

Solano Winds Governing Board Meeting Minutes

Wednesday, August 5, 2020: Zoom Online Board Meeting 7:00-9:00 pm

In compliance with COVID-19 Social Distancing Recommendations

Present: Ron Garrison, Lynn Garrison, Bill Doherty, Jennifer Doherty Dick Grokenberger, Jerry Hedrick, Michelle Williams, Robert Honeychurch, Sherill Honeychurch, Joe Regner, Joe Rico, Clifford Gordon

1. Roll Call and Quorum established via Zoom participation
 - a. Quorum Established
 - b. Meeting Called to order by Ron Garrison at 7:03pm
2. Approval of March 2020 Minutes via email voting (attached) {vote}
 - a. Motion to approve March 2020 Minutes by Bill – Second by Dick - **PASSED**
3. Amend/Accept current Agenda: Ron {vote}
 - a. Motion to accept current agenda by Joe Rico – Second by Bill - **PASSED**
4. President’s Report to Board: Ron
 - Insurance Update: Nonprofits Insurance Alliance of California
 - Ron made contact w/ agent in Vallejo, should not be paying insurance for service we currently are not using – waiting for follow-up
 - Report: Musicians exempt from provisions of AB5 (attached)
 - Email from Ron with attachment
 - Continued concern: 7 Board member positions currently vacant
 - Formalize “Zoom” as the official mechanism for Board meetings until further notice {vote}
 - Motion to formalize “Zoom” for use in Board meetings by Jerry – Second by Jennifer - **PASSED**
 - President’s organizational challenges for new season: Recover, Renovate and Reinvigorate
5. Treasurer’s Report to Board: Lynn {vote}
 - a. Total income should have been reported as of June 30, NOT June 1st
 - b. 1. Are there any questions about the year-end reports for 2019-2020? We ended with \$303.34 to the good in general accounts.
 - c. 2. I will use budget 2 (half year) for now. I sent a new version today that moved the Gala money (income and expenses) to the restricted account from the general account. It still matches our actual money in the bank, etc., but allows us to use it easier moving forward.
 - d. 3. I am resending the full year and no year budgets again for you to see. When we decide which budget to use, I will use the correct one.
 - e. 4. I will hang on to the Vet Tix donation form until we have a better idea of what this current year will bring. Motion to approve Treasurer’s Report by Dick – Second by Joe - **PASSED**
6. Music Director’s Report to Board: Bill

- a. Blue moon recording project – In first batch received 2 recordings, in the next batch there were no recipients
- b. Would be interested to do recording projects with specific small ensembles – full concert band recordings currently do not seem viable
- c. Dec 4, March 12, May 8 are booked for the downtown area
- d. 3 obstacles for us to return to rehearsing
 - i. 1: Health of the musicians (e.g. PVE/Concert for March) (looking to wait as long as possible to make sure it is 100% safe to return and make music)
 - ii. 2: Considering the Audience
 - 1. When we reopen, will we have an audience
 - iii. 3: Logistics
 - 1. We currently do not have a place to rehearse

7. 25th Gala Planning Committee Progress Report: Jennifer/Bill/Committee members

- a. It looks like we will NOT be able to have the Gala in November, may be totally cancelling 2020-2021 season in entirety
- b. Currently our deposit is still being held, we need to see if the clubhouse will continue to hold our deposit for when we are looking to reschedule for the Gala
- c. We are looking to try and keep the 50% discount and look to lock in a date in May for the Gala
- d. What to do about people who have paid for tickets?
 - i. How long are we going to keep the ticket proceeds?
- e. We could possibly have the date later than May, so that it commutes the Gala to the season after next
 - i. From Cliff: we will need to spend H2 2021 rebuilding the band, so the best bet would be May 2022
- f. Proposal to look at being a rehearsal band for the time being, seems unlikely however
- g. By the time it is safe enough for us to beginning rehearsing again, it should ideally be safe for us to perform again.
- h. We would not be able to legally meet until phase 4 of the pandemic, it will be a long time coming to that point.
- i. Zoom would not be tenable for playing music in a rehearsal setting – there may be some software available but it seems to be prohibitively expensive.
- j. Can we talk to the club about freezing the price, negotiating the variable costs?

8. New Business:

- a. Confirm Solano Winds Governing Board Officers for 2020/2021 { vote }
 - i. Cliff for Transportation/Truck Chair

- ii. Michelle to help with marketing/PR responsibilities with Bill
 - b. Explore Solano Winds Phase 1 Recovery Plan
 - i. Recover existing band members and recruit new band and Board members
 - ii. Revise and update band member “Companion”
 - iii. Calendar 2020/2021 rehearsals, performances, venues, Board meetings, etc.
 - iv. Identify organizational tasks for recovery and fundraising
9. Unfinished Business:
- a. Inventory organizational assets: update music catalog, instruments, other equipment, etc.
 - b. Develop plan for filling vacant Governing Board chairperson positions including secretary.
 - c. Develop plan for recruiting inside/outside volunteers to assist with organizational tasks.
 - d. Discuss band member “Volunteer Release” form beginning of 2020/21 season.
 - e. Library transition update: Proposed move to GWMS (hold until needed).
10. Chairperson reports:
- a. Vice President’s Report to Board, Facilities and School Liaison (2019/20 only?): Robert
 - i. Concern about insurance – all school districts require us to be insured to use school facilities
 - ii. Insurance requirements are also needed for Downtown Theatre
 - b. PVE Resident Council Representative Report to Board: Jerry
 - i. Group meetings on PVE are prohibited over 10
 - ii. All resident-led activities are currently prohibited
 - iii. PVE concerts will most likely not happen for a long time
 - iv. Chorale singers may come to an end at PVE
 - v. Outreach will be necessary since by the time band restarts we will have about 100 PVE residents who have never heard the Solano Winds play.
 - vi. We need to reach out to resident council to request them to continue their support to the Solano Winds
 - c. Concert sponsor Report to Board: Bill (Chair vacant)
 - i. N/A
 - d. Marketing/Advertising/Publicity/Public Relations Report to Board: Bill (Chair vacant)
 - i. We need to think about a donor mailing or some version of it (we should not incur a mailing expense)
 - e. Librarian/Membership Report to Board: Dick
 - i. Only have 2 folios from the last concert; everyone needs to send their folios over to Dick (either via mail or dropping them off on his front porch)
 - ii. Michelle offered to gather some of the folios from some of the Solano Winds members

- iii. Cliff has also offered to collect them if they are dropped off at Gordon’s Music
- f. Donor/Gifts/Raffles Report to Board plus Benefit Application status: Sherrill
 - i. Benefit App – Do we want to include that in email?
 - ii. Also Amazon Smile – for Solano Winds
 - iii. May Dulce will take care of the polos (uniform report)
- g. Uniform Report to Board: (Chair vacant)
 - i. N/A
- h. Information Technology Report to Board: Joe
 - i. Provide Joe with the information regarding folio drop offs, current events, etc. and he will put it on the website
- i. Mail and Awards Report to Board: Kathleen
- j. Transportation/Truck Report to Board: (Chair vacant)
- k. Planned Giving Report: “Goal 250”* Campaign: (Chair vacant)
- l. Grants Progress Report to Board (Chair vacant)

11. Action Items:

- a. Motion to cancel Solano Winds 2020 – 2021 Season by Bill – Second by Dick – **PASSED**
 - i. Amendment to Motion will be revisited upon any updates from the County (approved by Bill and Dick)
- b. Motion to delay the Season 25 Gala to May 2022 pending clubhouse availability by Jennifer, Second by Sherrill -- **PASSED**
- c. Motion to provide ticket purchasers some form of incentive to keep ticket deposit with us by Joe Rico, Second by Bill -- **TABLED**
- d. _____ {vote}

12. Consideration: Future Agenda items for upcoming Governing Board meeting(s)

- a. _____
- b. _____
- c. _____

13. Public and/or band member commentary (3-minute time limit).

14. Next Solano Winds Governing Board meeting: TBD

- a. Next meeting suggested for October 20 - 6:30pm

14a. We have a lot to look forward to in the future! Ben Flint reached out and wants to perform Rhapsody in Blue next time we have a concert.

15. Adjournment.

- a. Motion to adjourn the meeting at 8:50pm by Rassim, second by Lynn - **PASSED**

Under *Rosenberg's Rules of Order* as described in the *Bylaws*, the life of a motion requiring discussion is now:

Introduction/Questions/Comments/Motion/Second/Understand/Discussion-Debate/Vote/Result