



Water and/or Sewer Service & Billing Transfer of Ownership Form



ACCOUNTS MUST BE PAID IN FULL BEFORE TRANSFER

Are you requesting a closing meter read? YES NO
If, YES who is requesting the reading? Existing Owner New Owner
If, NO who is responsible for the final month's balance? Existing Owner New Owner

For a closing read follow steps 1, 2 and 3. If no closing read is needed fill out rest of form to transfer account.

- 1) Please return completed form to biwater@new-shoreham.com at least 2 weeks prior to requested meter read date.
- 2) There is a \$100.00 fee for a closing read that is due before the reading date. Check should be made out to: Block Island Water Company.
- 3) Accounts may not be transferred mid-month. A pro-rated amount will be sent to the existing owner via email provided

Current Account #:

1. Property Information

Plat: Lot: Sublot: Fire #: Street:

2. Existing Account Holder/Owner

Name on Account:

Billing Address:

Email:

Phone:

Date of Closing:

3. New Account Holder/Owner

Name:

Billing Address:

Email:

Phone: