; Michael Todd & Company – supplies - \$525.99; Roscoe Trustworthy Hardware – supplies – \$108.45; Ryan’s Candy – supplies - \$49.50; SD State Treasurer – sales tax – \$7.69; SDRS-SLP – retirement - \$250.00; Venture Communications – utilities- \$265.71; Verizon Wireless – utilities - \$42.73;

No one was there for public comments.

M. Bauman moved and Lehr seconded to approve the following building permits. All aye. Motion carried.

Harold Veit	Lots 13 & 14, Block 11, Morgans Addition	Replace back steps and add deck
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Hettick moved and D. Bauman seconded to approve the 2025 liquor license applications for American Legion Post #259 (Retail liquor) and Ricky's Restaurant & Lounge (Retail and package liquor). Motion carried.

D. Bauman moved and Lehr seconded to approve the 2025 renewal of health insurance through Health Pool of South Dakota for Jim Fonder, Nicole Bauman, and Nathan Miller. The increase in premium was 7.4%, or \$62.47, for a new monthly premium of \$906.67. All aye. Motion carried.

Fog sealing will be done in the spring of 2025. Jensen Rock and Sand can come after May 15.

Discussion held on work hours and if there needs to be any change for winter. No action taken.

President Treichel presented to Trustee Dale Hettick and Maintenance-man James Fonder, awards for SDML Hall of Fame, after their many years of service for the City of Roscoe. Hettick has been a council/board member for 22 years and Fonder has been with the city for 34 years.

An update on the work for the new city office building was given. Majority of the work is expected to be completed this month.

- Board will wait to decide on "renting" out the meeting area for other uses once the building is complete.
- Discussion was held on what to do about the existing office building once everything has been moved over. No action taken.

President Treichel discussed with the Board paintings by former resident George Hammond to be given to the City by Keith Schurr after his retirement.

Nathan Miller spoke with the Board

- He had lined up for Spring, crews to fix hydrants and some gate valves.
- Discussed 2025 purchase of steam/pressure washer – will look for more options to present
- Discussion on tower maintenance

From previous discussion, more employee shirts and sweatshirts or jackets will be looked at for purchase.

An update with given for code enforcement. Next steps were discussed as final dates for legal actions were given.

FO Bauman reported to the Board:

- The 2025 insurance renewal packet is in, if any of the Board members want to look at it to see if any valuations should be changed.

-FO Bauman has received some communication about possible right-of-way vacations. This may also be a time for the City to look at other properties that should be cleared up in terms of right-of-way vacates or if an easement is needed.

- As discussed at September's meeting, pay dates were adjusted to better work with direct deposit at the bank. The personal policy will be updated to reflect these changes.

D. Bauman moved and Lehr seconded to pass the second reading of Ordinance #390:  
An Ordinance Entitled 2024 Supplemental Ordinance. Roll-call vote: All aye. Motion carried.

ORDINANCE NO. 390  
An Ordinance Entitled  
2024 Supplemental Ordinance

Section 1

Be it ordained by the City of Roscoe that the following sums are appropriated to meet the obligations of the municipality.

General Fund –	414.4 – Finance Officer – Payroll/Health Ins.	\$ 8,000.00
	419.2 - General Government Building - Building	\$300,000.00
	431.1 - Highway & Streets – Street Improvement	\$115,000.00
	452.2 – Parks – Improvements	\$ 60,000.00
Water Construction Fund – 433.4 Water Distribution – Improvements		\$105,200.00
Sewer Construction Fund – 432.5 Sewer Collection – Improvements		\$177,800.00
Water Fund – 433.4 Water Distribution		\$ 67,000.00
Sewer Fund – 432.5 Sewage Collection		\$ 64,000.00
<b>Total</b>		<b>\$837,000.00</b>

The intention of the Roscoe Trustee Board to pay for improvements to the City streets and properties for amounts that were not final. Payments will be made from cash on hand within the General, Water, and Sewer Funds, and from cash on hand, along with loan and grant money reimbursement within the Water and Sewer Construction Funds.

Leland Treichel, President  
City of Roscoe

Attest:

Nicole Bauman  
Finance Officer

The next regular meeting is Monday, December 2, 2024, @ 7:30 pm.

Office/shop to be closed for the holidays on Monday, November 11, and Thursday, November 28, 2024.

Rabies clinic will be held December 6<sup>th</sup>, from 11 am to 1 pm at the City Shop.

Hettick moved and Lehr seconded to adjourn. Motion carried.

Attest: Nicole Bauman  
Finance Officer  
Published once at the total approximate cost of\_\_\_\_\_.

Leland Treichel  
President