

Solano Winds Governing Board Meeting Minutes (APPROVED 1/18)

Tuesday, January 4, 2022: 6:30 pm – via ZOOM

Members Present: Bill Doherty, Jennifer Doherty, Ron Garrison, Lynn Garrison, Sherrill Honeychurch, Robert Honeychurch, Kathleen Nelson, Jerry Hedrick, Lilli Ede, Joe Rico

1. Roll Call and Quorum established.
 - a. Roll call established at 6:32pm
 2. Approval of Solano Winds 11/18/21 *Minutes*
 - a. Motion to approve November minutes by Bill, second by Lynn – **PASSED**
 3. Amend/Accept current Agenda: Ron
 - a. Motion to accept current agenda by Rassim, second by Jennifer – **PASSED**
 4. President's Report to Board: Ron
 - a. Discuss COVID-19 Privacy Policy
 - i. Item 4E – missing the word “shared”
 - ii. Item 4E – Covid 19 data is collected and then shared only for public health purposes, removal of word “minimal”
 - b. Review, discuss and approve SW 2022 Forms: Info Form, Companion and Calendar
 - i. Calendar
 1. Proposal to stop the calendar at June, as usual
 2. Add in Carmichael on June 4th (tentative)
 - ii. Companion
 1. Change to 8C – “The Music Director” instead of musical director
 2. 7B I – “The black top, black slacks, black knee-length to full-length dress/skirt...”
 3. Strike out “New and Current” at the top of the document – begin with “Band Volunteer Participants...”
 4. 8B – Change to “If a band participant misses three or more rehearsals of a concert set, the musician may be ineligible to perform at that concert.”
 5. 10B II – Strike out last phrase “usually after the last concert”
 - iii. Member information form
 1. Standardize font size and style (uniformity)
 2. Bullet #2 – “I permit the use of my photograph and relevant information on the confidential Solano Winds Roster, and my non-contact information on the Solano Winds website.”
 3. Below occupation in smaller font: (as listed in program)
 4. Bullet #5 – remove the phrase “without compensation” and “and”
 5. Bullet #4 – remove “the” before “Solano Winds” in 2nd line
 - c. Review Tasks for First Rehearsal 1/11/2022
 - i. See task list
5. Treasurer's Report to Board: Lynn
 - a. Financial reports
 - i. Motion to approve financial budget by Rassim, second by Sherill – **PASSED**

- b. Income distribution consideration for large donations: Savings = 40 percent /
General Checking = 30 percent / Restricted Checking Capital Purchases = 30 percent
6. Music Director's Report to Board: Bill
 - a. Small Ensembles and Concert Band updates
 - i. 10 small ensembles
 - ii. PVE was a success!
 - iii. Plan to meet again on 1/18 to determine whether we can begin rehearsal 1/25
 - 1. We would have small ensembles bolster a smaller full band set
 - b. Carmichael Festival June 4, 2022
 - i. Based on how many bands participate may only take place on Saturday the 4th
 7. New Business:
 - a. Discussion: Is Board recommending COVID boosters for participation?
 8. Unfinished Business:
 - a. Organizational assistance at Gordon's Music and library relocation: Dates and Personnel
 - b. Inventory of Solano Winds assets
 9. Chairperson reports:
 - a. May Gala update
 - i. Nothing to report
 10. New Action items requiring vote:
 - a. 2022 Participant Forms (Info and Companion) and Calendar
 - i. Motion to approve the 2022 Calendar from January to June with the addition of Carmichael on June 4th by Sherill, second by Lynn -- **PASSED**
 - ii. Motion to approve the 2022 Info Sheet with corrections by Jennifer, second by Lynn -- **PASSED**
 - iii. Motion to approve the 2022 Companion with requested changes by Rassim, second by Lynn – **PASSED**
 - iv. Motion to approve task list by Bill, second by Lynn – **PASSED**
 - v. Motion to postpone the band rehearsal start date to 1/25 by Jennifer, second by Sherill -- **PASSED**
 - vi. Motion to schedule a special board meeting 1/18 to determine if 1/25 rehearsal is feasible by Jennifer, second by Sherill – **PASSED**
 - b. COVID-19 Privacy Policy
 - i. Motion to approve COVID-19 Privacy Policy by Jennifer, second by Robert – **PASSED**
 11. Consideration: Future Agenda items for upcoming Governing Board meeting(s)
 - a. Recognition of Dick Grokenberger at 3/4/22 concert
 12. Public and/or band member commentary (3-minute time limit).
 13. Next Solano Winds Governing Board meeting: January 18, 2022 at 6:30pm
 14. Adjournment.
 - a. Motion to adjourn the meeting at 8:30pm by Rassim, second by Joe – **PASSED**

Current Board members: Ron, Lynn, Rassim, Robert, Bill, Sherrill, Jennifer, Joe, Kathleen, May, Lilli & Jerry.