

Minutes of the Solano Winds Board of Directors (approved 02112020)
Golden West Middle School Band Room
January 14, 2020

Present: Bill Doherty, Ron Garrison, Lynn Garrison, Dick Grokenberger, Jennifer Doherty, Robert Honeychurch, Sherrill Honeychurch, Joe Rico, Jerry Hedrick.

1. Welcome/Call to Order/Roll Call

- Quorum established.
- Meeting called to order at 6:01 pm by Ron Garrison.

2. Approval of November 2019 Minutes

- **Motion to approve November 2019 Minutes by Dick – Second by Joe – PASSED.**

3. Amend/Accept Current Agenda

- **Motion by Bill to Accept Current Agenda – Second by Jennifer – PASSED.**

4. President's Report to Board

- Letters received
 - Resignation from Board and 25th Gala committee: Martha Saldaña-Wolf.
 - Resignation from Gala 25th committee: Jim Wolf.
- Report on Ron's planned outreach to Solano Economic Development Corporation, Critical Contacts in Vallejo (for Solano County targeted marketing lists) and Benicia library for potential small ensemble performances. Outreach results will be reported at future Board meetings.

5. Treasurer's Report to Board

- Lynn wanted Board direction on how we proceed to pay for polo shirts. Jen called Wendy for the cost of new shirts. Shirts are \$12.78 each. New members joining the band even for one set will be charged \$40 which includes a new shirt. Discussion followed regarding cost of a shirt to existing band members who want a replacement shirt. Cost would be \$20.
- Lynn reported that there are no budget funds for purchasing shirts, however, money can come from restricted funds, savings or marketing. Bill suggested the money could come from our food budget since funds exist in that budget category.
- Lynn reported that this month she finally received last year's tax report from our accountant due to the State by November 15, 2019. She mailed required documents to the State of California. According to the submittal form, Lynn reported that being late may affect our tax status.
- For our December concert, 215 tickets were sold for \$2,607.00. Solano Winds received \$1,074.50. Currently Solano Winds is at 83% of budgeted income and 55% of budgeted expenses for our first two concerts.
- **Motion by Sherrill to Accept Treasurer's Report – Second by Dick – PASSED.**

6. 25th Gala Planning Committee Progress Report

- Jennifer expressed thanks for the 25th Gala committee members assistance and provided information about the 25th commissioned music to be performed at the Gala.
- Jennifer reported that Gala invitations will be received soon and a stuffing party is scheduled.
- Progress on the Gala planning is being made on a number of fronts.

7. Music Director's Report

- Small Ensembles continue to make progress.
 - Currently planning to develop a "Jazz/Dance Band" that can perform at the Gala and other locales.
 - a. Per Bylaws, Bill will continue to be musical director for all small ensembles.
 - b. Perhaps have rehearsal at a Saturday "camp" in February with subsequent rehearsals on a couple of Tuesday evenings at GWMS in lieu of regular band rehearsals.
- Recordings of Solano Winds concerts at Downtown Theatre continues to be frustrating. There was no recording made of the December 2019 concert. Bill would like the Board to consider a \$1,400 purchase for a "Conductor Audio System" he could control during our concerts.
- "Rhapsody in Blue" has piano artist issues that are currently unresolved. Bill is considering options.

8. Unfinished Business

- Inventory organizational assets: update music catalog, instruments, other equipment, etc., was declared by president to be in progress.

- Develop plan for recruiting inside/outside volunteers to assist with organizational tasks was declared by president to be in progress.
- Discussion to continue Solano Winds participation at the Carmichael summer concert band concert series will be deliberated at February's Board meeting.
- Discussion regarding a "Collaborative Event Planning Policy" was declared by president to be in progress. Discussion will occur at a future Board meeting.
- Library transition update: Proposed move to GWMS (hold until needed).

9. New Business

- Bill reported that newspaper advertising analog/digital and other print media plan will remain the same for now.
- Explore alternatives to Board meeting Agenda, reports, time and location was declared by president to be in progress and to be a subject of next month's Board meeting.
- Ron introduced and briefly explained the reasons for a band member volunteer release form which was given to each Board member for their review. In the interest of time, Ron indicated he would provide further information at a future Board meeting.

10. Chairperson Reports

- VP and Facilities/School liaison Report: Robert
 - No report.
- Concert Sponsor Report (currently vacant)
 - No report.
- Marketing/Advertising/Publicity/Public Relations Report (currently vacant)
 - Bill reported tasks for our March concert are on track.
- Librarian/Membership Report: Dick
 - Dick would like more active commitment to Section Leader organization.
 - To everyone's delight, Dick reported his health is improving.
- Donor/Gifts/Raffles Report: Sherrill
 - Sherrill introduced the Board to Scrip+Benefit, an on-line entity that forwards a percentage of sales from numerous companies to Solano Winds. Similar to Amazon's "Smile" but includes many more businesses. An information sheet was distributed to the Board and a special presentation to will be made to the entire band.
- Uniform Report: Wendy
 - No report.
- Information Technology Report: Joe
 - Our website continues to make progress with updates and features especially promoting the 25th Gala.
- Mail, DT contact, and Awards Report: Kathleen
 - No report.
- Transportation/Truck Report: Russ
 - No report.
- Planned Giving Report (currently vacant)
 - No report.
- Grants Progress Report (currently vacant)
 - No report.
- PVE Resident Council Representative Report: Jerry
 - According to Jerry, there will be no Savor-2020 activity this year.
 - Jerry confirmed the May 5th PVE concert.
 - Jerry indicate he would assist Solano Winds' PVE Gala marketing efforts.

11. Action Items

- None at this time.

12. Discussion: Agenda items for next Governing Board meeting

- None at this time.

13. Public and/or band member commentary

- None.

14. Next meeting 2/11/20: GWMS band room promptly at 6:00 pm

15. Adjournment

- Move to adjourn at 7:04 by Bill – second by Robert – PASSED