

Solano Winds Board Meeting

August 13, 2019

Bill Doherty, Jennifer Doherty, Ron Garrison, Lynn Garrison, Jerry Hedrick, Sherrill Honeychurch, Joe Rico, Russ Grindle, Dick Grokenberger, Jim Wolf

1. Martha not feeling well, Marcus on his way, Kathleen not feeling well.
2. No motion to approve until everyone has had a chance to look at.
3. Changes in board, Jennifer – position for just this year be the 25<sup>th</sup> season gala coordinator, Robert be school liaison, pursue Master Class/joint performance opportunities when appropriate, help get the word out to area high schools for Briggs scholarship. **Motion to accept current slate of officers, Lynn, Sherrill APPROVED** Marcus arrived after approval.
4. Bylaw revisions. Included job descriptions, how the organization runs vs a generic document. Moving from Roberts to Rosenberg. Lots of discussion about Roberts and Rosenberg. **Motion to Approve as amended new bylaws. Wendy, Russ, APPROVED.** **discussion:** Dick, as membership chair, he is to respond to all emails regarding membership. Does Bill do that or Dick? See page 15. Enthusiastically welcome new members. Section leaders – haven't ever had section leaders. Are we officially assigning section leaders and having sectionals? Bill, sectionals on a case by case basis. Section leaders need to be identified and willing to have more responsibility. Not necessarily the 1<sup>st</sup> chair. Jennifer: when we want to amend the bylaws, we can do that in our regular meetings, for instance iTunes gift cards for students. Robert would like to change the routine of how that happens. Jennifer considering changing the iTunes gift card. **COMMENDATION** to Ron for all his work on the new bylaws!!! Rosenberg Rules as of now.
5. a. **Motion to approve the agenda Ron, Jennifer APPROVED.**  
b. Focus this year on Income, Savings, Endowment. Score 25 philosophy.
6. Treasurer: Lynn – Version 4 is latest. Income 01C: budget of \$800, we will get. A little less than that. Raffle: made it \$1000. Big change is on expense. visiting performing groups. \$400, Yuba has never cashed their check. Bill recommends that we inquire about that check. General liability \$1000. We are back in the hole, \$50. Lynn needs to take it from somewhere else, suggests marketing or 25th anniversary. We will track 25th as a separate budget. Jennifer: take 25 out of music since we have donations. Jerry: the numbers in the Savor accounting has been low so that will cover it. **Motion to approve 2019/20 budget using the 4th version with PVE donation as presented, with the understanding we can revisit in future meetings. Bill, Jennifer APPROVED.** Bill: 3a soloist honorarium, we have 2 this season. He wants to make that \$700. Wants to pay each one \$50 per rehearsal and Luis \$150 per performance and Janese Powell \$100 per performance. Jennifer: commissioned piece needs to be included.
7. a. Charity First, they cancelled it 2 years ago unbeknownst to us. It's a B- organization and we only accept A. We now have Vallejo Insurance Co. Full liability, D and O, etc. They would like a \$1600 check tomorrow or Thursday. \$ already in budget. **Motion to approve new insurance, Vallejo Insurance Co. Sherrill, Russ APPROVED.**  
b. Anti-discrimination/harassment policy. **Motion to approve that policy, Bill, Jennifer, APPROVED.**  
c. Provide our members with a calendar along with terms and conditions for band members (participants). **Motion to approve Calendar and Companion, Jennifer, Marcus APPROVED** Dick: will send a copy to Joe for the website. Bill: If we no longer have engagement for Sept 28, can we remove that? Copies have been made but we can have members cross it off. Jennifer: Concert attire for men, lists tie. Is that too general? Needs clarification. We will verbally clarify with the band. Request performances at Rockville Terrace be reflected on calendar. Small ensembles not going to be listed on general calendar. Jennifer wants to get the small groups visible on the calendar so people can see and support. Joe says yes and we can send him the info. Jerry: tentative calendar, is this busier than usual? Slightly, because of the gala and the AF band concert. Our traditional PVE performances before the

concert is changed for 2 of the concerts. Russ: level of musical competence. Hopefully no one is turned away because of that language. Jenn: 7b and 7c addresses the expectation of attendance. Marcus: in future let's look at it before printing.

d. Approve a new SW logo. Lots of 25<sup>th</sup> committee meetings. Used renderings from other people and sent to Graphic Designer, Kevin. Lots of variations. #1 shape and text. Shape can be used in different ways. #2. 4 words, Music Community Winds Fun. #3 color Red Wine, #4 California poppy, gold. #5 Samples of use. Add a Season 25 for this year. Why no notes? Going for the more simplified look that evokes those 4 words. Logo is digitally scalable. Small logos lose the beginning to the S. All materials will be replaced with new logo. Kevin is doing it gratis. Marcus: lets indicate that in the program. **Motion to approve new logo, Marcus, Lynn APPROVED 1 abstention.**

e. Shirt design – purchase of new shirts would be included in member's fee. Wendy has information to share regarding new shirts to change to a red wine/burgundy shirt with not a patch but rather a screen of our new logo. 25<sup>th</sup> anniversary committee identified the need for a shirt that is lighter in weight. For Imprint: Easy Blend Polo Wine color, 72 = \$11.25 each including screen printing. More than 72 = \$??? Committee also requested not unisex but men's/women's shirt cuts. White buttons no matter the shirt color. Dry Mesh, 72 = \$15.75. You can add up to 9 colors. Stay Cool Performance or more. Custom Ink, etc. Bill: maybe a committee needs to decide on specific shirt. Jennifer wants Wendy to get samples for next board meeting. **Motion to buy new shirts, Marcus, Russ APPROVED.**

f. Approve endowment goals. Bill: goal \$300,000 by end of 30<sup>th</sup> season. 1 idea revise to \$250,000 by end of 26<sup>th</sup> season. Bill is asking for guidance for the 25 committee. Anyone can contribute, but we can only touch the interest accrued. Build it up so year to year costs are taken care of. We could still have concert sponsors. We can attract corporate sponsors. Marcus: ambitious amount of \$. Solano community Foundation Committee doesn't think so. Jennifer: importance of an endowment is that we can start having the ability to do something not allowed in regular budget. For instance, replacing instruments. Russ: is scholarship separate? Now part of the endowment. Rico: as fund grows, we could increase scholarship. Bill wants committee to make concerted effort to raise that \$. Last time a donation was made to endowment was in 2011. We need a campaign.

g. Bill: Capacity of room is 200. Wants to set prices for gala. Recommend tix are \$100 each and then rise to \$125. Full band will perform 5 pieces. Band members are not required to buy tix and attend. Discount price of \$75 if member donates \$120 to endowment. Ron: band members penalized financially. Bill wants to encourage members to support the endowment. Discounted tix is just a break. Member fee still \$40. Could just buy a tix for \$100 but not helping endowment. Dick: too much hub bub to collect music at the gala. Jerry: who is the audience at \$100 a tix? Band member's family and friends, patrons who want to support the arts. Local community folks who support community organizations. Pledge – go to website and click on donation, and pledge every month. 2 different entrances. Service or patron.

**Motion to approve gala pricing at \$100 each, rising to \$125 on the Monday following the March concert and that Solano Winds members make a donation or pledge of \$120 or more to endowment fund can purchase a non-transferable ticket to the gala for \$75. Bill, Lynn. APPROVED.**

8. a. Music Director- Bill: Sign ups good. Great new people, great returning people. Need bassoon, skilled percussionist or two.  
b. Rockville Terrace performances underway. Reserved 2<sup>nd</sup> Saturdays of every month at 3:30, started last Saturday. Jennifer and Bill first performers. Activities director pleased with number of spectators. Booking small ensembles. Bill is excited about all small ensemble activities. Rehearsals throughout the summer at the Doherty's home. Lots of fun. Both ensembles playing with Yolo later in the year.  
c. Super excited about music. Every new purchase has been sponsored. Confirmation that November 3 gig with Air Force Band is on! Venue is Vanden HS in the gym.

9. a. Bylaws says facility coordinator to book theater. Bill is happy to continue for Golden West and Theater. Not all the legwork just coordinator. Wendy will help with distribution of school packets.  
b. Jennifer: needs help with 25<sup>th</sup> gala event and helpers.  
c. Martha not here. Bill: donor mailing going to look different. Want to produce a 20-page full color booklet. Preprinted booklet envelopes with return address, a donor envelope and donor letter. Marcus: can we do it every year? We will reevaluate.  
d. Close other doors for first night of rehearsal. Single entry for all members.  
e. Sherrill needs help with silent auction.  
f. No uniform report.  
g. Joe: email will change tomorrow, might be bumps. SSL should happen quick. With new branding, new colors, he will try to make it work on website. Can change the look to make it all work.  
h. Kathleen went home not feeling well. Jennifer has awards concerns. We will table until September. Marcus: giving Phil a plaque award for long service, as well as Liz and retiring "The Voice of Solano Winds."  
i: Russ – Cliff is doing well, longer recovery but doing ok. Can't drive truck. Russ will do that.  
J. No report.  
k: Don't have enough board members to fill chair positions in bylaws.  
m. Marcus be Grant person? Marcus is spread very thin, he is trying to write his dissertation. We have a template and addresses. No expectation of how many. Bill could send Marcus info. He said YES!!!  
n. Jerry: See attached. 123 people contributed. Income/ expenditures. 3:1. PVE choral is an organization of residents who sing. Need to distinguish between the building, the corporation and the residents. Page 17, PVE rep is really the PVE resident council rep. Bill: Jerry will succeed Liz as the narrator, she will do the writing and he will do the speaking.
  10. a Treasurer needs updated catalog of music, instruments. Add replacement costs. Bill will send info about music from Ken. Bill: unfinished business for future agendas, taking library into shared spreadsheet.  
b. Ron: need policy development for guest artists. Need contract, will revisit.  
c. Recruitment of outside volunteers, such as spouses.
  11. a. Ron will ask for band member involvement. Bill is doing section leaders and Ron will recruit for the rest. Jennifer: wants reported to the band about the small groups, ongoing Rockville Terrace so we can fill the dates.
  12. Jennifer: getting iTunes gift cards and plaques and awards.
  13. Russ: What about Delbert's Jazz proposition? – Bylaws were needed and Bill will follow up with Delbert.
  14. Next meeting 10 Sept.
- 15. Motion to Adjourn Jennifer, Marcus APPROVED.**