

The First U.S.- Accredited University in Asia



# MING CHUAN UNIVERSITY

English Version

International Education & Exchange Division • September 2019

## INTERNATIONAL STUDENT

Application Handbook



Ming Chuan University  
is the first and only university in Asia,  
accredited by the  
Middle States Commission on Higher Education  
in the United States of America.

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# INTRODUCTION OF MING CHUAN UNIVERSITY

## Why choose Taiwan?

- First priority for Chinese culture and Mandarin learning
- Rich historical background
- Multicultural society
- A bridge between western and eastern society
- Friendly people and lovely weather
- Convenient living environment and delicious food
- Reasonable living expenses and tuition fees

## Why choose Ming Chuan University?

- Accredited by the Middle States Commission on Higher Education (MSCHE) in 2010
- School of Management earns AACSB accreditation in 2017.
- Ranked 300+ in the *Times Higher Education* Asia University  
Ranked 1000+ in the *Times Higher Education* World University.
- International College : The first college in Taiwan offering courses completely taught in English.
- Listed in the Top 10 “Preferred universities” among major international corporations in Taiwan.
- International and multicultural campus environment.
- Bilingual (English/Mandarin) learning and living environment.
- With more than 100 partner universities around the world.
- Around 800 international students from 60 countries.
- Reasonable tuition fee : Around 4,000 USD per academic year.
- Over 120 student clubs and societies.





## Ming Chuan University

Ming Chuan was originally founded as a three-year junior women's college in 1957, known as Ming Chuan College. The institution then experienced a rapid growth in the 1990s. In 1990, the institution gradually cancelled its junior college programs and offered coed programs with a bachelor's degree. With the completion of the construction of two additional campuses and the introduction of graduate programs, Ming Chuan College was fully upgraded into Ming Chuan University in 1997.

Ming Chuan University has 11 schools/colleges with 44 undergraduate degree programs, 28 post-graduate degree programs and 2 PhD programs. MCU has a student population of more than 20,000.

There are around 800 international students studying in Ming Chuan University, coming from 60 countries. The determined mission, "Internationalization", has guided Ming Chuan University for years. Under the leadership of President of Ming Chuan University, our faculty and students are striving towards our goal of Internationalization. In the era of E-challenge, the university is not only the site for sowing seeds of knowledge, but the starting place for innovation. Ming Chuan University offers the key to fulfilling your dreams. We are dedicated to giving directions, providing practical advantages and setting examples for our young people, from both Taiwan and abroad.

## Campus

Ming Chuan University has 5 distinctive campuses. The Shihlin campus and the Jihe campus are located in Taipei City, and are near MRT Jiantan Station with convenient transportations. There's also a famous Shihlin night market nearby the campus. The Taoyuan Campus is located in Gueishan, Taoyuan. During the semester there's a direct bus to MRT Huilong Station. The Taoyuan campus has a vast area with a lot of trees and plants that can be seen everywhere on campus, and students have great privilege of enjoying the natural, tranquil environment on campus.

The Kinmen campus is located in Kinmen County. It takes around 55 minutes from Taiwan by plane and around 30 minutes from Kinmen to Xiamen by ferry. In order to learn different culture students will study in Kinmen Campus in their first year and second year and go back to study in Taipei or Taoyuan campus in their third year. The American campus is located in Saginaw Valley State University and students can use all the advanced devices on campus with Saginaw's students.



## International College (IC)

Aiming at providing a solid academic foundation with an international view, the International College was established in 2001. Currently, there are more than 1000 local and international students in the International College studying in the graduate and undergraduate programs taught in English, which can be connected with the educational systems of universities abroad. Opportunities for exchange and dual degrees are being provided to students with high academic standards and high English proficiency.

International students in IC come from countries all over the world, including: USA, Canada, Dominican Republic, Honduras, Salvador, Belize, Mexico, Panama, United Kingdom, France, Germany, Norway, Russia, Mongolia, Japan, Malaysia, Indonesia, Korea, Thailand, Nepal, Palau, Kiribati, Solomon Islands, South Africa, Swaziland and Gambia. Students in the first and second years are offered with general education and professional foundation courses. Third- and fourth-year students will have professional courses with opportunities for exchange or dual degrees at MCU's sister universities.

IC website: <http://ic.mcu.edu.tw/>

## English-taught Programs MCU Offers

### \*Undergraduate Degrees

#### Taipei Campus

International Business and Trade (B.S.)  
Journalism and Mass Communication (B.A.)  
Fashion and Innovation Management (B.S.)

#### Taoyuan Campus

Applied Computing (B.S.)  
Travel and Tourism (B.S.)  
International Affairs and Diplomacy (B.A.)

### \*Postgraduate Degrees

#### Taipei (Jihe) campus

Graduate Studies of International Affairs (M.A.)  
Graduate School of Business Administration (M.B.A.)  
Graduate School of International Business (M.B.A.)

#### Taoyuan campus

Graduate School of Applied English (M.A.)

## Special Features

- English is the language of instruction
- Cross-cultural interaction and global views
- Multilingual ability
- Dual bachelor's degrees and exchange options
- Up to 40% tuition waiver for undergraduate programs
- China market concentration



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## Office of International Student Service (OISS)

Serving through caring  
Educating through helping  
Developing through communicating  
Learning through understanding

To make international students accommodate to life better here, Ming Chuan University has established Office of International Student Service on both Taipei and Taoyuan campuses. Our mission focuses on serving, educating, developing, and learning.

With full commitment to international education, we are dedicated to promoting the good rapport among students, faculty, alumnus, parents, and communities to carry out every well-designed effort and to bring a win-win situation for both the University and its audiences. Furthermore, we provide every international student with professional help to better utilize their time, energy, and potential to study, learn, and grow on our informative campuses.

OISS not only assists international students in consultation, discipline, visa issues and health insurance matters, but also helps them with questions/problems related to schoolwork or daily campus life. In addition, we serve as a bridge between the school and our students whenever any misunderstanding occurs. The main service we provide includes airport pick-up, campus knowledge exploring, legal residence issues, bank account opening, etc. Students are more than welcome to stop by the office anytime.

OISS website: <http://oiss.mcu.edu.tw/>

## Mandarin Studies and Culture Center (MSCC)

Students who have special interest in learning Mandarin may take Chinese courses at the MCU Mandarin Studies & Culture Center (MSCC). Please contact them directly for your application questions if you are interested.

## Special Features of MSCC

- Designed for international students who want to study Mandarin as a second language
- Classes are conducted in both Mandarin and English
- Professional native-speaking teachers with rich teaching experience
- Chinese tutorial from local students provided for each student
- Orientation, field trips and social activities designed for a wider comprehension of Chinese culture

## Class Offering

1. Regular Class
  - Program Level : From Beginner Classes to Intermediate Level Classes
  - 4 terms in a year (15 hours/week x 12 weeks) : Spring · Summer · Fall · Winter
  - Class size : a small group of 6 - 10 students per class
  - Tuition Fee : NT\$30,000 (around US\$1,000) per term. Books are not included.
2. Study Tour
  - 3-week or 4-week summer/winter Mandarin camp
  - Cross-cultural Experience in Taiwan
  - Course details are negotiable
  - Class size : Minimum number of 12 students per class
3. Private Class
  - Tailor-made program
  - At least 20 hours per session
  - NT\$550 per hour (one section costs NT\$ 11,000)

## Contact Information

Mandarin Studies & Culture Center (MSCC)  
Phone: +886-2-2882-4564 Ext.2405  
Fax: +886-2-8861-3491  
Email: [mscc@mail.mcu.edu.tw](mailto:mscc@mail.mcu.edu.tw)  
Address: 250 Zhong Shan N. Rd., Sec. 5, Taipei 111, Taiwan  
Website: <http://mscc.mcu.edu.tw/>





# ACADEMIC INFORMATION

## Academic Year

There are two semesters in each academic year. The first one begins around the middle of September until mid-January; the second one is from the middle of February to the end of June. There are summer and winter breaks in between the semesters.

## Program Duration

Undergraduate programs must be completed within 4-6 years.  
Master's programs must be completed within 2-4 years.

## Instructional Language

There are 11 colleges in MCU, including 44 undergraduate programs, 28 graduate programs and 2 PhD programs. Most of the undergraduate courses are instructed in Chinese and all courses in the International College are instructed in English. Applicants should have sufficient listening, speaking, reading, and writing abilities in Chinese to apply to a Chinese-taught program. Also, study plan and autobiography written in Chinese are required for application.

For more department information, please visit this website: <http://www.mcu.edu.tw/> ► Academic



## Degree Programs

學士學位/Bachelor's Degree=B

碩士學位/Master's Degree=M

博士學位/PhD Degree=D

Red : Programs taught in English

紅色部份為提供英語授課課程之系、所

### Taipei Campus 台北校區

#### Management School 管理學院

系所	Department or Graduate School	B	M	D
國際企業學系、所	International Business	✓	✓	
企業管理學系、所	Business Administration	✓	✓	✓
財務金融學系、所	Finance	✓	✓	
會計學系、所	Accounting	✓	✓	
風險管理與保險學系、所	Risk Management and Insurance	✓	✓	

#### Communication School 傳播學院

系所	Department or Graduate School	B	M	D
廣播電視學系	Radio and TV	✓		
新聞學系	Journalism	✓		
廣告暨策略行銷學系	Advertising and Strategic Marketing	✓		
新媒體暨傳播管理學系、所	New Media and Communication Administration	✓	✓	

#### Law School 法律學院

系所	Department or Graduate School	B	M	D
法律系、所	Law	✓	✓	
財金法律學系	Financial Law	✓		

#### International College 國際學院

系所	Department or Graduate School	B	M	D
國際企業與貿易學位學程	International Business and Trade	✓		
新聞與大眾傳播學位學程	Journalism and Mass Communication	✓		
時尚創意管理學位學程	Fashion and Innovation Management	✓		
國際事務碩士學位學程	International Affairs		✓	

學士學位/Bachelor's Degree=B

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Red : Programs taught in English

紅色部份為提供英語授課課程之系、所

### Taoyuan Campus 桃園校區

#### International College 國際學院

系所	Department or Graduate School	B	M	D
資訊科技應用學位學程	Applied Computing	✓		
旅遊及觀光學位學程	Travel and Tourism	✓		
國際事務與外交學位學程	International Affairs and Diplomacy	✓		

#### Education and Applied Languages School 教育暨應用語文學院

系所	Department or Graduate School	B	M	D
教育研究所	Education		✓	
應用中國文學系、所	Applied Chinese	✓	✓	✓
應用英語學系、所	Applied English	✓	✓	
華語文教學系	Teaching Chinese as a Second Language	✓		
應用日語學系、所	Applied Japanese	✓	✓	

#### Tourism School 觀光學院

系所	Department or Graduate School	B	M	D
觀光事業學系、所	Tourism	✓	✓	
休閒遊憩管理學系	Leisure and Recreation Administration	✓		
餐旅管理學系	Hospitality Management	✓		

#### Design School 設計學院

系所	Department or Graduate School	B	M	D
商業設計學系、所	Commercial Design	✓	✓	
商品設計學系、所	Product Design	✓	✓	
建築學系、所	Architecture	✓	✓	
都市規劃與防災學系、所	Urban Planning and Disaster Management	✓	✓	
數位媒體設計學系、所	Digital Media Design	✓	✓	

## Taoyuan Campus 桃園校區

學士學位/Bachelor's Degree=B

碩士學位/Master's Degree=M

博士學位/PhD Degree=D

Red : Programs taught in English  
紅色部份為提供英語授課課程之系、所

### Health Technology School 健康科技學院

系所	Department or Graduate School	B	M	D
生物科技學系、所	Biotechnology	✓	✓	
醫療資訊與管理學系、所	Healthcare Information and Management	✓	✓	
生物醫學工程學系	Biomedical Engineering	✓		

### Information Technology School 資訊學院

系所	Department or Graduate School	B	M	D
資訊管理學系、所	Information Management	✓	✓	
資訊傳播工程學系、所	Computer and Communication Engineering	✓	✓	
資訊工程學系、所	Computer Science and Information Engineering	✓	✓	
電腦與通訊工程學系、所	Information and Telecommunication Engineering	✓	✓	
電子工程學系、所	Electronic Engineering	✓	✓	

### Social Science School 社會科學院

系所	Department or Graduate School	B	M	D
公共事務學系、所	Public Affairs	✓	✓	
諮商與工商心理學系、所	Counseling and Industrial/Organizational Psychologies	✓	✓	
犯罪防治學系、所	Criminal Justice	✓	✓	

### Financial Technology 金融科技學院

系所	Department or Graduate School	B	M	D
經濟與金融學系、所	Economics and Finance	✓	✓	
應用統計與資料科學學系、所	Applied Statistics and Information Science	✓	✓	

## Credit Transfer

The credits gained in your previous college or university courses can be transferred up to registration by application with approval from the department of the intended major and the Division of Academic Affairs. Credit transfer application should follow the application procedure within 2 weeks after registration. Verified transcript and course syllabus are required. All programs hold the right of whether or not to accept the credit transfer application.

### \*Undergraduate Programs

For students transferring credits to enter their SOPHOMORE year in Fall semester, the waived credits need to reach 32, and the maximum is 40 credits; for those entering SOPHOMORE year in Spring semester, the waived credits need to reach 48, and the maximum is 60 credits; for those entering their JUNIOR year in Fall semester, the waived credits need to reach 64, and the maximum is 80 credits.

Transfer students will receive MCU's offer letter for admission to freshman year; the official credit transfer will start at the beginning of the first semester, and students will be promoted to the appropriate year accordingly.

### \*Graduate Programs

Graduate credits can transfer up to half of the total credits for graduation as required by the graduate school.





# PRACTICAL INFORMATION

## Fees

### • Undergraduate Programs •

The rates are for reference only and are expected to change every year.  
Figures shown in the bracket [ ] reflect a 40% discount for International College program.  
Exchange rate: US\$:NT\$=1:30 (subject to change)

School/ College	Department/ Program	Tuition Per Semester	School/ College	Department/ Program	Tuition Per Semester
Management	Finance	NT\$48,351 (US\$ 1,612)	Education and Applied Languages	Applied Chinese	NT\$47,438 (US\$ 1,582)
	International Business			Applied Japanese	
	Business Administration			Applied English	
	Accounting			Teaching Chinese as a Second Language	
	Risk Management and Insurance			Law	
Financial Technology	Applied Statistics and Information Science		Law	Financial Law	
	Economics and Finance		Social Science	Counseling and Industrial Organizational Psychology	
Tourism	Tourism			Public Affairs	
	Leisure and Recreation Administration			Criminal Justice	
	Hospitality Management		Design	Commercial Design	NT\$55,533 (US\$ 1,852)
Communication	Radio and TV	Product Design			
	Journalism	Digital Media Design			
	Advertising and Strategic Marketing	Architecture			
	New Media and Communication Administration	Urban Planning and Disaster Management			
Health Technology	Biotechnology	International	International Business and Trade	NT\$48,351 (US\$ 1,612) [NT\$32,213] (US\$ 1,075)	
	Healthcare Information and Management		Fashion and Innovation Management		
	Biomedical Engineering		Travel and Tourism		
Information Technology	Computer and Communication Engineering		International Affairs and Diplomacy	NT\$55,533 (US\$ 1,852) [NT\$38,621] (US\$ 1,300)	
	Information and Telecommunication		Applied Computing		
	Information Management		Journalism and Mass Communication		
	Information Engineering				
	Electronic Engineering				

## Estimated Expenses Per Semester

\*Approximately USD4,000, including USD 2,000 for tuition and USD2,000 for school dorm and meals. Not including personal culture visits.

Books	NT\$ 8,000~12,000 / per semester	Housing	NT\$ 9,600~16,000 / school dorm per semester	Estimated expenses per semester (Tuition included)	NT\$ 95,000~160,000
Health Insurance	NT\$ 4,494 / per semester		NT\$ 36,000~48,000 / Private apartment per 6 months		
Fee of Student Association	NT\$ 5,500 / 4 years	Food	NT\$ 36,000 / per 6 months		

• Graduate Programs •

School	Department	Tuition Per Semester	College	Department	Tuition Per Semester
Management	International Business	NT\$47,601 [ US\$ 1,590 ]	Education and Applied Languages	Education	NT\$46,688 [ US\$ 1,560 ]
	Finance			Applied Chinese	
	Business Administration			Applied Japanese	
	Accounting			Applied English	
	Risk Management and Insurance		Law	Law	
Financial Technology	Applied Statistics and Information Science		Social Science	Counseling and Industrial Organizational Psychology	
	Economics and Finance			Public Affairs	
Tourism	Tourism			Criminal Justice	
International College	International Affairs		Communication	Communication Management	NT\$54,783 [ US\$ 1,830 ]
Information Technology	Computer and Communication Engineering	NT\$54,783 [ US\$ 1,830 ]	Design	Commercial Design	
	Information Management			Product Design	
	Computer Science and Information Engineering			Architecture	
				Digital Media Design	
	Electronic Engineering			Urban Planning and Disaster Management	
	Information and Telecommunications Engineering		Health Technology	Biotechnology	
				Healthcare Organization Management	

## Estimated Expenses Per Semester

\*Approximately USD4,000, including USD 2,000 for tuition and USD2,000 for school dorm and meals. Not including personal culture visits.

Books	NT\$ 8,000~12,000 / per semester	Housing	NT\$ 9,600~16,000 / school dorm per semester	Estimated expenses per semester (Tuition included)	NT\$ 95,000~160,000
Health Insurance	NT\$ 4,494 / per semester		NT\$ 36,000~48,000 / Private apartment per 6 months		
Fee of Student Association	NT\$ 5,500 / 4 years	Food	NT\$ 36,000 / per 6 months		

Exchange rate: US\$:NT\$=1:30 (subject to change)

• PhD Programs •

PhD program tuition fee is the same as Graduate School.

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## Accommodation

All international students will be provided with on-campus or off-campus dorms through application. All accommodations require a one-year contract. There is no refund if you move out during the year. Please note that the school is not able to arrange accommodation for couples or families.

Based on the school regulations, the duration of residency for both on-campus and off-campus dorms is up to two years.

## Facilities

All rooms are equipped with desks, book shelves, built-in wardrobes, and bunks without mattress. Internet and air-conditioning are also provided in each room. In addition, kitchen, laundry, and lounge facilities are provided on each floor.

## Curfew

The strict curfew requires that the front gate of the dormitory be closed at 23:00 every night. After that, students are not allowed to go out except for emergency.

## MCU Student Affairs

MCU Student Affairs office also provides information and assistance for international students looking for private apartments upon arrival. Here is the Chinese website: <http://housing.mcu.edu.tw/>. Unfortunately, the English website is under construction at the moment.

On the left column, "縣市" select 01 option for Taipei city, and "地區" select 08 for Shilin district. "租屋格局" select the middle option "套房", and price range "套房租金(元/月)" is possibly between NT\$5,000 ~ 8,000. And, finally click on "搜尋" to start search.



## Dormitory and Fees

Taoyuan	Type of Room	Fee	Remark
Taoyuan On-Campus Dorm	Men	6-person Room (shared bathroom) NT\$19,200 (US\$640)	1. The charges for Internet connection and utilities are included, expect for air conditioning, which must be paid separately. 2. Rooms for winter and summer breaks are available for an extra fee upon application, NT\$3,000-6,000 per month. 3. NT\$11,000 (4-person) or NT\$9,600 (6-person) per semester must be paid in advance. 4. The tenancy period is from early September to mid-January and mid-February to mid-June.
	Men Women	4-person Room NT\$22,000 (US\$734)	
Taoyuan Dening	Men Women	3-person Room NT\$32,000	1. Summer and winter vacations are included, for personal electricity is NOT included. 2. The tenancy period is from the beginning of September to the end of July. 3. A mini refrigerator is provided in each room. 4. NT\$16,000 must be paid in advance every semester. 5. The dorm is located off-campus within 10-minute walking distance to campus. 6. During summer and winter vacations, all students have to move to on-campus dorm.
Taipei	Type of Room	Fee	Remark
Taipei On-Campus	Men & Women	4-person Room NT\$22,000 (US\$734)	1. The charges for Internet connection and utilities are included, expect for air conditioning, which must be paid separately. 2. Rooms for winter and summer breaks are available for an extra fee upon application, NT\$3,000-6,000 per month. 3. The amount of NT\$11,000 (4-person room) or NT\$9,600 (6-person room) per semester must be paid in advance. 4. The tenancy period is from early September to mid-January and mid-February to mid-June.
		6-person Room (shared bathroom) NT\$19,200 (US\$640)	
Taipei Ji Xian	Men & Women	3-person Room NT\$22,000	1. Rooms for winter and summer vacations are available for an extra fee upon application. NT\$4,300 per month. 2. Electricity and gas fee, which must be paid separately. 3. Dorms are located off campus. The building is a reinforced concrete (RC) structure wit, 24 stories above ground and 3 below. This dormitory is not far from parks; Carrefour, Starbucks and 7-11 are all nearby. 4. Each floor consists of 4 units, each of which has 3 rooms. Each room can accommodate 3-5 persons; thus each floor can accommodate 48 persons. The mini refrigerator is provided each room. 5. Men lived from 10-14th floor, Women lived from 15-24th floor. 6. NT\$21,600 (3-person) or NT\$20,600 (4-person) or NT\$19,600 (5-person) per semester must be paid in advance. The charges for utilities and Internet connection are included except for personal 7. The tenancy period is from the beginning of September to the middle of January, middle of February to middle of June. 8. The dormitory is equipped with automatic fire sprinkler; cooking and smoking in the dormitory is prohibited. Tenants are required to sign and submit their Affidavit to Student Affairs Division.
		4-person Room NT\$22,000	
		5-person Room NT\$22,000	

- Students who live in the dorms are responsible for their own housekeeping.
- Each room is shared with other students and includes a bathroom. Indication that shows "shared bathroom" means the bathroom is located outside the rooms.

## Scholarships and Financial Benefits

In addition to the Taiwan Scholarship, other scholarships are offered by various organizations. MCU offers international students with scholarships as listed below: Southeast Asian Student Scholarship and Scholarship for Honors Students in class. Tuition waiver is available for International College undergraduate students as well. Applicants must pay attention to application deadlines for various scholarships.

### 1. Taiwan Scholarship and Huayu Enrichment Scholarship

International students may apply for the Taiwan Scholarship offered by the government. Applicants may apply from February 1 to the end of March at Taiwan Overseas Mission in their countries (or the nearest country if there isn't one in the country).  
<http://english.moe.gov.tw/> ▶ Study in Taiwan ▶ Scholarship  
 For information of Taiwan Overseas Missions, please check <https://www.mofa.gov.tw/en/> ▶ Embassies & Missions

### 2. TaiwanICDF Scholarship

TaiwanICDF offers scholarships for students from Central America. Applicants may apply for the scholarship during January 1 to middle of March from Taiwan Overseas Mission in their countries.  
 Website: <http://www.icdf.org.tw/>

### 3. MCU Scholarship for Honors Students in Class

- (1) Students who achieve the best academic performance in each class as well as academic grade average over 80 and conduct grade over 86 will be awarded scholarship NT\$10,000.
- (2) MCU Scholarship for Honors Students in Class is applicable to both undergraduate and graduate students. For graduate student, the award is NT\$ 5,000 per semester.
- (3) Students will be granted automatically when they achieve the academic performances. No additional application is needed.

## Private Apartment or Studio

A room with a private toilet and bath usually costs around NT\$5000-8000 a month, which includes a table, closet and bed. (Utilities such as water and electricity are not included.) You can also visit the housing service website for early reference.

TEALIT Website: <http://www.tealit.com/> ▶ search for Apts. & Roommates  
 Tuel Ma Ma website: <https://rent.tmm.org.tw/>

Private apartments or studios usually require a one-year contract. Getting to campus may take 15-30 minutes walk from a neighboring area.



#### 4. Tuition Waiver for Undergraduate Programs in International College (IC)

International students who meet the requirements below may apply for a tuition waiver for their respective academic years.

- (1) Once accepted in the International College program, and having passed English proficiency test, students will be immediately eligible for a 40% tuition waiver for the first academic year (including 2 semesters).
- (2) Obtain academic grade average over 65, with passing grades in more than half of the total courses taken, and conduct grade over 80 in both the first and second semesters respectively of the first academic year: the student will have a 30%-off tuition waiver for the second year.
- (3) Obtain academic grade average over 70, with passing grades in more than half of the total courses taken, and conduct grade over 80 in both the first and second semesters of the second academic year: the student will have a 20%-off tuition waiver for the third academic year.
- (4) A 10%-off tuition waiver for the fourth academic year will be awarded to students who meet the condition of (3), based on the third-year performance.
- (5) Tuition waiver is not available for recipients of the Taiwan scholarship or any other government scholarships.

Year	Freshman		Sophomore		Junior		Senior	
	Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2
Tuition Waiver	40% off		30% off		20% off		10% off	

#### 5. MCU Southeast Asian Student Scholarship

- (1) Applicants who obtain academic grade average over 80 and conduct grade over 80 are eligible to apply for the scholarship.
- (2) Application is available once per semester. Application period is within two weeks after the semester begins.
- (3) Please note that the scholarship is only offered to undergraduate students that are NOT in International College.
- (4) Approximately USD 266 per semester.



## • Support for New-coming International Students •

### Airport Pick-up Service



In order to help newly arrived students with their transportation, airport pick up service is offered to students who reserve and complete the online airport pick-up application form. The airport pick-up application form should be submitted at least two weeks before the arrival date. The service is only available for new students.

### Orientation

Before classes start, the university will hold an orientation for all freshmen. On the orientation day, freshmen will be given a brief introduction of what they might experience in Ming Chuan.

### Food

Ming Chuan University has canteens, convenient stores, and several restaurants on campus. Furthermore, there are plenty of food stores and restaurants near the campus. The estimated food expenses are around 150-200 NT dollars per day.

### MCU Buddy Program

MCU Buddy Program aims to bring local and international visiting students in contact with each other. The idea is that a local student who already studies at Ming Chuan University becomes a "buddy" for an incoming international student. Each international student will be assigned a local student paired as a partner. The local student will help the newcomer adjust to school life at MCU and experience Taiwanese culture.

<https://www.facebook.com/MingChuanBuddyBon>







- Support for New-coming International Students •

## Transportation

### 1.From Taoyuan International Airport to Ming Chuan University

International flights arrive at the Taoyuan International Airport, which is about 30 minutes from the Taoyuan campus (about NT\$800 by taxi) and 60 minutes from the Taipei campus (about NT\$1,200 by taxi). <http://www.taoyuan-airport.com/english/index.jsp> ► Transportation

### 2.From Taoyuan Campus to Taoyuan City (downtown)

The Taoyuan campus is about 20 minutes from the Taoyuan Station (TRA). Public bus route No.137 runs from the Taoyuan campus to Taoyuan Station. It costs NT\$18 for a one-way ticket. It costs around NT\$150 from Taoyuan Station to the Taoyuan campus by taxi. Taoyuan city (the nearest city from the Taoyuan campus) is a business area, with are lots of restaurants, markets, and department stores located.

### 3.Around Taipei Campus

The Taipei campus is a 5-minute walk from the Taipei Metro Shihlin or Jiantan Station (MRT). Moreover, this campus is located on the main road, Zhong-Shan North Road, which is served by numerous bus lines. There are several bus stops in front of Taipei Campus' main gate. <https://english.metro.taipei/>

### 4.Between Taoyuan Campus and Taipei Campus

The cost for a one-way ticket between the two campuses is NT\$60. Bus schedules are available online. <http://web.mcu.edu.tw/en/content/transport-map-information> ► School Bus Schedule (Student)

# APPLICATION





## • Application Information •

All applicants should read through the Application Information and fully comply with the application regulations.

1. Make sure that you are eligible to apply as an international student.
2. Prepare all required documents.
3. Complete the online application (<http://apply.mcu.edu.tw/>) during the application period.
4. DO **NOT** send any paper documents to the admission office.

## • Qualifications •

### Identity

Any applicant with one of the following conditions is **NOT** eligible for applying as an international student:

- (1) He/She has already studied in ROC as an Overseas Chinese student.
- (2) He/She has applied and obtained a high school degree as an international student in ROC and would like to pursue a further degree.  
(Excluding schools that enroll foreign residents in Taiwan or bilingual programs affiliated with local high schools)
- (3) He/She dropped out/withdrew from colleges/universities in Taiwan due to behavior issues, poor academic performance or a conviction under the Criminal Code.
- (4) He/She holds nationality of Hong Kong, Macau or People's Republic of China and does not concurrently hold a foreign passport.
- (5) He/She holds ROC nationality and has had household registration in Taiwan since birth.
- (6) He/She has held ROC nationality, and has not renounced it for more than 8 years, up until the start of the semester he/she is seeking admission.  
Violation of the above-mentioned regulations will result in immediate cancellation of the applicant's admission or the deprivation of the applicant's recognized status as a MCU registered student, or revocation of the applicant's MCU diploma. No academic certificate will be given.

### Academic Background

1. Undergraduate admission: High school graduates.
  - (A) Form 6 (Year 12) graduates: Students must submit completed 3- or 4-year high school transcripts and diploma, A-levels, baccalaureate or other school certificates.
  - (B) Form 5 (Year 11) graduates: Students must submit completed 2- or 3-year high school transcripts and diploma, leaving certificates or other school certificates. Form 5 graduates are required to take an additional 12 credits to graduate.
2. Graduate admission: University/ Master's graduates.  
Students must submit completed 3- or 4-year official English transcripts of courses from all university master years and diploma.



### Language Requirement

1. Sufficient English ability (Only applicable to students who apply to English-taught programs).
  - (A) Applicants whose mother tongue or official language is English or graduates from the school where courses are all taught in English.
  - (B) Applicant who has achieved the required scores with certificates of an internationally recognized English proficiency test (TOEFL ITP 500 or TOEFL Paper test 500 or TOEFL iBT 61 or TOEFL CBT 173 or IELTS 5 or TOEIC 550.)
2. Sufficient Chinese ability (Only applicable to students who apply to Chinese-taught programs):
  - (A) Applicant whose mother tongue is Chinese.
  - (B) TOCFL B2 level < <http://www.sc-top.org.tw/> > or intermediate level of other Mandarin Chinese language proficiency tests.

### Regulation

For "Regulations Regarding International Students Undertaking Studies in Taiwan", please visit : <http://english.moe.gov.tw/> ► About MOE ► Laws and Regulations.

## • Required Documents •

A complete application package must include the following documents.

Do not send any paper documents to the admission office.

- (1) Complete the online application and study plan via MCU website (<http://apply.mcu.edu.tw/>).
- (2) A recent head-shoulder photo.
- (3) A copy of passport.
- (4) One photocopy of high school diploma / university diploma with verification by Taipei Economic and Cultural Office. (The English or Chinese verified version is also necessary if the original diploma is not in either language. The original verified certificate shall be submitted upon registration at the beginning of the new semester.)  
\*Certificate of enrollment is required if applicant is currently studying in the last semester of school.
- (5) One photocopy of official English yearly transcripts from all high school/ university years with verification by Taipei Economic and Cultural Office. (The English or Chinese verified version is also necessary if the original transcript is not in either language. The original verified transcripts shall be submitted upon registration at the beginning of the new semester.)  
*\*If an applicant is studying in the last semester of school, diploma and transcripts should be verified after graduation.*
- (6) One photocopy of bank statement, with a minimum balance of US\$6500 per person; or a copy of scholarship award notification.
- (7) Two letters of recommendation. Please save the file in JPG/PDF format. References should sign on the letter. Position title and contact info should be provided on the letter. Recommendation should not be written by friends or family members
- (8) Application fee US\$50 or NT\$1500 per person (non-refundable). Please see "Instructions for Fee-Paying". Credit card service is not available for application fee payment.
- (9) English language proficiency: TOEFL Paper-based test 500, TOEFL iBT 61, TOEFL CBT 173, IELTS 5.0 or TOEIC 550 (Only applicable to students who apply to English-taught programs. Native speakers are excluded).
- (10) Chinese language proficiency: TOCFL B2 level < <http://www.sc-top.org.tw/> > or intermediate level of other Mandarin Chinese language proficiency tests. (Only applicable to students who apply to Chinese-taught programs. Native speaker are excluded).

### • Instructions for Fee-Paying •

Please transfer the application fee USD 50 or NTD 1,500 per student directly into the University account. Then upload your receipt to the online application system.

\*BANK NAME : TAIPEI FUBON COMMERCIAL BANK

TA TUNG BRANCH

\*BANK ADDRESS : 186, SEC. 3, CHUNGKING N. RD. TAIPEI, TAIWAN, R.O.C.

\*BANK TEL: (886)-2-2592-9282

\*SWIFT CODE : TPBKTWTP310

\*BENEFICIARY' S A/C NO (USD only) : 3801-7000-9476

\*BENEFICIARY' S A/C NO (NTD only) : 3801-0101-0241

\*BENEFICIARY' S A/C NAME : MING CHUAN UNIVERSITY

\*BENEFICIARY' S TEL : (886)-2-2882-4564 ext 2250

\*BENEFICIARY' S FAX : (886)-2-2881-0521

### TWD Remittance

Account Name : MING CHUAN UNIVERSITY

Swift Code : (Taipei-Fubon Bank ) 012

Account No. : 3801-0101-0241

### • Application Procedure •

Your application will be reviewed by the MCU International Student Admission Committee (ISAC) and then a decision will be made regarding your application.

After 8 weeks, one of the following results will come out:

- 1.You will receive an admission letter from us if your qualifications meet our requirements.
- 2.You will receive a conditional offer if you do not meet all of our necessary requirements.
- 3.You will be invited for an interview - this is part of the normal selection process for Graduate/Postgraduate Degrees.
- 4.You may be informed that the admission can't be offered at this stage if it is obvious from your application that you cannot meet our requirements.

### Application Period

\*Fall Semester : Application period is from February 1 to May 31.

\*Spring Semester : Application period is from September 15 to October 15.

Please complete the online application (<http://apply.mcu.edu.tw/>) during the application period. If applicant needs an admission letter before June 30, the online application must be completed before the end of April.



### Online application:

Please Complete the online application (<http://apply.mcu.edu.tw/>) during the application period.



## Extra documents and information for transfer students

If you are studying/ once studied in another university and want to transfer to MCU, the following information for your early consideration.

1. In addition to your high school transcripts and diploma, you also need to submit the university transcripts with verification by Taipei Economic and Cultural Office. (English or Chinese verified version is also necessary if the original transcript is not in either language. The original verified transcripts shall be submitted upon registration at the beginning of the new semester.)  
\*If you are still studying at the university, certificate of enrollment is also required.  
\*If the university you are studying at is in Taiwan, the verification is not needed.
2. The estimated number of transferable credits will be decided by the program/ department after you submit your application documents, and you will be promoted to the appropriate year depending on the number of credits transferred.
3. For transfer students, students will receive MCU offer letter indicating to start from first the year; the official credit transfer will be processed at the beginning of the first semester and students will be promoted to the appropriate year accordingly.

## Contact Information

International Student Admission Office  
Ming Chuan University

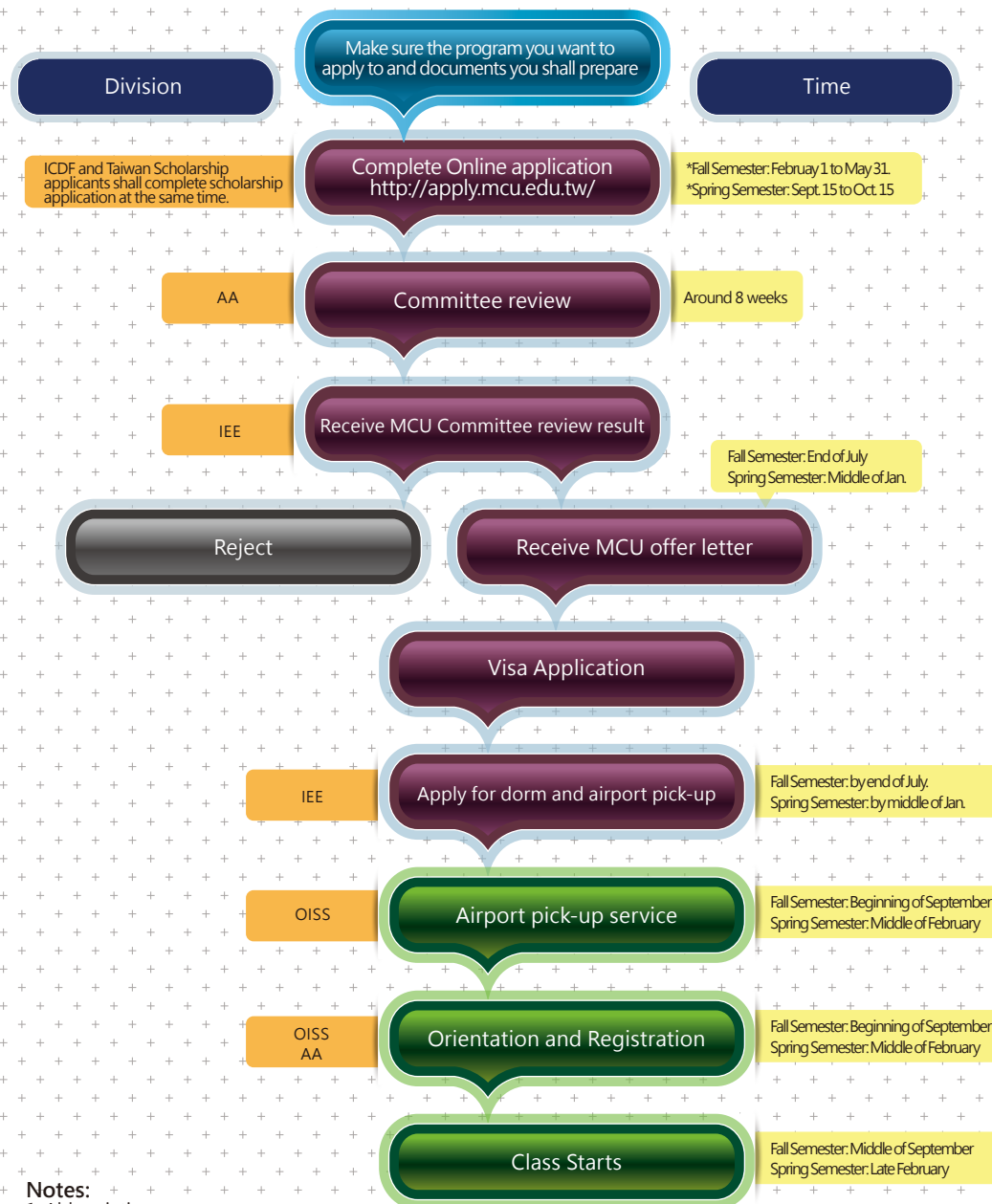
\*Asia Student Admission  
Phone: +886-3-3507001 Ext. 3704, 3703  
Email: ihp@mail.mcu.edu.tw

\*Vietnam & Outside-Asia Student Admission  
Phone: +886-3-3507001 Ext. 5116, 3705  
Email: oas@eta.mcu.edu.tw

Website: <http://iee.mcu.edu.tw>  
Address: No. 5 De-Ming Rd., Gui-Shan, Taoyuan 333, Taiwan



## Application Flowchart



### Notes:

#### 1. Abbreviation:

- IEE: International Education and Exchange Division
- AA: Academic Affairs Division
- OISS: Office of International Student Service

2. TaiwanICDF Scholarship and Taiwan Scholarship applicants shall complete the both scholarship application (ICDF: <http://www.icdf.org.tw/> & Taiwan: <http://english.moe.gov.tw/>) and the MCU online application (<http://apply.mcu.edu.tw/>) by themselves.



## NOTES



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