

Date: **01/09/2024@ 5:30 pm** Location: **Ramada**

Attendance:

Determination of Quorum

Call to order

Approve December Board Meeting Minutes

Board Member / Committee Reports – Brief status updates

|                    |   |   |
|--------------------|---|---|
| Treasurer Report   | - | Kari Holt – Recap of monthly expenditures / Balances      |
| Secretary Report   | - | Jennifer Ramsden – Community News Update                  |
| Web Content        | - | Lori Huckle – Website Updates                             |
| Real Estate Report | - | Lori Huckle - Real Estate Sales / Transfers               |
| ACC Committee      | - | Chip Schneider - # of applications / Approvals / Denials  |
| Facilities Report  | - | Linda Brown – Landscape/pool/pest control/Trash/lampposts |

**Unfinished Business**

- A. Nomination Committee update (Karen Brosnan/Bob Miller/Board President)
- B. Repair of Ramada wall section update (Board President)
- C. Paint Bids (Board Vice President, Linda Lucas, and Board)

**New Business**

- A. Discussion to schedule SPD presentation with safety focus
- B. Contractor List - Arlyne Haraburda
- C. Annual Meeting Planning and Timeline Review Below– Suzie and Board

**2024 Annual Meeting Preparation Timeline – DRAFT**

| Date      | Task  |
|-----------|---|
| 1/12-     | Dedicated Elections email sent to homeowners announcing annual meeting and Board elections timeline |
| 1/15-     | Deliver Elections Letter  |
| 1/26-     | Board Candidate Open House at the Friday Happy Hour 5:30-6:30pm                                     |
| 2/3-2/10- | Review/update ballot packet materials for mailing   |
| 2/13-     | February board meeting  |
| 2/16-     | Last day for candidates to register to run for the board and to submit their bios.                  |
| 2/17-     | Distribute Meet & Greet the Board Candidates Pizza Party Flyer to resident's homes                  |
| 2/24-     | Meet & Greet the Candidates Pizza Party at the Friday Happy Hour 5:30-6:30pm                        |
| 2/26-3/1- | Board will hand deliver ballot packets. Determine which need to be mailed.                          |
| 2/26-     | Ballot packets to be mailed to those out of town.   |
| 3/9-      | Annual Meeting - 10:00am (Vote counters and board members to be there by 9:00am)                    |

**Next Meeting February 13<sup>th</sup>, 2024**