



THANK YOU FOR YOUR INTEREST IN RENTING WITH D. REAM PROPERTIES.

Please read BEFORE submitting an application with us.

What to expect:

- We will not start processing your application until we have all necessary documents. All documents CAN be emailed, but we prefer it to be dropped off at our office. The only thing we cannot except online is the application fee. This HAS to be dropped by the office before we process the application.
- Please allow 3-4 business days for processing time.
- Please understand that our property manager is the one that does the approval.
- Please understand that the processing will consist of a background check, rental verification, and credit history check.
- Please know your income is REQUIRED to be 3x the rent before applying.
- Please understand that a security deposit put with your application does not mean you are holding the property. You will have to be approved first!
- You will receive a call for approval or denial.

Next Steps:

- If your application has taken longer than the estimated time above, it is MOST LIKELY because we are still waiting on a rental verification. If you would reach out to your current/past landlord about getting back with us, that would be most helpful!
- If approved, the deposit will be needed ASAP to secure the desired property. If you put it down with the application, and you were the first approved, the property is yours! It is possible that other people were approved at the same time as you, so they have the same chance to bring the deposit. The first approved, WITH a deposit will be the one to secure the property.
- Once approved, the security deposit will only be refundable for 24 hours. If it is after this time, you will not receive the deposit back whether you have seen the property or not.
- If denied, the security deposit is refundable.
- Once you have received "The house is yours" call, an email will be sent out about what the next steps are, so please make sure you have provided a good email with your application.

We cannot make ANY online transactions. All security deposit transactions will need to be made by money order, cashier's check, personal check, or cash. Application fees are required to be cash.

Proof of Income, a Copy of State I.D. and Application Fee is Required when submitting Application

Received \$ _____ as non-refundable

Application fee, this _____ day of _____, 20____ at _____:

Receipt #-_____.

PROPERTY ADDRESS

Desired Move In Date

Security Deposit

Paid \$ _____

Check

Money Order

Date Received _____

Time _____

Receipt # _____



3124 W Main St Ste #5
Dothan, Alabama 36305
Telephone: (334) 677-7650
Fax: (334) 699-2301

There is a \$40 application fee per applicant 19 years or older.

Application Fee must be paid with

CASH

I choose not to submit a security deposit at this time

initial _____ **Date** _____

RENTAL APPLICATION

The processing of this application will be more efficient if all requested items are answered to the best of your knowledge.

1. Applicant's Name: _____
Phone No. where we can contact you: (_____) _____
Secondary No. where we can contact you (_____) _____
Email Address: _____

2. Current Address/Apt. #: _____
City _____ State _____ Zip Code _____
Current Landlord/Apt Manager's Name: _____
Phone No. (_____) _____ Monthly Rent: _____
How long at this address: _____

Previous Address/Apt. #: _____
City _____ State: _____ Zip Code _____
Previous Landlord/Apt Manager's Name: _____
Phone No. (_____) _____ Monthly Rent: _____
How long at this address: _____

Previous Address/Apt. #: _____
City _____ State: _____ Zip Code _____
Landlord/Apt Manager's Name: _____
Phone No. (_____) _____ Monthly Rent: _____
How long at this address: _____

3. Social Security No.: _____
Driver's License No.: _____ State _____
Date of Birth: _____

4. Employer: _____ How Long: _____
Address: _____
City _____ State _____ Zip Code _____
Phone No. (____) _____ Monthly NET Income \$ _____
Type of Work: _____

*Secondary Employer OR Previous Employer if less than 2 years at current job:
How Long: _____
Address: _____
City _____ State _____ Zip Code _____
Phone No. (____) _____ Monthly NET Income \$ _____
Type of Work: _____

If Military, please give Rank: _____

If through our best efforts, we are unable to obtain a rental reference or confirm employment information, it will be grounds for your application to be denied. initial

7. List ALL Persons Occupying the Premises (Including you):
Name _____ Age _____ Relationship _____
Name _____ Age _____ Relationship _____
Name _____ Age _____ Relationship _____
Name _____ Age _____ Relationship _____
Name _____ Age _____ Relationship _____

8. List ALL Vehicles to be included in the premise's parking area. Include cars, trucks, motorcycles, trailers, boats, etc.

Year _____ Make _____ Type _____ Tag # _____ St _____
Year _____ Make _____ Type _____ Tag # _____ St _____
Year _____ Make _____ Type _____ Tag # _____ St _____
Year _____ Make _____ Type _____ Tag # _____ St _____

****Absolutely NO Pit Bulls, Doberman Pinchers or Rottweilers Allowed****
WRITE N/A if you do not have a pet: _____

9. Pets: Type _____ Breed _____ Size _____ Weight _____
Type _____ Breed _____ Size _____ Weight _____

**** Copy of current vaccination records and current photograph of pet MUST BE provided with your application****

If approved, there is a \$300 Non-Refundable pet fee per pet

10. Why are you leaving your present residence? _____

11. Have you or your spouse or anyone that will live on the premises ever been convicted of a felony? If so, please explain _____
 Ever been Evicted? _____ Ever broken a rental agreement or lease contract? _____
 Ever filed Bankruptcy? _____ If yes, has your Bankruptcy been discharged? _____
 Date of Discharge: _____ Ever been sued for non-payment of rent or damages to rental property? _____ If yes, explain:

12. Name and Address of nearest relative (other than spouse or child):
 Name _____
 Phone#_(_____)_____
13. How did you hear about company/property? ___ Website ___ For Rent Sign ___ Driving
 By ___ From Resident _____ Open House _____
 Sales Agent _____
14. A copy of your Drivers license must accompany your application, if no driver's license, please consult Property Manager for another acceptable form of picture I.D.



I hereby authorize/give permission to d. Ream Properties to verify any of the above information for credit purposes.

I UNDERSTAND THAT IN ORDER TO PROCESS THIS APPLICATION, A \$40.00 FEE PER APPLICANT IS DUE AT THE TIME OF COMPLETION OF THIS FORM.

**After my application is approved, I further understand that should I fail to sign a rental agreement or refuse to occupy the property on the agreed upon date, the deposit becomes non-refundable after 24 business hours. Notification MUST be in writing, if these criteria are not met, all monies will remain with d.Ream Properties. _____(initial)
 After 24 hours of being approved, your security deposit can NOT be moved to another property. _____(initial)**

The following are some qualification guidelines to rent a property through d.Ream Properties

- An application is required for anyone who is 19 years of age or older.
- A security deposit is required to reserve any property.
- Omissions or false information may result in application denial.
- A credit check will be performed for each application.
- Any eviction or unpaid rental collections may be grounds for application denial.
- A minimum net income is required in the amount of three times the rent. This income may include alimony and child support but must show documentations for proof of all income.
- All income will be verified with current pay stubs or previous income tax forms.

 Signature

 Date

Office Use Only Approved ___ Yes ___ No ___ Contacted on _____ at _____

