

Solano Winds Governing Board Meeting Minutes

Thursday, September 30, 2021: 5:00-6:00 pm

Members Present: Ron Garrison, Lynn Garrison, Sherill Honeychurch, Robert Honeychurch, Jerry Hedrick, Rassim Chettfour, Bill Doherty, Jenn Doherty, May Dulce

1. Roll Call and Quorum established.
 - a. Quorum established at 6:32pm
2. Approval of Solano Winds 8/24/21 *Minutes*
 - a. Motion to approve 8/24 solano winds meeting minutes by Jerry, second by Lynn – **PASSED**
3. Amend/Accept current Agenda: Ron
 - a. Motion to accept current agenda by Rassim, second by Lynn – **PASSED**
4. President's Report to Board: Ron
 - Music library: Progress report
 - Music still in Dick's garage
 - Training has already started in the librarian transition
 - President's organizational challenges for new season: Recover, Adapt and Reinvigorate
5. Treasurer's Report to Board: Lynn
 - a. Current finances
 - i. Donation of \$50 to help out
 1. Currently considering using money from the endowment for donation
 - ii. Current at \$1519
 - iii. \$299 in restricted music funds
6. Music Director's Report to Board: Bill
 - a. Donor letter distribution plan?
 - i. 102 letters given to Jerry for distribution
 - ii. Expecting some donor letters to be returned in the next couple weeks
 - b. Progress on small ensembles, performance plans: December/Spring. Other venues?
 - i. The brass trio (8th ensemble) met for the first time
 - ii. Rehearsals occurring weekly
 - iii. Ensembles are preparing for a 10/30 performance
 - c. PVE 10/30/21 "Small Bits" performances: 2:00 pm – 4:00 pm.
 - i. venues – The pavilion, sheltered area near the putting green, quail creek
 - ii. Recognizing the relationship between PVE, Solano winds, and our longterm partnership would be broken up throughout the event by different MCs in the "passing period" between the shows
 - iii. No need for music amplification but MCs will need amplification

- iv. Working with PVE to get an audience, planned to mention the concert in the PVE periodical
 - v. Need to ensure audience is being kept engaged in the absence of performance (where the MCs come in)
 - vi. Uniform
 - 1. Wear the usual PVE outfit – questions about Halloween accessories?
 - a. To be determined at an ensemble level
7. New Business:
- a. No New Business
8. Unfinished Business:
- a. Organizational and logistic issues adapting to small ensembles.
 - i. Small ensembles: “Companion” and shirts?
 - 1. Dues still required, but ensemble players can choose to pay now or when the full band convenes
 - 2. Dues used to help pay for shirts
 - ii. Operational funding/income streams for small ensembles: How do we sustain?
 - 1. Procuring and marketing for paid performances.
 - 2. Consistent pricing for performances that rely on ‘suggested’ donations?
 - 3. Calendaring and Performances: Free? Paid? Existing and new venues?
 - iii. Ensuring musician participants for paid performances. Substitutes? Switch groups?
 - 1. Discuss organizational implications for use of “ringers”
 - b. Rehearsal space? Covid-19 protocols? Location appropriate (noise, weather, etc.)?
 - i. No concern with the PVE event due to the event being outdoors
 - ii. Next meeting to devote time to consider how to evolve covid appropriate conditions as we enter fall/winter
 - c. Inventory organizational assets: update music catalog, instruments, other equipment, etc.
 - d. Develop plan for filling vacant Governing Board chairperson positions (8/15 unfilled).
 - e. Identify organizational tasks for adaptation, recovery and fundraising.
 - f. Develop plan for recruiting inside/outside volunteers to assist with organizational tasks.
 - g. Discuss band member “Volunteer Release” (legal) form beginning of 2020/21 season.
9. Chairperson reports:
- a. 25th Gala Planning Committee Progress Report: Jennifer
 - i. Moving forward getting the committee to meet again
 - b. Vice President’s Report to Board, Facilities, Library and School liaison (2021/22): Robert
 - i. Playing with PPE indoors at GVMS

- c. PVE Resident Council Representative Report to Board: Jerry
 - i. Currently turnover period in Resident council – new council announced tomorrow
 - ii. Need to wait until November to bring SW up to resident council
 - d. Concert sponsor Report to Board: (Chair vacant)
 - e. Marketing/Advertising/Publicity/Public Relations Report to Board: (Chair vacant)
 - i. Reach out to PVE for the winter
 - f. Librarian Report to Board: Sherrill
 - i. Training has begun and transfer of resources has begun
 - ii. Concerns over age of computer/printer, scanner will be donated by Dick
 - g. Membership Report to Board: Bill (Chair vacant)
 - h. Donor Report to Board: (Chair vacant)
 - i. Letters have gone out
 - i. Gifts/Raffles Report to Board: (Chair vacant)
 - j. Uniform Report to Board: May
 - i. 17 women’s shirts remaining
 - ii. 15 men’s shirts
 - iii. May has the size breakdown for both sets
 - k. Information Technology Report to Board: Joe
 - i. Nothing to report
 - l. Mail and Awards Report to Board: Kathleen
 - m. Transportation/Truck Report to Board: (Chair vacant)
 - n. Planned Giving Report: “Goal 250”* Campaign: (Chair vacant)
 - o. Grants Progress Report to Board (Chair vacant)
10. New Action items requiring vote:
- a. N/A
11. Consideration: Future Agenda items for upcoming Governing Board meeting(s)
- a. Consider doing raffle with a basket we still have (currently considering December)
 - b. Protocols for small band rehearsals
12. Public and/or band member commentary (3-minute time limit).
- a. N/A
13. Next Solano Winds Governing Board meeting at 6:30pm-7:30pm on Thursday, October 21
14. Adjournment.
- a. Motion to adjourn the meeting at 7:57pm by Rassim, second by Jennifer -- **PASSED**