

Roscoe City Board Proceedings
May 4, 2026
7:30 P.M.

The Roscoe City Trustee Board met in regular session in the City Office with President Treichel presiding. Members present were Lehr and Malsam, with D. Bauman arriving at 7:33 pm. Others present: Nathan Miller, Tracy Treichel, Fred Schneider, and Kevin Kunz.

Lehr moved and Malsam seconded to approve the agenda. All aye. Motion carried.

Malsam moved and Lehr seconded to approve the minutes of the April 6, meeting. All aye. Motion carried.

Treichel moved and Malsam seconded to approve the April Financial Statement and bank reconciliations. All aye. Motion carried.

D. Bauman moved and Lehr seconded to approve the payment of the following bills. All aye. Motion carried.

April 16, 2026, payroll: FO – \$904.93; Building - \$380.42; Hwy & Streets – \$487.12; Snow - \$174.71; Rubble - \$152.17; Sewer Dept - \$129.31; Water Dept.- \$258.62; Parks – \$380.42.

April 16 & 27, 2026, bills:

Bantz Gosch & Cremer – legal services - \$319.00; Core & Main – professional fees - \$4422.59; EFTPS –WHT, SS, & Med. Tax - \$1672.57; First State Bank of Roscoe – fees - \$10.00; Gibson Publishing – publishing fees - \$87.47; H & W Contracting, LLC – professional fees - \$8547.002; Robert Holdorf – deposit refund - \$46.20; Lehr Welding and Repair – repairs - \$1125.00; Preszler Health & Consulting – fees - \$195.00; Rock Tuff – supplies - \$57.57; Runnings Supply, Inc – supplies - \$340.80; SD One Call – locates - \$4.20; SD Retirement System – April retirement - \$840.50; Visa – supplies - \$130.88;

May 1, 2026, payroll: Trustees –\$579.90; FO – \$921.98; Building - \$321.24; Hwy & Streets – \$321.24; Snow - \$109.36; Rubble - \$128.50; Sewer Dept - \$118.49; Water Dept.- \$236.99; Parks – \$321.24.

May 1 & 4, 2026, bills:

A1 Sanitation & Recycling – fees - \$299.47; AP Express – supplies - \$299.79; City of Roscoe – utilities - \$548.50; Core & Main – supplies – \$1173.77; FEM Electric – utilities - \$150.00; Gibson Publishing – publishing fees - \$66.20; Hawkins – supplies - \$20.00; Health Pool of SD – health insurance - \$2003.74; John Deere Financial – supplies - \$356.34; McLeod’s Printing & Office Supply – supplies - \$57.32; Montana Dakota Utilities – utilities - \$2097.83; SD State Treasurer – sales tax - \$11.84; Team Lab – supplies - \$3753.60; US Bank – loan principal & interest - \$27,719.54; Venture Communications – utilities - \$246.40; Verizon Wireless – utilities - \$39.71;

There were no public comments.

Superintendent Kevin Kunz met with the Board to discuss the ordinance variance application the Edmunds Central school was submitting. A public hearing on the application will be held during the next meeting, on June 1st.

D. Bauman moved and Malsam seconded to approve the following building permits. All aye. Motion carried.

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|------------------|--|--|
| Fred Schneider | Lot 18; Block 11; Morgans Addition | Replace sidewalks |
| Jeanne Bitz | Lots 16-17; Block 11; Morgans Addition | Replace gutters, soffit, fascia, and re-side dormers |
| AJB Partnership | E1/2 of Lot 16, all of lots 17-24; Block 15; Lennox Addition | Building basement and move existing building onto basement |
| Jim & Rose Heyne | S1/2 Lot 14, all of lots 15-17; Block 10; Morgans Addition | Build 10'x 12' deck |
| Malsam Farms | Lots 1-3; Block 4; Morgans Addition | Move house onto property and build entryway to existing garage |

Brad Braunworth spoke with the Board about the idea of putting in a quiet zone for the railroad crossing. After some research, it seems like it would cost the City a lot of money to change both crossing to potentially do that.

Lehr moved and Treichel seconded to approve Roscoe Fuel's, d.b.a AP Express, Retail Beverage renewal application. All aye. Motion carried.

City Election will be June 2, from 7 am to 7 pm. Canvas board meeting to follow the election for the official results is scheduled for June 5, at 8:30 am.

D. Bauman moved and Malsam seconded to approve the 2025 Annual report for the City of Roscoe. All aye. Motion carried.

A request for haying the dump ground had been made by Jim Fonder. After discussion, D. Bauman moved and Lehr seconded to deny the request at this time, based on the fact that the use of the land for hay should be bid out, not just given by request, and the City does have its own equipment to mow the grass. All aye. Motion carried.

FO Bauman reported to the Board:

- Request was made (by FO Bauman) to use the City text alert system to also text out reminders for events happening in the City
- Unpaid water bills – there are properties that are not paying the surcharges; in order to try to recoup this money, legal action will have to be taken;
- 2025 audit has not been scheduled but contract has been sent to be signed
- FO Bauman gave an investment and financial plan to the Board. D. Bauman moved and Lehr seconded to approve the following plan. All aye. Motion carried.
 - o Transfer to SD FIT account \$215,000 - \$50,000 from Sewer Surcharge fund, \$50,000 from Water Surcharge Fund, \$15,000 from Water deposits, \$100,000 from Sewer fund
 - o New lagoon surcharges won't need to start right away; will create timeline to slowly increase sewer rates/surcharge to reach the \$23.75 at the correct time
 - First increase to put money into sewer fund; rest of increases in SD FIT account to draw interest to help with paying back loan

D. Bauman moved and Lehr seconded to approve the Resolution 2026-3. Roll-call: Bauman – aye, Lehr- aye, Treichel – aye, Malsam-aye. Motion carried.

A discussion was held on code enforcement.

- -property inspection report and photos were given to the Board. Lehr moved and D. Bauman seconded to approve moving forward with these properties. All aye. Motion carried.

Nathan Miller reported to the Board:

- Trees at the park – Miller would like to get quotes to come trim trees in the park, to remove any dead branches
- Window quotes – decided to go with House of Glass for the shop windows. D. Bauman moved and Malsam seconded to approve quote for tinted windows. All aye. Motion carried.
- Jensen Rock and Sand called about chip sealing this year. It is not in the budget this year, but will look at spots.

Other business: Noah Miller will be unable to take over the vacancy position in which he petitioned for due to new job out of town.

The next regular meeting is Monday, June 1, 2026, @ 7:30 pm.
Office/shop closed for Memorial Day on Monday, May 25, 2026.

D. Bauman moved and Malsam seconded to adjourn. Motion carried.

Leland Treichel
President

Attest:

Nicole Bauman
Finance Officer

Published once at the total approximate cost of _____.