

City Board Proceedings
June 3, 2024
7:30 P.M.

The Roscoe City Trustee Board met in regular session in the City Office with President Treichel presiding. Members present were M. Bauman, D. Bauman, Lehr, and Hettick. Others present: Nathan Miller, Jim Fonder, and Tracy Treichel.

D. Bauman moved and Hettick seconded to approve the agenda. All aye. Motion carried.

Lehr moved and Treichel seconded to approve the minutes of the May 6, & 13, 2024, meeting. All aye. Motion carried.

M. Bauman moved and D. Bauman seconded to approve the payment of the following bills. All aye. Motion carried

Pre-Authorized Payments:

May 16, 2024, payroll: FO – \$857.99; Hwy & Streets – \$1891.12; Water Dept.- \$236.39; Sewer Dept - \$236.39; Dump - \$45.35.

May 16, 2024, bills:

First State Bank of Roscoe – fees - \$10.00; Dahme Construction – professional fees - \$93,165.33; Dale’s Building Supplies – supplies - \$120.52; SD State Treasurer – sales tax - \$22.56; SD Retirement System – May retirement - \$1091.84; SDRS-SRP – retirement - \$250.00; VISA – supplies/fees - \$1073.61; EFTPS –WHT, SS, & Med. Tax - \$2962.38;

June 3, 2024, payroll: Trustees – \$1023.20; FO – 1113.37; Hwy & Streets – \$2194.60; Water Dept.- \$274.32; Sewer Dept - \$274.32; Dump - \$98.55; Mosquito Spraying - \$16.87.

June 3, 2024, bills:

A-1 Sanitation – utilities - \$268.02;

Bantz, Gosch, &Cremer – legal services - \$213.12;

City of Roscoe – utilities – \$672.70; City of Roscoe – petty cash/postage - \$8.05; DANR – fees - \$140.00; Dept of Health – water testing -\$132.00; Gibson Publishing – May minutes, ads, notices - \$258.73; Hawkins – supplies - \$10.00; Health Pool of SD – June health insurance - \$2532.60;

HKG Architects – fees - \$14,508.00; John Deere Financial – supplies - \$117.09; Montana Dakota Utilities – utilities - \$2074.72; RDO Equipment - equipment/supplies - \$190,917.49; Riteway – supplies - \$383.09; SDRS-SLP – retirement - \$250.00; Venture Communications – utilities-\$262.68; Wiedrich Construction – fees -\$15,490.00.

Hettick moved and Lehr seconded to approve. the May Financial Statement and bank reconciliations. All aye. Motion carried.

No one was there to share any public comments.

D. Bauman moved and M. Bauman seconded to approve the following building permits. Motion carried.

Joyce Vargason	Lots 1 & 2, Block 8, Lennox Addition	Replace bathtub with walk-in/handicap shower
Curtis Roeszler	Lot 1, Goransoon First Subdivision	Build garage on 26x30 concrete slab

D. Bauman moved and Lehr seconded to approve the letter of position change request from Jim Fonder, requesting to change his status as the full time City Maintenance to regular part-time City Maintenance. All aye. Motion carried.

Hettick moved and M. Bauman seconded to approve the appointment of Nathan Miller for Full-Time City Maintenance/Utility Supervisor. All aye. Motion carried.

D. Bauman moved and Lehr seconded to approve surplus the Volvo L70 Payloader. All aye. Motion carried.

Lehr moved and Hettick seconded to approve the appraised value of the Volvo payloader at \$130,000, and to sell it by public auction. All aye. Motion carried.

At this time, bids were opened for the sale of the Pelican Street Sweeper and Baseball bathroom/storage building.

- Justin Fonder had the only bid in for the street sweeper, for \$1530.00. D. Bauman moved and Treichel seconded to approve the bid. All aye. Motion carried.
- Wiedrich Construction placed a bid for the construction of the baseball field bathrooms and storage. Hettick moved and Lehr seconded to table awarding the bid to Wiedrich's for \$85,000 until the rest of the bids for plumbing and electrical are in. All aye. Motion carried.

Nathan Miller and Jim Fonder reported to the Board:

- Dump was inspected. We received a satisfactory rating. One area in which we need to work on was record keeping of items going out there.
- Also with the dump, it was discussed about changing how we charge. Right now, items are being charged when brought out there, but the cost is low and not much happens during the hours posted, so items aren't always getting charged. It was proposed to change to a monthly billing, adding a charge to everyone's water bill. Lehr moved and Treichel seconded to add a \$1.00 a month charge to the water bill for use of the restricted use site, to cover items going out there unless a charge is specifically listed on the City rate sheet, ex. building demo or concrete. All aye. Motion carried.
- The wood chips at the park were discussed. It had been discussed about getting more wood chips, but the chips below are not great, and a different option like rubber playground mulch was brought up. FO Bauman is to make some inquiries about options and prices.
- The fire hydrant at the mini park is scheduled to be replaced.

FO Bauman reported to the Board:

- Budget time again. Any purchases or projects for 2025 need to be turned in for a rough draft for July.
- Code enforcement update was given.
- Information about daycares was shared. Building size/requirements were discussed. Bauman to find out about governor daycare buildings.

Hettick moved and D. Bauman seconded to approve the 2024 peddlers license for Agate Redmane for door-to-door sales of educational books. All aye. Motion carried.

Lehr moved and D. Bauman seconded to go into executive session at 8:52 pm, citing personnel issues. All aye. Motion carried.

Executive session ended at 8:57 pm. Hettick moved and Treichel seconded to reconvene meeting. All aye. Motion carried.

Discussion was held on use of baseball field and concession stand. No action taken.

The next regular meeting is Monday, July 1, 2024, @ 7:30 pm.

Hettick moved and D. Bauman seconded to adjourn. Motion carried.

Attest: Nicole Bauman
Finance Officer

Leland Treichel
President

Published once at the total approximate cost of_____.