

Solano Winds
Board of Directors
September 11, 2018

In attendance:

Jennifer Doherty, Christine Donovan, Phil Doty, Sherrill Honeychurch, Robert Honeychurch,
Nathan Tedrow, Marcus Mills, Bill Doherty, Ron Garrison, Lynn Garrison, Phyllis Riley,
Wendy Purvis

1. Welcome and call to order @ 6:01.
2. Approval of previous minutes, Motion by Bill, 2nd by Marcus, APPROVED.
3. Discussion to amend current agenda/Adoption of agenda, Motion by Sherrill, 2nd by Marcus, APPROVED.
4. Introduction of Ron Garrison, candidate for Board President. Ron provided a checklist of documents he would like to review. He wants to have an internal audit. Christine will scan the Articles of Incorporation for Ron to review.
5. We opted to omit the closed session and a motion was made for Ron to be made president by Marcus, 2nd by Wendy, APPROVED.
6. President's Report: (Ron)
Efficiency is key, Ron would like no lengthy debates. He would like to look at Bylaws.
7. Treasurer's Report: (Christine)
 - Ron asked how the 2018-19 budget was set. Christine responded that in 2016 the budget was proposed based on the prior year's income and expenditures, the board approved, and has been extrapolated since.
 - Ron asked if there is a plan since there will be no income generated from the October concert. Answer is below in the Marketing section.
 - Motion to Approve the Treasurer's report made by Phyllis, 2nd by Phil, APPROVED.
8. Music Director's Report: (Bill)
 - October program still not settled. Waiting on the AF band to inform us what specific personnel will be playing. Holtz 2nd Suite will be practiced.
 - Bill asked if we feel the level of music for this concert is right?
Ron has concern that the audience might not be able to appreciate the Holtz piece.
 - Bill says that the AF brass will be out in front of the band.
 - December concert programming will need to wait until October is settled.
 - Sherrill asked if we will be playing holiday music in December? Yes.
9. Marketing/Publicity Report: (Bill)

- The Downtown Theater cannot have an event that loses money. Therefore, we are responsible to provide a \$5 per ticket facility fee, as well as \$350 for rent. This is an unexpected expense.
- The Daily Republic may become a sponsor, not by providing actual funding, but donating in kind. Bill will discuss with DR, the possibility of \$1500 worth of ¼ page ad and press kit.
- Bill asked if we don't get DR sponsorship, will he still place small ads? Yes.
- Answer to #7: Typical advertisement amount is \$500. If we don't do postcards we will save \$800.
- Bill will still send out concert posters for the schools.
- Phil asked about a donor plaque for our new sponsor, Bill wants to wait for confirmation from DR first.
- Sherrill asked if we can have a raffle at the October concert? Bill will check on the possibility of raffles and/or donations at the concert.

10. Vice President report: (Robert) There was nothing to report.

11. Donor Chairperson report: (Sherrill)

- Sherrill has had 10 donor request forms.
- She asks if there are any changes or improvements to be made from last year's Basket raffle? No. She will continue to plan for December's concert and bring info to the band.
- Ron has a donor packet for upscale people/businesses that he will share with Sherrill.

12. Librarian/Membership/Uniform Report: Dick not at the meeting. Will be out for several weeks.

- Wendy will take care of the shirts from here on out.

13. School Liaison: (Jennifer)

- Since October's concert is a free concert, Jennifer will not send out packets with vouchers to schools.

14. Information Tech report: Joe not in attendance and no report.

15. Unfinished Business:

- Marketing: Chairperson
 - Ron will ask band members to step up to fill this position. If no one can be found, a marketing sub-committee could be put into place.
- New PVE rep (Phyllis Riley replacement)
 - Phyllis leaves in October. Next PV resident board meeting is October 17 and she will make sure a replacement is in the works at that meeting.
 - Question asked if Rep needed to be someone on their board. Not official but everyone thinks it's a good plan.
- Supporting organization sponsors. Report by Linn Benson (Not in attendance)

- Linn has experience with fundraising and is still willing to do that but he won't be coming to the board meetings.
- We need a Liaison, Sherrill offered to communicate with him about his marketing ventures.
- d. Plan for Longevity of the Solano Winds:
 - Motion to revisit in January, made by Sherrill, 2nd by Marcus, APPROVED
- e. Room for Growth in Relationships:
Formalize as unfinished business or make it new business.
 - Bill respectfully would like to move to October's meeting.
 - Room for growth in communication and relationship with Downtown Theater.
 - Motion made by Bill, 2nd by Sherrill, APPROVED.

16. New Business:

- a. Recognize retiring Board members and committee chairpersons.
 - Phyllis and Nathan
 - Motion to recognize good work during rehearsal, made by Ron, 2nd by Bill, APPROVED.
- b. Welcome new Board members and committee chairpersons.
 - Lynn to be new Member at Large.
 - Motion made by Marcus, 2nd by Christine, APPROVED

Motion to adjourn made by Phil, 2nd by Marcus, APPROVED.

Next meeting, October 16, 2018