**Villa Monterey 6 Board Meeting**

**\*February 10th, 2020 Meeting Minutes\***

**Date: 2/10/20 @ The Ramada 6:00pm**

The President, Pete Marsden, called the meeting to order at 6:00 pm at the Ramada. Meeting adjourned at 7:00pm.

A quorum was determined: Pete Marsden, Deb Weinstein, Bob Miller and Jim Villota.

Absent: Sheilah Edmundson , Linda Brown

Minutes from 1/13/20 were approved

Attendance

**Board Member / Committee Reports**

**Treasurer:** As of December 31, 2019

* Business Savings= $26,516.83
* Check book balance = $8,883.77
* Expenses = $3,583.24

**Secretary/Real Estate:** One home closed in January, one still for sale on Medlock/

**Architectural/Design Review Compliance:** No new requests

**Landscape / Roof Rat:** No new rat activity reported.

**Web Content Committee:** Content committee had not met.

**Unfinished Business**

1. Sewer Line issues – TABLED FOR FUTURE MEETING

* Sheilah to provide draft write-up for review.
* As several homeowners have experienced issues with sewer lines, a discussion was held regarding the best method to alert residents of probable sewer issues and best way to rectify.
* It has been suggested that the Board pull together helpful information (neutral facts and no vendor recommendations) to help raise awareness and encourage homeowners to do their own research

1. Scottsdale Water Rebate - converting Ramada area to desert landscaping. – Deb W, Linda B and Jim volunteered to explore landscaping alternatives. Also explore potentially Inviting a neutral expert (eg. from the City) to discuss topic at the annual meeting – TABLED FOR FUTURE MEETING

**New Business**

A. Annual Meeting – 3/14 @ 10:00am , Up for re-election – Pete Marsden, Jim Edmundson running

Linda Brown and Jim Villota not running for re-election

* + Recruitment Committee – Bob might have an additional candidate.
    - Last day for candidates to announce – 2/21
  + Food/Refreshment Coordinator – Pete & Cindy to order and p/u
  + Ballots – Hand delivered by 3/1 (those needing to be mailed need to be addressed)- Pete to print ballot, Jim V will take to printer and collate for envelopes. Including Age Confirm sheet & ECS in envelope
  + 3/6 “Meet & Greet” Happy Hour 5:30-7:00pm -Coordinator – Pete & Cindy to order and p/u Soda & Domino’s pizza

B. Revised “Renovator” letter for future transfers. Seeking BOD review and approval. -TABLED FOR FUTURE MEETING

C. Street Lights – Address HOA responsibilities for sensor replacement. Due to no one knowing how to hard wire sensors, responsibility for sensors will be put back on individual homeowners for repairs.

Addendum:

Annual Election Timeline:

2/5 - Email to homeowners announcing annual meeting and Board elections.

2/21 - Last day for candidates to register to run for the board and to submit their bios. - Bob Miller is on point for recruiting candidates.

2/22 - 2/28 – Print ballots/bios, prepare labels, prepare envelopes for distribution. – Pete/ Sheilah to help.

2/29-3/1 - Board will hand deliver ballot packets. Determine which need to be mailed.

3/2 - Ballot packets to be mailed to those out of town.

3/6 - Meet & Greet at the Friday Happy Hour 5:30 - 6:30 – Need a coordinator

3/14 - Annual Meeting - 10:00am (Vote counters and board members to be there by 9:30)

**Annual Meeting Notes:**

* Sandwiches / Salad / Dressing
* Chips / Pickles
* Dessert (Cookies, brownies)
* Soda /Water / Wine / 5 red & 6 white
* Ice / Plates / Cups / Napkins / Forks

2 people to sign in residents / collect ballots

4 people to help serve / coordinate

4 people to count votes – Pete to contact Harry and Peg Levey, Greg and Barb Weinand ?

NOTES TAKEN AND PREPARED BY PETE MARSDEN