

# Solano Winds Governing Board Meeting Minutes

Tuesday, November 17, 2020: Zoom Online Board Meeting 6:35-7:10 pm

In compliance with COVID-19 Social Distancing Mandates

Present Members: Ron Garrison, Lynn Garrison, Bill Doherty, Jennifer Doherty, Dick Grokenberger, Jerry Hedrick, Sherrill Honeychurch, Robert Honeychurch, Rassim Chettfour, May Dulce, Kathleen Nelson

1. Roll Call and Quorum established via Zoom participation
  - a. Meeting called to order at 6:35pm (quorum established)
2. Approval of October 2020 Minutes
  - a. Motion to approve minutes by Bill, second by Sherill -- **PASSED**
3. Amend/Accept current Agenda: Ron
  - a. Vote to accept current agenda by Bill, second by Jerry -- **PASSED**
4. President's Report to Board: Ron
  - Continued concern: Board member vacancies
5. Treasurer's Report to Board: Lynn
  - a. Motion to accept treasurer's report by Rassim, second by Dick -- **PASSED**
6. Music Director's Report to Board: Bill
  - a. 2 recordings from the flute choir
7. 25<sup>th</sup> Gala Planning Committee Progress Report: Jennifer/Bill/Committee members
  - a. [No report]
8. New Business:
  - a. Comments on Keeping in Touch: October 27 "Meet 'n' Greet" Zoom with band members
    - i. Was well-received by the group, not a lot of negative feedback
    - ii. If we want to listen to music, make sure to keep people muted
    - iii. We had a couple people non-familiar with zoom taking over conversations
    - iv. Maybe next time switch up the breakout rooms with RNG (zoom can auto fill rooms)
    - v. **Next All-Band "Meet 'n' Greet" will take place February 2, 2020 at 7:00pm PST**
9. Unfinished Business:
  - a. Inventory organizational assets: update music catalog, instruments, other equipment, etc.
  - b. Develop plan for filling vacant Governing Board chairperson positions including secretary.
  - c. Develop plan for recruiting inside/outside volunteers to assist with organizational tasks.
  - d. Discuss band member "Volunteer Release" form beginning of 2021/22 season.
  - e. Discuss Solano Winds Phase 1 Recovery Plan
    - i. Recover existing band members and recruit new band and Board members
    - ii. Revise and update band member "Companion"
    - iii. Calendar 2021/2022 rehearsals, performances, venues, Board meetings, etc.
    - iv. Identify organizational tasks for recovery and fundraising

f. Library transition update: Proposed move to GWMS (hold until needed).

10. Chairperson reports:

- a. Vice President's Report to Board, Facilities and School Liaison (2021-2022 only?): Robert
- b. PVE Resident Council Representative Report to Board: Jerry
  - i. New board of directors and president over at PVE
    1. Jerry to reach out to new resident council, new rep may be named, based on resident council
  - ii. Not sure what changes will occur at PVE due to purple status being called in CA
- c. Concert sponsor Report to Board: Bill (Chair vacant)
- d. Marketing/Advertising/Publicity/Public Relations Report to Board: Bill (Chair vacant)
- e. Librarian/Membership Report to Board: Dick
  - i. Still waiting on 14 more folios to return
- f. Donor/Gifts/Raffles Report to Board plus Benefit Application status: Sherrill
- g. Uniform Report to Board: (Chair vacant)
- h. Information Technology Report to Board: Joe
- i. Mail and Awards Report to Board: Kathleen
- j. Transportation/Truck Report to Board: (Chair vacant)
- k. Planned Giving Report: "Goal 250"\* Campaign: (Chair vacant)
- l. Grants Progress Report to Board (Chair vacant)

11. Action Items:

- a. Motion to accept May as part of the governing board, motion by Sherrill, second by Jennifer --  
**PASSED**

12. Consideration: Future Agenda items for upcoming Governing Board meeting(s)

13. Public and/or band member commentary (3-minute time limit).

14. Next Solano Winds Governing Board meeting: **January 19<sup>th</sup>, at 6:30pm PST**

15. Adjournment.

- a. Motion to adjourn meeting at 7:10pm by , second by Bill **PASSED**

Under *Rosenberg's Rules of Order* as described in the *Bylaws*, the life of a motion requiring discussion is now:

Introduction/Questions/Comments/Motion/Second/Understand/Discussion-Debate/Vote/Result